Human Resources Development Canada
Développement des ressources humaines Canada

H R D C

424 AUDITED

PROJECTS

Canada

February 7, 2000

INTRODUCTORY NOTE

On January 19, 2000, Human Resources Development Canada (HRDC) made public an internal audit on grants and contributions. The purpose of the audit was to assess the management and delivery of grants and contributions within HRDC, and to provide managers and staff with practical recommendations to improve project management. The projects included were selected at random.

On February 7, 2000, HRDC released two packages of information about the 459 projects examined in the internal audit. *

One package contained information on 37 projects which had been flagged by the auditors for further review. That package included the audit comments. On March 14, 2000, HRDC released the responses to those audit comments and the actions taken.

The second package of the February 7, 2000, release provided basic information and descriptions on the other 424 projects and did not include any audit observations. From the application of the review methodology during the audit, these were files that were identified as having lesser risk associated with them.

HRDC has now completed a review of the audit observations on the 424 projects and the results are contained in this package of information. The package is organized to show project files by program area and alphabetically within each program area. The audit observations and the response to the observations appear at the bottom of the page for each project.

The review of these 424 files undertook to appropriately document the file where documentation could be obtained. The payments were also examined to ensure their compliance with acceptable standards.

It is to be cautioned that the findings set out in the audit observations contained in this package were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the quality of files maintained by the organizations receiving the grants and contributions. Furthermore, the audit observations reflect the state of those files at the time of the audit.

Information that may constitute "personal information" under the Privacy Act has been removed from this report.

April 12, 2000

* It should be noted that two projects included in the 37 flagged for further review were added from outside the audit sample of 459 projects. These were identified from among several files looked at by the auditors in preparing the audit, but not included in the audit report itself because they were not needed to construct a representative sample.

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HRDC
List of 424 Audited Projects

Province or Territory	Program	Name of Organization	Amounts	[1]
NS	Labour Market Program	(Individual`s Name Removed)	$ 650,00	
NS	Labour Market Program	(Individual`s Name Removed)	$ 11 000,00	
PEI	Labour Market Program	(Individual`s Name Removed)	$ 3 600,00	
NS	Labour Market Program	(Individual`s Name Removed)	$ 4 600,00	
NS	Labour Market Program	(Individual`s Name Removed)	$ 400,00	
NS	Labour Market Program	(Individual`s Name Removed)	$ 2 400,00	
NFLD	Labour Market Program	ABILITY EMPLOYMENT CORPORATION	$ 1 945,00	
NS	Labour Market Program	ACADIA CENTRE FOR SMALL BUSINESS & ENTREPRENEURSHIP	$ 40 732,00	
PEI	Labour Market Program	ACTIVE COMMUNITIES INC.	$ 70 000,00	
NFLD	Labour Market Program	ALEXANDER BAY-TERRA NOVA DEV. ASSOCIATION	$ 84 290,00	
BC-YUKON	Labour Market Program	ALTERNATIVE WARES	$ 3 920,00	
NS	Labour Market Program	ATLANTIC RECYCLED RUBBER	$ 2 560,00	
BC	Labour Market Program	B.C. INTERIOR INDEPENDENT LIVING RESOURCE CENTRE	$ 14 500,00	
NS	Labour Market Program	BRADLEY'S AUTOBODY	$ 4 400,00	
NFLD	Labour Market Program	C.HODDER ENTERPRISES LTD	$ 3 840,00	
QC	Labour Market Program	CAMO FONDS D'INTEGRATION	$ 14 017 330,00	
NB	Labour Market Program	CAMP ROTARY	$ 20 000,00	
SK	Labour Market Program	CANADIAN MENTAL HEALTH ASSOCIATION	$ 525,00	
ON	Labour Market Program	CAVALIER TEXTILES INC.	$ 25 000,00	
NFLD	Labour Market Program	CENTRAL AUTO CLINIC	$ 5 376,00	
NFLD	Labour Market Program	CENTRAL COMMUNITY DEVELOPMENT CORPORATION	$ 61 960,00	
NB	Labour Market Program	CENTRE AEROSPATIAL ECOLE CAMILLE VAUTOUR	$ 5 500,00	
ON	Labour Market Program	CITY OF SCARBOROUGH SMALL BUSINESS CENTRE	$ 15 000,00	
NS	Labour Market Program	COASTAL BUSINESS OPPORTUNITIES INC.	$ 80 000,00	
NS	Labour Market Program	COLCHESTER ACTION ASSOC. OF PERSONS WITH DISABILITIES.	$ 74 100,00	
NFLD	Labour Market Program	COLLEGE OF THE NORTH ATLANTIC	$ 149 600,00	
BC	Labour Market Program	COMMUNITY FUTURES DEV. CORP. OF CENTRAL OKANAGAN	$ 335 264,00	
PEI	Labour Market Program	CONSEIL ACADIEN DE RUSTICO	$ 8 147,00	
PEI	Labour Market Program	CONSEIL DE DEVELOPPEMENT COOPERATIF	$ 5 000,00	
ON	Labour Market Program	CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS	$ 64 428,00	
ON	Labour Market Program	D C L CONTRACTING OF WINDSOR	$ 7 740,00	
NFLD	Labour Market Program	DALTON COUNCIL #1448 (PROJECT RESTORATION)	$ 152 961,00	
NFLD	Labour Market Program	DEPARTMENT OF DEVELOPMENT AND RURAL RENEWAL	$ 300 000,00	
AB-NWT	Labour Market Program	DISTINCTIVE EMPLOYMENT COUNSELLING SERVICES(DECSA)	$ 112 472,00	
ON	Labour Market Program	DONMAC PRECISION MACHINING INC.	$ 4 680,00	
BC	Labour Market Program	DZE L K'ANT FRIENDSHIP CENTRE SOCIETY	$ 119 871,00	
PEI	Labour Market Program	EAST PRINCE DEVELOPMENT INC.	$ 75 816,00	
PEI	Labour Market Program	EASTERN KINGS LEARNING CENTRE	$ 10 789,00	
ON	Labour Market Program	ESSEX REGION CONSERVATION AUTHORITY	$ 145 497,00	
NS	Labour Market Program	EYE LEVEL GALLERY	$ 14 815,00	
MB	Labour Market Program	FESTIVAL DU VOYAGEUR INC. / MFEIA	$ 70 700,00	
NFLD	Labour Market Program	FISHERIES & MARINE INSTITUTE	$ 2 025,00	
BC-YUKON	Labour Market Program	GARDEN MASTER LANDSCAPING	$ 3 600,00	

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1 Contract value at time of audit
2 File reviewed twice in the audit at different points in time

HRDC
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Province or Territory	Program	Name of Organization	Amounts	[1]
BC-YUKON	Labour Market Program	GLOBAL VOCATIONAL SERVICES, INC.	$ 56 800,00	
NS	Labour Market Program	GUYSBOROUGH COMMUNITY BUSINESS DEVELOPMENT	$ 53 010,00	
NFLD	Labour Market Program	KINGS COVE HISTORICAL SOCIETY	$ 8 493,00	
BC-YUKON	Labour Market Program	KWANTLEN UNIVERSITY/COLLEGE	$ 1 680,00	
PEI	Labour Market Program	LA SOCIETE SAINT-THOMAS D AQUIN	$ 6 430,00	
PEI	Labour Market Program	LA SOCIETE SAINT-THOMAS D AQUIN	$ 13 000,00	
MB	Labour Market Program	MANITOBA SCHOOL COUNSELLORS ASSOCIATION	$ 72 200,00	
PEI	Labour Market Program	MARY'S CORNWALL BAKERY	$ 2 275,00	
ON	Labour Market Program	NEIGHBOUR TO NEIGHBOUR CENTRE	$ 70 489,00	
NB	Labour Market Program	NEW BRUNSWICK COMMUNITY COLLEGE WOODSTOCK	$ 4 700,00	
NS	Labour Market Program	NOVA SCOTIA DEPARTMENT OF ECONOMIC RENEWAL & TOURISM	$ 5 500 000,00	
NS	Labour Market Program	NOVA SCOTIA DEPARTMENT OF EDUCATION AND CULTURE	$ 1 500 000,00	
BC-YUKON	Labour Market Program	PACIFIC INITIATIVES	$ 52 865,00	
MB	Labour Market Program	PUBLISHERS FINANCIAL	$ 6 821,00	
AB-NWT	Labour Market Program	SAKAI SPICE	$ 4 000,00	
MB	Labour Market Program	SOCIETY FOR MANITOBANS WITH DISABILITIES	$ 125 000,00	
BC-YUKON	Labour Market Program	TECHNIQUES EMPLOYMENT SERVICES	$ 4 512,00	
ON	Labour Market Program	TRAINING COORDINATING GROUP FOR PERSONS WITH DISABILITY	$ 158 430,00	
PEI	Labour Market Program	TREMPLOY INC.	$ 19 056,00	
NS	Labour Market Program	TRM CONSULTING	$ 162 393,00	
PEI	Labour Market Program	WESTERN DEVELOPMENT CORPORATION	$ 10 400,00	
SK	Labour Market Program	WINDSOR CASTLE RESTAURANT	$ 885,00	
NB	Transitional Jobs Fund	BELL PRODUCTIONS INC.	$ 40 000,00	
PEI	Transitional Jobs Fund	CATHERINE MACKINNON'S SPOT O'TEA RESTAURANT & GIFT	$ 229 505,00	
BC	Transitional Jobs Fund	DITIDAHT FOREST PRODUCTS LTD.	$ 500 000,00	
ON	Transitional Jobs Fund	GLOBECO INTERNATIONAL INCORPORATED	$ 180 000,00	
NFLD	Transitional Jobs Fund	INDIAN BAY ECOSYSTEM CORPORATION	$ 300 000,00	
QC	Transitional Jobs Fund	MEUBLES FORWOOD 2000 PLUS INC	$ 34 000,00	
AB-NWT	Transitional Jobs Fund	North Nahanni Naturalist Lodge	$ 167 076,00	
SK	Transitional Jobs Fund	Northeast Economic Development Association	$ 65 000,00	
MB	Transitional Jobs Fund	ROLLING RIVER FIRST NATION	$ 319 214,00	
SK	Transitional Jobs Fund	SASKATCHEWAN DUTCH ELM DISEASE ASSOC.	$ 98 058,00	
PEI	Transitional Jobs Fund	SOURIS FOOD PARK DEVELOPMENT CORPORATION	$ 1 000 000,00	
ON	Transitional Jobs Fund	T ""N"" T LOTTERY AND INFORMATION KIOSK	$ 27 125,00	
NB	Transitional Jobs Fund	TECH SEA CORPORATION LTD	$ 300 000,00	
NS	Transitional Jobs Fund	TELESIS COMMUNICATIONS INC.	$ 584 388,00	
MB	Transitional Jobs Fund	YORK FACTORY FIRST NATION	$ 660 334,00	
AB	Social Development Programs	Alberta Association for Community Living	$ 440 000,00	
ON	Social Development Programs	Association of Canadian Community Colleges	$ 534 500,00	
AB	Social Development Programs	Calgary Immigrant Aid Society	$ 62 000,00	
ON	Social Development Programs	Canadian Association of Family Resource Programs	$ 123 900,00	
ON	Social Development Programs	Canadian Association of Family Resource Programs	$ 410 603,00	
ON	Social Development Programs	Canadian Association of Family Resource Programs	$ 125 000,00	

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ON	Social Development Programs	Canadian Association of the Deaf	$ 85 600,00	
MB	Social Development Programs	Canadian Centre on Disability Studies	$ 50 000,00	
ON	Social Development Programs	Canadian Child Care Federation	$ 381 688,00	
ON	Social Development Programs	Canadian Child Care Federation	$ 688 000,00	
ON	Social Development Programs	Canadian Coalition for the Rights of Children	$ 30 000,00	
ON	Social Development Programs	Canadian Council for Exceptional Children	$ 60 000,00	
ON	Social Development Programs	Canadian Hard of Hearing Association	$ 22 500,00	
ON	Social Development Programs	Canadian Injured Workers Alliance	$ 87 790,00	
ON	Social Development Programs	Canadian Institute for Advanced Research	$ 44 900,00	
ON	Social Development Programs	Canadian Paraplegic Association	$ 35 000,00	
ON	Social Development Programs	Canadian Paraplegic Association	$ 54 900,00	
ON	Social Development Programs	Canadian Paraplegic Association	$ 48 000,00	
NS	Social Development Programs	Child Care Connection	$ 388 610,00	
ON	Social Development Programs	Coalition of National Voluntary Organizations	$ 50 000,00	
MB	Social Development Programs	Commission nationale des parents francophones	$ 76 500,00	
QC	Social Development Programs	Concordia University Department of Education	$ 542 606,00	
BC	Social Development Programs	Douglas College and Vancouver Community College	$ 15 012,00	
SK	Social Development Programs	Federation of Saskatchewan Indian Nations	$ 80 000,00	
QC	Social Development Programs	Foundation on Independent Living Inc.	$ 45 000,00	
ON	Social Development Programs	Learning Disabilities Association of Canada	$ 300 000,00	
NS	Social Development Programs	Mount Saint Vincent University	$ 114 626,00	
ON	Social Development Programs	National Educational Association of Disabled Students	$ 60 674,00	
ON	Social Development Programs	National People First	$ 50 000,00	
ON	Social Development Programs	Ontario Coalition for Better Child Care	$ 297 094,00	
ON	Social Development Programs	Ontario Coalition for Better Child Care	$ 138 083,00	
PEI	Social Development Programs	P.E.I. Association for Community Living	$ 74 000,00	[2]
PEI	Social Development Programs	P.E.I. Association for Community Living	$ 74 000,00	[2]
ON	Social Development Programs	People First of Canada	$ 140 000,00	
NS	Social Development Programs	People First of Nova Scotia	$ 15 000,00	
ON	Social Development Programs	South-East Grey Community Outreach	$ 283 225,00	
NS	Social Development Programs	SpeciaLink	$ 688 878,00	
ON	Social Development Programs	Toronto Military Family Resource Centre	$ 11 625,00	
QC	Social Development Programs	Université du Québec	$ 310 300,00	
ON	Social Development Programs	University of Guelph	$ 972 033,00	
NB	Social Development Programs	University of New Brunswick	$ 281 094,00	
SK	Social Development Programs	University of Regina	$ 94 007,00	
ON	Social Development Programs	University of Toronto Child Care Resource and Research Unit	$ 978 401,00	
BC	Social Development Programs	University of Victoria School of Child and Youth Care	$ 253 199,00	
ON	Social Development Programs	Vanier Institute of the Family	$ 332 500,00	
ON	Social Development Programs	Volunteer Canada	$ 105 585,00	
ON	Social Development Programs	YMCA Canada	$ 78 000,00	
ON	Learning and Literacy Programs	ABC Communautaire/Peninsule du Niagara	$ 16 000,00	
ON	Learning and Literacy Programs	Acumen Research	$ 11 000,00	

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Province or Territory	Program	Name of Organization	Amounts [1]
AB	Learning and Literacy Programs	Alberta Association for Adult Literacy	$ 53 633,00
AB	Learning and Literacy Programs	Alberta Association of Courseware Producers	$ 137 000,00
QC	Learning and Literacy Programs	Alpha-Témis	$ 7 500,00
QC	Learning and Literacy Programs	Association des Producteurs en Multimédia du Québec (DEMPRO)	$ 55 000,00
QC	Learning and Literacy Programs	Association des projets éducatifs de Témiscamingue-Sud	$ 13 636,00
ON	Learning and Literacy Programs	Association of Canadian Community Colleges	$ 50 000,00
ON	Learning and Literacy Programs	Association of Universities & Colleges of Canada	$ 17 900,00
NFLD	Learning and Literacy Programs	Atlantic Construction Training Center (ACTC) Inc.	$ 57 756,00
QC	Learning and Literacy Programs	Au Jardin de la Famille de Fabreville	$ 12 000,00
BC	Learning and Literacy Programs	BC Construction Industry Skills Improvement Council	$ 100 000,00
BC	Learning and Literacy Programs	British Columbia Construction Industry Skills improvement Council. SkillPlan	$ 28 181,00
ON	Learning and Literacy Programs	Brock University	$ 33 921,00
AB	Learning and Literacy Programs	Calgary Learning Centre (Calgary Society for Students with Learning Difficulties)	$ 75 750,00
ON	Learning and Literacy Programs	Cambrian College of Applied Arts and Technology	$ 82 700,00
ON	Learning and Literacy Programs	Canadian Child Care Federation	$ 200 000,00
ON	Learning and Literacy Programs	Canadian Congress For Learning Opportunities	$ 86 100,00
ON	Learning and Literacy Programs	Canadian Hearing Society of Toronto	$ 25 775,00
ON	Learning and Literacy Programs	Canadian Labour Congress	$ 80 000,00
ON	Learning and Literacy Programs	Canadian Public Health Ass.	$ 364 227,00
ON	Learning and Literacy Programs	Canadian Society for Studies in Education	$ 25 356,00
BC	Learning and Literacy Programs	Capilano College	$ 34 668,00
ON	Learning and Literacy Programs	Carleton University - Centre for Research on Diversity Training	$ 75 325,00
QC	Learning and Literacy Programs	Carrefour d'Éducation Populaire de Pointe-St-Charles	$ 23 500,00
QC	Learning and Literacy Programs	Cégep Bois-de-Boulogne	$ 237 500,00
QC	Learning and Literacy Programs	Cégep de St-Jérôme	$ 141 195,00
BC	Learning and Literacy Programs	Center for Curriculum - Transfer and Technology	$ 60 000,00
QC	Learning and Literacy Programs	Centre Alpha de la Baie	$ 13 636,00
QC	Learning and Literacy Programs	Centre D.É.B.A.T. Montréal	$ 22 500,00
ON	Learning and Literacy Programs	Centre d'alphabétisation de Prescott	$ 45 900,00
QC	Learning and Literacy Programs	Centre d'apprentissage CLÉ inc.	$ 4 000,00
ON	Learning and Literacy Programs	Cité Collégiale	$ 20 000,00
QC	Learning and Literacy Programs	CLÉ (Centre de Lecture et d'Écriture)	$ 13 636,00
NS	Learning and Literacy Programs	Colchester Adult Learning Ass.	$ 25 000,00
NB	Learning and Literacy Programs	College Communautaire du Nouveau-Brunswick	$ 150 000,00
NS	Learning and Literacy Programs	College of the North Atlantic, Grand Falls - Windsor Campus	$ 57 900,00
BC	Learning and Literacy Programs	College of the Rockies	$ 73 897,00
QC	Learning and Literacy Programs	Collège Rosemont et Centre collégial de formation à distance	$ 77 250,00
ON	Learning and Literacy Programs	Collegium of Work and Learning	$ 60 000,00
NFLD	Learning and Literacy Programs	Community Association of Virginia Park	$ 25 000,00
ON	Learning and Literacy Programs	Confederation College	$ 120 000,00
ON	Learning and Literacy Programs	Council of Ministers of Education (CMEC)	$ 41 720,00
NS	Learning and Literacy Programs	Dalhousie University	$ 160 000,00
NFLD	Learning and Literacy Programs	Education Learning Literacy Network	$ 35 000,00

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Province or Territory	Program	Name of Organization	Amounts	[1]
ON	Learning and Literacy Programs	Fanshawe College	$ 97 550,00	
ON	Learning and Literacy Programs	Fédération canadienne pour l'alphabétisation en français inc.	$ 50 000,00	
NB	Learning and Literacy Programs	Fédération d'alphabétisation du Nouveau-Brunswick	$ 16 620,00	
QC	Learning and Literacy Programs	Fondation Paul Gérin-Lajoie	$ 60 000,00	
ON	Learning and Literacy Programs	Frontier College	$ 15 000,00	
ON	Learning and Literacy Programs	Frontier College	$ 62 500,00	
ON	Learning and Literacy Programs	Frontier College	$ 187 500,00	
BC-YUKON	Learning and Literacy Programs	Gallagher and Associates	$ 45 000,00	
AB	Learning and Literacy Programs	Grant Mac Ewan Community College - Health and Community Studies Division	$ 100 000,00	
ON	Learning and Literacy Programs	Industrial Trades Centre for Women of Sudbury Inc.	Withdrawn by Sponsor - No Contract	
ON	Learning and Literacy Programs	Institut Roeher Institute	$ 165 300,00	
MB	Learning and Literacy Programs	Interlake Adult Learning Association (IALA)	$ 5 000,00	
MB	Learning and Literacy Programs	Journeys Education Association Inc	$ 18 000,00	
MB	Learning and Literacy Programs	Journeys Education Association Inc	$ 16 000,00	
NS	Learning and Literacy Programs	Kjipuktuk Aboriginal College	$ 35 000,00	
ON	Learning and Literacy Programs	Knowledge Connection Corporation and Roberts & Associates	$ 202 400,00	
PEI	Learning and Literacy Programs	L.O.V.E. Committee	$ 15 000,00	
NFLD	Learning and Literacy Programs	Labrador Institute, Memorial University of Newfoundland	$ 83 200,00	
QC	Learning and Literacy Programs	Laubach Literacy of Canada	$ 30 000,00	
ON	Learning and Literacy Programs	Laubach Literary Ontario	$ 44 000,00	
QC	Learning and Literacy Programs	LICEF, Télé-Université	$ 79 300,00	
NFLD	Learning and Literacy Programs	Literacy Development Council of Newfoundland and Labrador	$ 150 512,00	
ON	Learning and Literacy Programs	Literacy Link Eastern Ontario	$ 19 515,00	
ON	Learning and Literacy Programs	Literacy Network of Durham Region	$ 26 980,00	
BC	Learning and Literacy Programs	Malaspina University College	$ 20 000,00	
ON	Learning and Literacy Programs	Movement for Canadian Literacy	$ 13 880,00	
ON	Learning and Literacy Programs	Native Womens Resource Centre	$ 40 000,00	
NB	Learning and Literacy Programs	New Brunswick Community College- Woodstock	$ 50 000,00	
BC	Learning and Literacy Programs	North Island College	$ 20 000,00	
SK	Learning and Literacy Programs	North West Regional College	$ 20 000,00	
BC	Learning and Literacy Programs	Northern Lights College-Dawson Creek	$ 14 500,00	
NWT	Learning and Literacy Programs	Northwest Territories Literacy Council	$ 64 115,00	
NS	Learning and Literacy Programs	Nova Scotia Federation of Labour C.L.C.	$ 113 000,00	
NS	Learning and Literacy Programs	Nova Scotia Provincial Literacy Coalition	$ 26 500,00	
BC	Learning and Literacy Programs	Okanagan University College	$ 116 243,00	
ON	Learning and Literacy Programs	Ontario College Application Service	$ 77 806,00	
ON	Learning and Literacy Programs	Ontario Native Literacy Coalition	$ 120 000,00	
ON	Learning and Literacy Programs	Ontario Native Literacy Coalition	$ 109 100,00	
ON	Learning and Literacy Programs	Ontario Native Literacy Coalition	$ 25 000,00	
BC	Learning and Literacy Programs	Open Learning Agency	$ 39 600,00	
ON	Learning and Literacy Programs	Orillia Education/ Industry Foundation	$ 69 800,00	
PEI	Learning and Literacy Programs	P.E.I. Family Literacy Advisory Committee	$ 15 456,00	
NS	Learning and Literacy Programs	Port Hawkesbury Literacy Council	$ 13 040,00	

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PEI	Learning and Literacy Programs	Prince Edward Island Literacy Alliance	$	26 413,00	
NFLD	Learning and Literacy Programs	Random North Development Association	$	14 083,00	
MB	Learning and Literacy Programs	Reading Partners Bookmates Inc.	$	10 000,00	
ON	Learning and Literacy Programs	Ryerson Polytechnic University	$	125 000,00	
SK	Learning and Literacy Programs	Salvation Army Swift Current Corps	$	22 000,00	
SK	Learning and Literacy Programs	Seniors Education Center - University of Regina	$	283 600,00	
SK	Learning and Literacy Programs	Service Fransaskois d'education des adultes	$	30 000,00	
ON	Learning and Literacy Programs	SIMCOE County Board of Education	$	100 000,00	
QC	Learning and Literacy Programs	Société pour l'apprentissage à vie (SAVIE) Inc.	$	100 000,00	
MB	Learning and Literacy Programs	Steinbach and Area Language and Literacy Services for Adult	$	12 550,00	
BC	Learning and Literacy Programs	Telelearning Network Inc.	$	55 000,00	
BC	Learning and Literacy Programs	Telelearning Network of Centers of Excellence	$	130 000,00	
AB	Learning and Literacy Programs	Terra Association	$	18 690,00	
ON	Learning and Literacy Programs	Thunder Bay Literacy Group	$	20 000,00	
ON	Learning and Literacy Programs	Tillsonburg and District Multi-Service Centre	$	22 000,00	
QC	Learning and Literacy Programs	Tour de Lire	$	15 000,00	
MB	Learning and Literacy Programs	Transcona Literacy Center	$	18 000,00	
ON	Learning and Literacy Programs	Tri-County Literacy Council Literacy Community Planning Process	$	38 000,00	
MB	Learning and Literacy Programs	Ujuma Cultural Association of Manitoba	$	7 000,00	
QC	Learning and Literacy Programs	Un Mondalire	$	16 000,00	
QC	Learning and Literacy Programs	Université de Montréal	$	204 946,00	
QC	Learning and Literacy Programs	Université de Montréal	$	75 000,00	
BC	Learning and Literacy Programs	University College of Fraser Valley	$	52 500,00	
AB	Learning and Literacy Programs	University of Alberta	$	227 000,00	
ON	Learning and Literacy Programs	University of Guelph	$	160 000,00	
NB	Learning and Literacy Programs	University of New Brunswick	$	20 520,00	
ON	Learning and Literacy Programs	University of Ottawa	$	120 000,00	
ON	Learning and Literacy Programs	University of Ottawa	$	160 000,00	
ON	Learning and Literacy Programs	University of Ottawa, Faculty of Health and Sciences, School of Nursing	$	67 000,00	
PEI	Learning and Literacy Programs	University of Prince Edward Island	$	120 000,00	
SK	Learning and Literacy Programs	University of Saskatchewan	$	160 000,00	
ON	Learning and Literacy Programs	University of Toronto	$	160 000,00	
ON	Learning and Literacy Programs	University of Windsor	$	120 000,00	
BC	Learning and Literacy Programs	Universty College of the Cariboo	$	9 000,00	
BC	Learning and Literacy Programs	Vancouver Community College	$	18 179,00	
SK	Learning and Literacy Programs	Woodland Institute SIAST	$	39 980,00	
ON	Learning and Literacy Programs	York University	$	120 000,00	
ON	Learning and Literacy Programs	York University	$	160 000,00	
YUKON	Learning and Literacy Programs	Yukon Learn	$	4 218,00	
SK	Human Resources Partnerships	Aboriginal Human Resources Development Council	$	1 200 000,00	
QC	Human Resources Partnerships	Aboriginal Liaison Directorate	$	130 000,00	
ON	Human Resources Partnerships	Biotechnology Human Resource Council	$	1 125 858,00	
ON	Human Resources Partnerships	Biotechnology Human Resource Council	$	545 000,00	

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Province or Territory	Program	Name of Organization	Amounts[1]
ON	Human Resources Partnerships	Canada WorkinfoNet	$ 1 300 000,00
ON	Human Resources Partnerships	Canadian Aquaculture Industry Alliance	$ 142 830,00
ON	Human Resources Partnerships	Canadian Association of Medical Radiation Technologists	$ 227 841,00
ON	Human Resources Partnerships	Canadian Association of Schools of Social Work	$ 673 000,00
ON	Human Resources Partnerships	Canadian Automotive Repair and Service Knowledge Network	$ 5 326 426,00
ON	Human Resources Partnerships	Canadian Aviation Maintenance Council	$ 325 000,00
ON	Human Resources Partnerships	Canadian Child Care Federation	$ 149 895,00
ON	Human Resources Partnerships	Canadian Council for Human Resources Association	$ 285 000,00
AB	Human Resources Partnerships	Canadian Council for Human Resources in the Environment Industry	$ 220 350,00
ON	Human Resources Partnerships	Canadian Electronic & Appliance Service Industry Sector Council	$ 318 600,00
ON	Human Resources Partnerships	Canadian Electronic & Appliance Service Industry Sector Council	$ 519 811,00
ON	Human Resources Partnerships	Canadian Grocery Producers Council	$ 150 000,00
ON	Human Resources Partnerships	Canadian Labour Force Development Board /CCDA	$ 70 450,00
ON	Human Resources Partnerships	Canadian Labour Force Development Board/CCC	$ 400 000,00
ALTA	Human Resources Partnerships	Canadian Sign Council	$ 533 750,00
ON	Human Resources Partnerships	Canadian Steel Trade and Employment Congress	$ 8 309 000,00
ON	Human Resources Partnerships	Canadian Technology Human Resource Board	$ 957 077,00
ON	Human Resources Partnerships	Cultural Human Resource Council	$ 500 000,00
QC	Human Resources Partnerships	Emploi-Québec	$ 1 320 500,00
ON	Human Resources Partnerships	First Nations Chiefs of Police Association	$ 60 000,00
ON	Human Resources Partnerships	Forum for International Trade Training	$ 657 442,00
QC	Human Resources Partnerships	Institute of Design - Montreal	$ 250 000,00
NFLD	Human Resources Partnerships	Institute of Small Business Counsellors Inc.	$ 155 000,00
ON	Human Resources Partnerships	International Association of Ironworkers	$ 283 600,00
MB	Human Resources Partnerships	Manitoba Assoc. of Registered Respiratory Therapists	$ 34 400,00
ON	Human Resources Partnerships	National Association of Pharmacy Reg. Authorities	$ 123 193,00
NB	Human Resources Partnerships	National Life/Work Centre	$ 739 800,00
ON	Human Resources Partnerships	National Seafood Sector Council	$ 396 801,00
ON	Human Resources Partnerships	Ontario College of Certified Social Workers	$ 29 414,00
ON	Human Resources Partnerships	Packaging Association of Canada	$ 416 190,00
AB	Human Resources Partnerships	Petroleum Services Association of Canada	$ 817 648,00
NB	Human Resources Partnerships	Provincial Institute of Agrologists Consortium	$ 54 586,00
SK	Human Resources Partnerships	Saskatchewan Apprenticeable Trades	$ 469 240,00
ON	Human Resources Partnerships	Sectoral Skills Council of the Electrical and Electronics Manufacturing Industry	$ 465 575,00
MB	Human Resources Partnerships	Sheet Metal Workers International Association	$ 100 000,00
ON	Human Resources Partnerships	Software Human Resource Council	$ 93 250,00
ON	Human Resources Partnerships	Textiles Human Resources Council	$ 1 259 030,00
ON	Human Resources Partnerships	Textiles Human Resources Council	$ 862 717,00
ON	Human Resources Partnerships	WITT (Women in Trades and Technologies)	$ 208 513,00
ON	Human Resources Partnerships	WITT (Women in Trades and Technologies)	$ 1 650 000,00
MB	Youth Employment Initiatives	ABORIGINAL CENTRE RESTAURANT	$ 6 300,00
ON	Youth Employment Initiatives	AFS INTERCULTURE CANADA	$ 148 600,00
ON	Youth Employment Initiatives	A-P MACHINE KNIFE INC	$ 5 648,00

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1 Contract value at time of audit
2 File reviewed twice in the audit at different points in time

HRDC
List of 424 Audited Projects

Province or Territory	Program	Name of Organization	Amounts	[1]
QC	Youth Employment Initiatives	ASSURANCES GAUDETTE & RAYMOND	$ 4 388,00	
PEI	Youth Employment Initiatives	AVERY'S FISH MART & CONVENIENCE STORE	$ 756,00	
QC	Youth Employment Initiatives	BASE DE PLEIN AIR LES GOELANDS INC	$ 2 500,00	
NS	Youth Employment Initiatives	BEAR RIVER FIRST NATION	$ 2 207,00	
ON	Youth Employment Initiatives	BLACK PAGES NETWORK INC.	$ 96 233,00	
AB	Youth Employment Initiatives	CALGARY CRISIS PREGNANCY CENTRE ASSOCIATION	$ 150 000,00	
AB-NWT	Youth Employment Initiatives	Calgary Economic Development Association and The Canadian Environmental Association	$ 14 035,00	
NFLD	Youth Employment Initiatives	CAMPAIGN PLANNING GROUP INC.	$ 4 000,00	
ON	Youth Employment Initiatives	CARLSON WAGONLIT TRAVEL	$ 3 192,00	
QC	Youth Employment Initiatives	CARREFOUR JEUNESSE EMPLOI DU TEMISCAMINGUE	$ 80 000,00	
QC	Youth Employment Initiatives	CARREFOUR JEUNESSE EMPLOI SAGUENAY	$ 3 700,00	
QC	Youth Employment Initiatives	CARREFOUR JEUNESSE-EMPLOI CHARLESBOURG CHAUVEAU	$ 7 000,00	
QC	Youth Employment Initiatives	CARREFOUR JEUNESSE-EMPLOI DE LOTBINIERE	$ 2 000,00	
ON	Youth Employment Initiatives	CBC - CANADIAN BROADCASTING CORPORATION	$ 26 750,00	
QC	Youth Employment Initiatives	CENTRE DE RECHERCHE D'EMPLOI COTE DES NEIGES	$ 1 750,00	
ON	Youth Employment Initiatives	CENTRE FOR INNOVATION IN CORPORATE RESPONSIBILITY	$ 75 000,00	
QC	Youth Employment Initiatives	CENTRE OPTION AVENIR	$ 42 000,00	
QC	Youth Employment Initiatives	CHAMBRE DE COMMERCE DE DOLBEAU	$ 4 500,00	
MB	Youth Employment Initiatives	CHEMWEST SUPPLY	$ 990,00	
QC	Youth Employment Initiatives	CLUB DE RECHERCHE D'EMPLOI DU YMCA DE QUEBEC	$ 12 000,00	
AB-NWT	Youth Employment Initiatives	COMMUNICATING POWER INC	$ 14 900,00	
QC	Youth Employment Initiatives	CONFECTIONS BEAULAC INC	$ 2 587,00	
QC	Youth Employment Initiatives	CONSEIL DU LOISIR SCIENTIFIQUE	$ 15 000,00	
ON	Youth Employment Initiatives	CORP. COUNTY OF LENNOX AND ADDINGTON	$ 100 000,00	
NS	Youth Employment Initiatives	DIGBY COUNTY EXHIBITION SOCIETY	$ 2 200,00	
NB	Youth Employment Initiatives	ENTERPRISE SAINT JOHN	$ 15 000,00	
BC-YUKON	Youth Employment Initiatives	ENVIRONMENTAL YOUTH ALLIANCE	$ 150 000,00	
QC	Youth Employment Initiatives	FONDATION DE L'INSTITUT MARITIME DU QUEBEC	$ 2 050,00	
PEI	Youth Employment Initiatives	FRIENDS OF ROTARY REGIONAL LIBRARY	$ 1 340,00	
BC	Youth Employment Initiatives	GABRIOLA TEEN THEATRE GROUP	$ 2 778,00	
ON	Youth Employment Initiatives	GILBEY CANADA INC	$ 3 000,00	
SK	Youth Employment Initiatives	GOODSOIL COMMUNITY CENTRE INC.	$ 2 352,00	
ON	Youth Employment Initiatives	GRASS ROOTS ECONOMIC OPPORTUNITY DEVELOPMENT AND EVALUATION	$ 138 930,00	
PEI	Youth Employment Initiatives	GREATER CHARLOTTETOWN AREA CHAMBER OF COMMERCE	$ 18 672,00	
ON	Youth Employment Initiatives	GUELPH INTERNATIONAL RESOURCE CENTRE	$ 148 000,00	
ON	Youth Employment Initiatives	HASTINGS COUNTY FEDERATION OF AGRICULTURE	$ 149 938,00	
AB	Youth Employment Initiatives	HIGHWOOD BUSINESS DEVELOPMENT CORPORATION	$ 7 741,00	
QC	Youth Employment Initiatives	INSTITUT DE FORMATION EN DEVEL. ECONOM. COMMUN. (IFDEC)	$ 12 080,00	
BC-YUKON	Youth Employment Initiatives	INSTITUT FRANCO-CANADIEN ET ACADIEN POUR LE SPORT	$ 100 000,00	
QC	Youth Employment Initiatives	JONCTION-EMPLOI/BMD	$ 120 000,00	
ON	Youth Employment Initiatives	KENNEDY ROAD TABERNACLE MINISTRIES	$ 2 148,00	
AB-NWT	Youth Employment Initiatives	KENTON ENVIRONMENTAL INC	$ 1 600,00	
NB	Youth Employment Initiatives	KEY INDUSTRIES	$ 837,00	

1 Contract value at time of audit
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HRDC
List of 424 Audited Projects

Province or Territory	Program	Name of Organization	Amounts[1]
ON	Youth Employment Initiatives	L. BEAULNE MANAGEMENT	$ 4 340,00
QC	Youth Employment Initiatives	LA JEUNE CHAMBRE D'AFFAIRES VALLEE DES FORTS	$ 20 000,00
QC	Youth Employment Initiatives	LE CLUB OPTIMISTE IBERVILLE INC	$ 149 900,00
MB	Youth Employment Initiatives	LEISURE SERVICES	$ 45 453,00
ON	Youth Employment Initiatives	LIGHTS OF CANADA INC	$ 7 488,00
QC	Youth Employment Initiatives	MAISON DE LA JEUNESSE 12-17 INC	$ 7 237,00
QC	Youth Employment Initiatives	MAISON DES JEUNES DES ILES	$ 12 387,00
NB	Youth Employment Initiatives	MAISON DES JEUNES MADAWASKA -VICTORIA YOUTH DROP-IN INC	$ 79 445,00
BC-YUKON	Youth Employment Initiatives	MCDONALD RANCH AND LUMBER	$ 1 432,00
ON	Youth Employment Initiatives	MEDIA MEMORIES	$ 3 611,00
AB	Youth Employment Initiatives	MEDICINE HAT FAMILY YMCA	$ 17 662,00
SK	Youth Employment Initiatives	MELVILLE COMPREHENSIVE SCHOOL	$ 867,00
ON	Youth Employment Initiatives	METRO COMPUTERS AND INTERNATIONAL SERVICES INC	$ 542 832,00
ON	Youth Employment Initiatives	MISSISSAUGA FIRST NATION	$ 92 600,00
MB	Youth Employment Initiatives	NATIONAL YOUTH ORCHESTRA OF CANADA	$ 8 108,00
ON	Youth Employment Initiatives	NATIVE AFRICAN INMATES & FAMILIES ASSOCIATION INC	$ 150 000,00
NB	Youth Employment Initiatives	NEW BRUNSWICK COMMUNITY COLLEGE - MIRAMICHI	$ 6 000,00
BC-YUKON	Youth Employment Initiatives	NORTHWEST TILE & MARBLE	$ 9 000,00
ON	Youth Employment Initiatives	OPERATION SPRINGBOARD	$ 3 400,00
ON	Youth Employment Initiatives	PENETANGUISHENE, TOWN OF	$ 67 320,00
AB-NWT	Youth Employment Initiatives	PHH ENVIRONMENTAL LIMITED	$ 4 154,00
QC	Youth Employment Initiatives	PLACE AUX JEUNES DE LOTBINIERE INC	$ 1 000,00
ON	Youth Employment Initiatives	RAISIN REGION CONSERVATION AUTHORITY	$ 53 900,00
ON	Youth Employment Initiatives	ROYAL TREATMENT	$ 1 600,00
SK	Youth Employment Initiatives	SASKATCHEWAN WHEELCHAIR SPORTS ASSOC	$ 119 863,00
SK	Youth Employment Initiatives	SIGNAL HILL ARTS CENTRE	$ 720,00
ON	Youth Employment Initiatives	ST. CATHARINES MAINSTREAM NON-PROFIT HOUSING PROJECT	$ 80 000,00
PEI	Youth Employment Initiatives	SUMMERSIDE CULTURAL DEVELOPMENT CORPORATION INC /HARBOURFRONT JUBILEE THEATRE	$ 56 976,00
BC-YUKON	Youth Employment Initiatives	TAW'S GUN AND CYCLE AND SPORTS	$ 8 000,00
ON	Youth Employment Initiatives	The Training Renewal Foundation	$ 300 000,00
NWT	Youth Employment Initiatives	TOWN OF INUVIK	$ 80 000,00
AB	Youth Employment Initiatives	WILDLIFE REHABILITATION SOCIETY OF EDMONTON	$ 2 868,00
ON	Youth Employment Initiatives	WINDREACH FARM AND CHERRYWOOD VOCATIONAL SERVICES	$ 146 140,00
NS	Youth Employment Initiatives	YARMOUTH/SHELBURNE AFRICAN CANADIAN AWARENESS PROJECT	$ 7 900,00
NS	Youth Employment Initiatives	YMCA LUNENBURG COUNTY	$ 2 640,00
ON	Youth Employment Initiatives	YOUTH SERVICES BUREAU OF OTTAWA-CARLETON	$ 7 867,00
AB	Aboriginal Programs	Alberta Treaty 8 First Nation Human Resources Development Board	$ 1 727 881,00
ON	Aboriginal Programs	ANISHINABEK NATIONS	$ 10 250 153,00
QC	Aboriginal Programs	Barrier Lake	$ 61 644,00
ON	Aboriginal Programs	Congress of Aboriginal People	$ 7 451 666,00
NFLD	Aboriginal Programs	Conne River Miawpukek First Nations	$ 1 411 054,00
QC	Aboriginal Programs	Cree Regional Authority	$ 5 290 316,00
NWT	Aboriginal Programs	Dene Nation	$ 970 400,00

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1 Contract value at time of audit
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HRDC
List of 424 Audited Projects

Province or Territory	Program	Name of Organization	Amounts[1]
NWT	Aboriginal Programs	Dogrib Treaty 11	$ 1 539 250,00
ON	Aboriginal Programs	GRAND COUNCIL TREATY #3	$ 4 360 050,00
NWT	Aboriginal Programs	Inuvialuit Regional Corporation	$ 446 000,00
QC	Aboriginal Programs	Kativik Regional Government	$ 1 143 000,00
QC	Aboriginal Programs	Kativik Regional Government	$ 9 170 000,00
NWT	Aboriginal Programs	Kivalliq	$ 3 743 949,00
NFLD	Aboriginal Programs	Labrador Inuit Health Commission	$ 778 000,00
NFLD	Aboriginal Programs	LABRADOR METIS ASSOCIATION/METIS RIGHTS & ENVIRO	$ 1 412 790,00
MB	Aboriginal Programs	Manitoba Metis Federation	$ 13 644 802,00
AB	Aboriginal Programs	Metis Nation of Alberta	$ 12 983 368,00
BC	Aboriginal Programs	Metis Provincial Council of BC	$ 9 623 988,00
ON	Aboriginal Programs	National Association of Friendship Centres	$ 7 000 000,00
NS	Aboriginal Programs	NATIVE COUNCIL OF NOVA SCOTIA	$ 224 300,00
PEI	Aboriginal Programs	NATIVE COUNCIL OF PRINCE EDWARD ISLAND	$ 351 040,00
BC	Aboriginal Programs	North East Native Advancing Society	$ 4 708 528,00
NWT	Aboriginal Programs	NORTH SLAVE METIS ALLIANCE	$ 954 630,00
ON	Aboriginal Programs	Ogemawahj Tribal Council	$ 1 581 670,00
BC	Aboriginal Programs	Okanagan/Ktunaxa Aboriginal Management Society	$ 5 568 710,00
ON	Aboriginal Programs	Ontario Indian Social Services Council	$ 2 414 000,00
ON	Aboriginal Programs	Pauktuutit Inuit Women's Association	$ 273 000,00
QC	Aboriginal Programs	Pidaban Child Care Centre	$ 64 977,00
SK	Aboriginal Programs	Prince Albert Grand Council	$ 978 886,00
PEI	Aboriginal Programs	The Abegweit First Nations	$ 321 358,00
AB	Aboriginal Programs	Treaty 7 Tribal Council	$ 1 224 000,00
BC	Aboriginal Programs	Vancouver Sunshine Coast First Nation	$ 4 032 749,00
ON	Labour Programs	Canadian Industrial Relations Association	$ 18 000,00
SK	Labour Programs	Construction Opportunities Development Council	$ 100 000,00
QC	Labour Programs	Groupe d'aide et d'information sur le harcèlement sexuel au travail de la province de Québec	$ 40 000,00
PEI	Labour Programs	Holland College	$ 31 190,00
ON	Labour Programs	Labours International Union of North America	$ 100 000,00
ON	Labour Programs	Mitech Plastics Corporation	$ 50 000,00
BC-YUKON	Labour Programs	National Institute of Disability Management & Research	$ 95 000,00
ON	Labour Programs	Nepean Hydro	$ 26 000,00
NFLD	Labour Programs	Newfoundland Association of Public Employees	$ 75 000,00
ON	Labour Programs	Teamsters Union, Local 880	$ 100 000,00
AB	Labour Programs	University of Calgary	$ 50 000,00
MB	Labour Programs	Western Glove Works	$ 100 000,00
		Total	$ 201 337 693,00

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1 Contract value at time of audit
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Program: Labour Market Program

Name of Project:

Name of Organization: (Individual's Name Removed)

Location: Nova Scotia

Project Description:

Client had previously been employed and had to leave due to illness. Client wanted to start her own business - New Decision Therapy. She was sent on training which she completed successfully

Contract Value: $650.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: (Individual's Name Removed)

Location: Nova Scotia

Project Description:

The contractee under the general direction of the Federal Councils Joint Adjustment Committee consulted with local community partners and government agencies to:
- assist former public sector employees impacted by government adjustment measures;
- fund community or other employment services that would facilitate the above-noted activity.

The service was established and is now connected to a provincial higher education institution.

Contract Value: $11,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	(Individual's Name Removed)
Location:	Prince Edward Island

Project Description:

This project was established to identify the barriers that prevent persons with disabilities from accessing employment; to develop a strategic plan to assist persons with disabilities to achieve their employment goals and to develop a vision statement as well as priorities, goals and objectives, and short and long term goals to achieve their objectives. The consultant hired conducted a workshop in Southern Kings for persons with disabilities to determine barriers that prevented them from gaining employment. As well, a workshop was held with service providers to determine how they can partner and use their programs and services to assist persons with disabilities become active participants in their communities.

The results of the workshops are described in the report which also outlines the barriers and challenges to persons with disabilities as well as service providers. A vision statement as well as the short and long terms goals are also incorporated in the report which was tabled with the NEON (Networking and Exploring Opportunities Now) Committee which included Choice and Opportunity, PEI Council of the Disabled, Workers Compensation Board, Southern Kings Health Region, Kingswood Centre, Southern Kings Group Home, and HRDC.

Contract Value: $3,600.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: (Individual's Name Removed)

Location: Nova Scotia

Project Description:

Single Seat Purchase
(Information Processing Course)

Client had been EI recipient for one month prior to start of course. He found full-time employment one week after the course was completed as a Quality Assurance Technician with an Aerospace Components Manufacturer immediately after completion of this course.

Contract Value: $4,600.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: (Individual's Name Removed)

Location: Nova Scotia

Project Description:

Client went on a one-week Marine Emergency Duties course. He had been in receipt of EI for 20 weeks prior to taking the course and for ten weeks after completion of the course. He found seasonal employment as a Tour Boat Skipper.

Contract Value: $400.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: (Individual's Name Removed)

Location: Nova Scotia

Project Description:

Provided funding to 8 rural communities to develop projects in their individual communities during National Access Awareness Week, May 24-30th, 1998. This project was aimed at increasing awareness of the needs of people with disabilities in order to gain access to employment.

Contract Value: $2,400.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Ability Employment Corporation

Location: Newfoundland

Project Description:

This partnership with the Ability Employment Corporation was set up to provide assistance for two persons with disabilities with very different needs in order to improve their opportunity for long term employment. One client has completed his course of study, the other is employed on a full time basis.

Contract Value: $1,945.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Acadia Centre For Small Business & Entrepreneurship

Location: Nova Scotia

Project Description:

This project aimed at staffing the Career Resource Centre and oversee and co-ordinate the Centre's activities.

Contract Value: $40,732.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Active Communities Inc.

Location: Prince Edward Island

Project Description:

Active Communities, Inc., an economic development organization, was contracted to deliver the Self Employment Benefit using local priorities and guidelines established in conjunction with the Human Resource Centre in Montague, PEI. Twenty-nine individuals were assisted in starting a business by receiving both income support and on-going business planning and operating assistance. The sponsor promoted the program to potential clients, made referrals for assistance to other organizations as appropriate, ensured participants attended orientation sessions on owning a business, confirmed eligibility and helped to develop the client's business plan. Applicants were assessed and funding recommendations made to HRDC. Approved Self Employment participants received regular quarterly monitoring visits to identify potential training and business assistance needs with the sponsor then they received help to arrange training. The outcome was to increase the number of eligible EI clients self-employed in this predominantly rural area with limited employment opportunities.

Contract Value: $70,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Alexander Bay-Terra Nova Devevelopment Association

Location: Newfoundland

Project Description:

The objective of this project was to provide access to resources, materials and job-search tools to enable clients to prepare, find and keep employment by providing the following employment services: needs determination, case management, counselling and job search activities. To date, approximately 300 clients have benefited from the services provided at this resource centre.

Contract Value: $84,290.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	Alternative Wares
Location:	Britisn Columbia

Project Description:

Through a Targeted Wage Subsidy, an unemployed woman received paid work experience in the accounting department of Alternative Wares. Skills learned include accounting, accounts payable and receivable, collection, deposits and preparation of reports.

The contract was completed on January 31, 1999. The participant remained employed full time.

Contract Value: $3,920.00

Audit Observations:

File does not contain an application from sponsor.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	Atlantic Recycled Rubber
Location:	Nova Scotia

Project Description:

Partial wage subsidy hiring incentive to employ a client as an equipment operator assistant responsible for recycling and shredding of tires.

The selected candidate was an active Employment Insurance claimant who was paid only 3 weeks of a 36 week claim. The department contributed 40% of basic wage rate over 20 week duration of project. The candidate has not filed another claim since starting on this project.

Contract Value:	$2,560.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Labour Market Program
Name of Project:	
Name of Organization:	B.C. Interior Independent Living Resource Centre
Location:	British Columbia

Project Description:

A not-for-profit society in Vernon that works with clients with disabilities provided an opportunity for an EI eligible client to work on the society's information systems,in order to better serve clients with disabilities.

The EI eligible client was hired full time at end of project and now working for WCB.

Contract Value: $14,500.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Bradley's Autobody

Location: Nova Scotia

Project Description:

Subsidized wages for an employee who learned the duties of autobody repairman. 20 week program to create job paying $11.00/hour.

Contract Value: $4,400.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: C.Hodder Enterprises Ltd

Location: Newfoundland

Project Description:

This Targeted Wage Subsidy program provided an EI eligible client with valuable work experience. Work duties included general auto repairs, wheel alignments, oil changes, tire repairs and balancing.

Contract Value: $3,840.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: CAMO Fonds d'Intégration

Location: Quebec

Project Description:

CAMO (Comité d'adaptation de la main-d'oeuvre pour personnes handicappées) is responsible, on behalf of HRDC, for managing the Opportunities Fund which assists persons with disabilities to obtain employment. It partners with other organizations supporting persons with disabilities as well as unions, non-governmental organizations, provincial institutions, and the private sector. CAMO maximizes the impact of the funds by focusing on the complementary nature of existing programs and services in the province of Quebec.

Regional round tables on training and employment of persons with disabilities, and partner committees, play a vital role in developing and recommending projects. Projects funded included job preparation, job entry, job retention, job creation and job stability. Clients served are persons with disabilities who require assistance to prepare for, find and secure work, and who are not eligible to participate in EI-funded employment programs. Clients include a wide range of persons with disabilities who are unemployed, including those who face severe disadvantage for securing employment.

CAMO has had 1,100 participants secure employment to date.

Contract Value: $14,017,330.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal.

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Camp Rotary

Location: New Brunswick

Project Description:

This project aimed at producing a CD-ROM explaining the barriers to employment faced by persons with disabilities for distribution to employers in order to raise awareness.

CD-ROM was produced and distributed to 200 major employers throughout Canada in consultation with HRDC.

Contract Value: $20,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Canadian Mental Health Association

Location: Saskatchewan

Project Description:

The objective of this project was to enable the sponsor to study a successful Re-Use It Centre in Brandon, MB, with the possible outcome being the establishment of a similar project in Moose Jaw that would provide employment to persons with disabilities. As a result of this project, the sponsor gained first-hand knowledge that contributed to it establishing a Re-Use It Centre in Moose Jaw the following year.

Contract Value: $525.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Cavalier Textile Inc.

Location: Ontario

Project Description:

The plant had inadequate technology to effectively compete in the cotton and poly/cotton business and meet today's quality, productivity and cost performance standards. There was a risk of losing over one hundred twenty-five jobs in the community.

The project was designed to encourage people in organizations and communities to work together to find solutions to labour market problems. A labour-management committee was formed in November of 1997, under the Human Resources Development Canada Industrial Adjustment Service Program. The committee's mandate was to study ways and means to modernize the plant. The funding was used to cover the costs of hiring an independent consultant to lead the committee, and to pay for other expenses related to the committee work, such as printing copies of the business plan arrived at.

The committee developed a strategic business plan, which demonstrated the viability of the modernization program for the Long Sault yarn plant to ensure its competitiveness in the future.

Contract Value: $25,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	Central Auto Clinic
Location:	Newfoundland

Project Description:

Through Targeted Wage Subsidy, HRDC contracted with an employer (Central Auto Clinic) to hire an unemployed client who had been receiving EI. The program provided for a wage subsidy to the employer over a period of 52 weeks.

This funding helped one unemployed general office clerk become fully employed. She has received practical training and work experience in all aspects of running a general auto repair office. She continues to be employed in a permanent, full time position with this employer.

Contract Value: $5,376.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Central Community Development Corporation

Location: Newfoundland

Project Description:

The Employment Assistance Program Project was set up for the Central Community Development Corporation (CCDC) to act as a 3rd Party Agent to assess EI clients who wished to become self-employed.

To carry out these duties, the CCDC assessed applications from interested clients; recommended decisions to HRDC on these applications and monitored any self-employment project which was approved. The CCDC established a Resource Centre for approved clients as well as any other persons wishing to gather information on self employment.

Under this project, the CCDC, in the period from April 1/99 to January 31/2000 assessed applications from 95 applicants. Of these applicants, 56 were approved and established their own business. Ongoing monitoring by CCDC has shown approximately 60% of these businesses are still operating. As well, there are also a large number of persons using the services offered through the Resource Centre.

Contract Value: $61,960.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Centre Aerospatial Ecole Camille Vautour

Location: New Brunswick

Project Description:

The objective of the project was to expose youth to the possibilities of careers related to aerospace by involving them in activities at the Centre Aérospatial École Camille Vautour. This project was conducted in partnership with the Province of New Brunswick and the private sector. Upgraded computer capacity was purchased for the centre and on-going access was given to youth for demonstration related to the aerospace industry.

Contract Value: $5,500.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	City of Scarborough Small Business Centre's Small Business Forum '98
Location:	Ontario

Project Description:

Under Local Labour Market Partnerships, a program that promotes community partnerships to develop strategies that expand a community's employment base, hence enhancing the potential for local economic success, Human Resources Development Canada contributed funding to the City of Scarborough Small Business Centre's Small Business Forum '98 to promote Youth Entrepreneurship. Over two thousand three hundred participants attended the forum.

Contract Value: $15,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Coastal Business Opportunities Incorporated

Location: Nova Scotia

Project Description:

This project provided orientation sessions, counselling referrals, business plan development, assessments, recommendations, monitoring, aftercare and various related duties for EI active and reachback clients.

The organization initiated workshops and participated in various workshops and training seminars for the benefit of clients. It provided regular feedback to the department on participants.

Contract Value: $80,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Colchester Action Association Of Persons With Disabilities(CAPD)

Location: Nova Scotia

Project Description:

The primary objective of this project was to assist persons with disabilities to find employment.

The project provided a full range of assessment and counselling services to persons with disabilities and helped them to make career decisions and assisted with referrals to training and other community resources. The project cooperated with other community agencies to leverage the best possible service and to eliminate duplication of service:

1) To ensure that CAPD provides effective and efficient Employment Services to persons with disabilities in Colchester County and maximize the effective expenditures of the Opportunities Fund.
2) To develop an aggressive approach to the sustainability of CAPD through fundraising programs and the move to a business based entity.
3) To secure funding for and begin the feasibility study for the "CAPD Ability Centre."
4) To conduct a comprehensive survey of the residents in Colchester County in order to assist CAPD in identifying a greater client base; create greater awareness of CAPD and initiate an active membership program.
5) To strengthen CAPD's Board of Directors through active training and development programs.
6) To continue to assist persons with disabilities in Colchester County with advocacy services on an as required basis.

Contract Value: $74,100.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: College Of The North Atlantic

Location: Newfoundland

Project Description:

The Open Learning Center project of the College of the North Atlantic was a partnership arrangement with the Micmac Conne River School System, the Connagre School District and HRDC. The project was established to assist the unemployed, youth and aboriginal people of several rural communities along southern Newfoundland. This project assisted clients to obtain career information and high school and post-secondary credits. As a result of the assistance and guidance provided by this project, many of these clients started the process of completing their high school education which enabled them to continue with training in their chosen careers.

The project was responsible for seven Open Learning Centers. During its ten months of operation 168 clients visited the sites. 42 people participated in Adult Basic Education and 42 participated in Post-Secondary courses.

Contract Value: $149,600.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Community Futures Development Corporation Of Central Okanagan

Location: British Columbia

Project Description:

This project provided on-going counselling and training through the Self Employment program to help 124 EI-eligible clients become self-sufficient in their businesses.

As a result of this project, 98 clients became self sufficient in their businesses.

Contract Value: $335,264.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Conseil Acadien De Rustico

Location: Prince Edward Island

Project Description:

The aim of this project was to give unemployed workers the chance to gain some work experience that can lead to long term employment. This project provided work experience for a client to coordinate activities for the Rendez-Vous Rustico event in 1998. The employee participated in marketing activities, and contributed to the promotion and implementation of Rendez-Vous Rustico.

Contract Value: $8,147.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Conseil De Développement Coopératif de l'I-P-E

Location: Prince Edward Island

Project Description:

This project aimed at providing an employment and training opportunity for an EI eligible client in service station management. The client participated in 20 weeks on a job experience in service station management which included aspects of small business administration, i.e. cash management, work scheduling and general operations.

Contract Value: $5,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Corporation Of The Township Of Lanark Highlands

Location: Ontario

Project Description:

The municipality of Lanark Highlands was severely damaged during the January 1998 Ice Storm. It is a heavily forested area of the County of Lanark with over two thousand kilometers of roads. Many residents could not leave their homes because their roads were totally impassable. The individuals hired possessed necessary skills to act as Team Leaders/Coordinators for post-storm cleanup. They coordinated various post ice storm activities in the community enabling efficient cleanup of roads and other public properties.

Contract Value: $64,428.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: D C L Contracting Of Windsor

Location: Ontario

Project Description:

This project with DCL Contracting of Windsor, was funded under the Targeted Wage Subsidies. Targeted Wage Subsidies applies to individuals who are having difficulty finding work. The project employed one unemployed individual in a permanent, full-time position as an Office Manager/Administrator providing on the job work experience in a new employment area.

Contract Value: $7,740.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Dalton Council #1448 (Project Restoration)

Location: Newfoundland

Project Description:

This project provided on-site training for fifteen participants in a provincially approved, four year, Stone Masonry apprenticeship course. This initiative permitted Stone Mason Trainees the opportunity for classroom training and practical work experience and allowed a Restoration Committee to commence restoration on the 100 yr. old historic Immaculate Conception Church. Project partnerships to this project included the provincial Department of Education; the College of the North Atlantic and the sponsor, Dalton Council Project Restoration.

Fifteen unemployed individuals participated in the Stone Masonry apprenticeship course.
Twelve graduated, with securing Journey certification. Five of the graduated have secured employment.

Contract Value: $152,961.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Department Of Development And Rural Renewal,
Government of Newfoundland and Labrador

Location: Newfoundland

Project Description:

The Province of Newfoundland and Labrador has undertaken an initiative called "Getting the Message Out", which is an extensive communications / public education campaign. The goal of the initiative is creating and strengthening positive public attitudes about the capabilities and skills of the province's firms and entrepreneurs. By improving fundamental attitudes about Newfoundland and Labrador, the goal is to strengthen the enterprise culture and climate in the province, highlight economic and employment opportunities, and stem outward migration.

The initiative is still ongoing. Some of the activities carried out so far include:

- 6 University students were hired and trained in the delivery of the "Getting the Message Out" information seminars. They delivered sessions at high schools throughout the province. Youth speaking to youth on the opportunities in the province has been positively received.
- Over 340 presentations to community groups, secondary and post-secondary institutions, Regional Economic Development Agencies, the general public, and Federal / Provincial Departments and Agencies. These presentations have reached over 10,000 people.
- A CD-Rom was produced which highlighted Newfoundland and Labrador's diversifying economy. This has been distributed to all high schools, colleges and the University in the province. It has also been distributed to Government Departments and Agencies.

Contract Value: $300,000.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Distinctive Employment Counselling Services(DESCA)

Location: Alberta

Project Description:

This project assisted forty moderately challenged, persons with disabilities in the Edmonton area to gain employment readiness skills in order to obtain and maintain employment. Services provided by DECSA included intake and orientation, in-hospital volunteer work placement, vocational counselling and pre-employment support, marketing and employer services, community volunteer work trials and paid community employment.

Of the 40 participants, 14 have found employment and another 3 have returned to school, and 13 are still in the program receiving further assistance; the remaining 10 clients have been referred to other organizations for further treatment.

Contract Value: $112,472.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: DonMac Precision Machining Inc.

Location: Ontario

Project Description:

The objective of this Targeted Wage Subsidy was to provide the program participant with valuable work experience and an orientation to the work. Human Resources Development Canada provided 50% of the gross hourly rate. The participant was hired as a Quality Assurance Technician.

At conclusion of this program the participant is now a permanent full time employee of this company

Contract Value: $4,680.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Dze L K'ant Friendship Centre Society

Location: British Columbia

Project Description:

In a partnership agreement with the Provincial Ministries of Human Resources/Employment Skills and Training, HRDC provided a range of coordinated services to 321 clients eligible for Employment Insurance to assist them in regaining full-time employment. These services included employment counselling and referral to appropriate employment related services.

Contract Value: $119,871.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No rationale for why the project was amended; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: East Prince Development Inc.

Location: Prince Edward Island

Project Description:

The East Prince Development Inc. was contracted to assist 17 individuals to create jobs for themselves through self-employment, by providing them with income support as well as assistance in planning and starting a business. Activities undertaken by the East Prince Development Inc., included conducting self-evaluation interviews, conducting orientation sessions, processing applications, assisting in the development of business plans, providing technical and counselling assistance by means of monitoring every new business, providing training sessions on entrepreneurship training for new applicants. A total of 17 Employment Insurance eligible participants started their business.

Contract Value: $75,816.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Eastern Kings Learning Centre

Location: Prince Edward Island

Project Description:

This Employment Assistance Services contract provided funding to conduct 3 two-week enhanced job-search workshops to increase client job-search potential by assisting individuals to examine what barriers they face when seeking employment, how their behaviour can be a barrier to employment, to examine their attitudes towards working and how they can be changed, to discover what transferable skills they each possess, to develop short and long term goals and to each create a resume. In addition, participants received labour market information, job interview skills, job search tips and an employer contact list. Participants completed a back to work action plan.

Three two week enhanced job search courses were offered between March 2 and April 10, 1998. 29 participants took part in these courses. 20 of the 29 or 69% subsequently found some work following the course. 7 of the participants registered for literacy training following the workshops.

Contract Value: $10,789.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	Essex Region Conservation Authority
Location:	Ontario

Project Description:

This project brought together local partners to promote long-term employment development by linking the needs of unemployed workers with local economic development. The Essex Region Conservation Authority project employed thirty-four unemployed individuals to expand the Chrysler Canada Greenway twenty-three kilometers from Windsor to Harrow, and to expand eco-tourism opportunities in Essex Region. With the result of the Greenway Trail activity, it is anticipated that future jobs will be created (projected thirty-three jobs in year one and fifty-seven by year ten).

Contract Value: $145,497.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Eye Level Gallery

Location: Nova Scotia

Project Description:

Agreement for 24 weeks (later extended to 35 weeks through an amendment), employing an unemployed person (on EI) to help expand public awareness of the Halifax arts community through the gallery and a number of project activities, while gaining experience working in art administration and exhibition coordination.

The participant was able to complement her skills while drawing EI, and support a non-profit organization which helped entrepreneurship for local artists. The participant is currently in New York State completing a degree in painting at a state university. She has not been on EI since the completion of the contract some two and a half years ago.

Contract Value: $14,815.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Festival Du Voyageur Inc.

Location: Manitoba

Project Description:

A study was performed on the economic impact and promotion of tourism in St. Boniface and Manitoba by constructing and developing Fort Gibralter Historic Interpretive Centre. The goals of the project were to: eventually create short and long term jobs, promote Canadian Heritage all year long, maintain the sustainability of the Festival du Voyageur and to increase the tourism potential of St. Boniface which is home to the largest francophone population in Western Canada. The funding of the project was to include costs for the feasibility study for the consultant and the architectual costs and for Historical Research and Administration cost. Funding is being negotiated with the City of Winnipeg, the Province of Manitoba and other Federal Departments and other community agencies and organizations to construct and develop this facility

Contract Value: $70,700.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Fisheries & Marine Institute

Location: Newfoundland

Project Description:

To support a person with a disability to receive training for employment opportunities. The person was successful in securing employment in the oil industry in Alberta.

Contract Value: $2,025.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	Garden Master Landscaping
Location:	British Columbia

Project Description:

The project was to assist an unemployed individual to obtain skills and experience in landscaping. After several weeks, the participant failed to report for work. Attempts to follow up with the participant were unsuccessful.

Contract Value:	$3,600.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Global Vocational Services, Inc.

Location: British Columbia

Project Description:

HRDC contributed $56,500 to Global Vocational Services, an employment service organization, to assess and identify eligible participants for Targeted Wage Subsidies.By the end of the project, of the 91 EI eligible clients who participated, 54 were employed, 28 remained unemployed, 4 returned to school, 2 quit the program, 3 could not be reached.

Contract Value: $56,800.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Guysborough County Business Development

Location: Nova Scotia

Project Description:

This project aimed at delivering self employment benefits to EI eligible clients in both Antigonish and Guysborough counties who were referred by HRDC to:
- Conduct orientation/assessment sessions with clients about the program.
- Assist applicants in the preparation of their business plans.
- Assess the business plans and made recommendation to HRDC within 6 weeks of the client being referred on the viability and duration of support.
- Advise participants about Environmental Assessments as outlined in the Canadian Environmental Assessment Agency and ensure completion if required.
- Provide ongoing support to the participants by:
- assessing their training needs and coordinating mandatory training
- developing mentorship program with local businesses
- developing a newsletter for participants
- conducting monthly onsite visits with each participant
- coordinating a mini trade show for participants.
- Liaise with HRDC on a regular basis and provided monthly reports on the status of each participant and the ongoing activities of the coordinator.

The outcomes of this project are the following : Three clients are still on Self Employment Benefits, thirty-one are still in business after end of project, two no longer have a business - one due to a fire

Contract Value: $53,010.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Kings Cove Historical Society

Location: Newfoundland

Project Description:

As part of the King's Cove area strategic investment in the tourism industry, this project made the Kings Cove Lighthouse suitable for public use as a museum and helped maintain and enhance the skills of the local trades people.

Contract Value: $8,493.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Kwantlen University College

Location: British Columbia - Yukon

Project Description:

Through an HRDC contribution of $1,680, Kwantlen University College was contracted to deliver Super Host training thus promoting the self sufficiency of 32 participants living with disabilities.

All participants were certified for Super Host; more than one-half of the participants found employment.

Contract Value: $1,680.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Labour Market Program

Name of Project:

Name of Organization: La Société Saint-Thomas d'Aquin

Location: Prince Edward Island

Project Description:

This project aimed at providing a work experience for a client to plan and organize the community component for the provincial French Awareness Week.

The project participant was employed for 10 weeks and contributed to the planning and coordination of the French Awareness Week activities. At the end of the project, the client found full time work with another employer.

Contract Value: $6,430.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: La Société Saint-Thomas d'Aquin

Location: Prince Edward Island

Project Description:

This project aimed at organizing provincial economic forum for the francophone and Acadian population of Prince Edward Island and to encourage the broad participation of community and government stakeholders. The forum sought to evaluate the current activities and socio-economic environment, then raised awareness of the potential and opportunity within the province.

A total of 60 participants attended the economic forum. A number of community development action plans were created for industrial sectors. Activities included the organization of a provincial economic forum for the francophone and Acadian population of Prince Edward Island which encouraged the broad participation of community and government stakeholders. The forum evaluated the current community development activities and socio-economic environment, then raised the awareness within the province of the potential for economic development opportunity within the francophone and Acadian community.

Contract Value: $13,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience. A description of expected results.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file;

Response to Audit Observations:

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Program: Labour Market Program

Name of Project:

Name of Organization: Manitoba School Counsellors Association

Location: Manitoba

Project Description:

The Rotary Club of Winnipeg, along with other Rotary Clubs, the Manitoba School Counsellors Association, the Manitoba Department of Education and Training, and Human Resources Development Canada together planned, organized and implemented the annual Career Symposium in Winnipeg.

The intent of the Symposium was to bring together Manitoba's future workforce with industry and education leaders to focus upon career opportunities in Manitoba. The Symposium was designed to be both a job fair and a career information fair. The participants included high school students from across Manitoba; adults seeking employment, or thinking of going back to school; and, parents interested in helping their children make important career and education choices.

Approximately 150 companies in Manitoba who had, and/or will have had, opportunities for employment were encouraged to take part in the trade show portion of the event. Manitoba-based educational institutions, both public and private also participated. During the two day Symposium, seminars provided information in specific career areas such as dentistry, construction, and journalism, and general information on job search techniques, computer career search programs, resume writing, interview skills, and educational options. The 1998 Symposium was attended by 18,500 participants and the attendance for the year 1999 exceeded 20,000.

Contract Value: $72,200.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program:	Labour Market Program
Name of Project:	
Name of Organization:	Mary's Cornwall Bakery
Location:	Prince Edward Island

Project Description:

The Targeted Wage Subsidy project with Mary's Cornwall Bakery assisted an unemployed individual to become a permanent full time employee in a bakery by providing him with the necessary skills and experience.

Contract Value: $2,275.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Neighbour To Neighbour Centre

Location: Ontario

Project Description:

This project was funded under Employment Assistance Services, which are offered through agreements with coordinators, organizations and community groups to help unemployed individuals become employed. The Neighbour to Neighbour Centre in Hamilton is a not-for-profit organization that provided job search assistance to unemployed clients from January 1999 to June 1999. Through job finding clubs, eligible clients received assistance with writing resumes, covering letters, interviews and follow up. As a result of this intervention, 85% of the participants who completed the program found employment and 93% of those found employment in their desired field of work. Registered participants for this project were one hundred.

Contract Value: $70,489.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: New Brunswick Community College-Woodstock

Location: New Brunswick

Project Description:

The project objective was to provide a work experience and develop the skills of a learning challenged client with disabilities by having the individual conduct a survey of drop-outs from the College.

The College released the individual when their budget constraints did not allow for continued employment. The College assessed the skills developed and provided the individual with letters of reference. The individual subsequently found employment with another major employer in the community.

Contract Value: $4,700.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Nova Scotia Department Of Economic Renewal & Tourism

Location: Nova Scotia

Project Description:

This agreement, involving 17 separate projects, supported permanent job creation throughout Nova Scotia. This financial contribution supported wage costs up to a maximum of $10,000 per new job creation.

A total of 17 companies were assisted through this program and 1743 jobs were created, primarily in the following areas:
- primary industry (e.g. forestry)
- call centres
- manufacturing (e.g. lumber, electronics)

Most of the jobs were located in Cape Breton, an area of high unemployment.

Contract Value: $5,500,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Nova Scotia Department Of Education And Culture

Location: Nova Scotia

Project Description:

Under the Labour Market Development Agreement - Strategic Partnerships with the Province of Nova Scotia, this project:
- supported the training and wages of workplace based education coordinators;
- assisted the Dept. of Education build capacity to work with industry on occupational training initiatives; and
- supported family literacy initiatives in partnership with the Dept. of Education.

Contract Value: $1,500,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Pacific Initiatives

Location: British Columbia - Yukon

Project Description:

HRDC contracted under Job Creation Partnerships to provide greenhouse nursery work experience to 14 unemployed fishing industry clients in order to help them achieve on-going employment. A sub objective was to establish a greenhouse/nursery operation.
Results: of 14 participants, 10 were employed, 2 left project early, 1 withdrew due to illness, 1 was dismissed: the T-Buck Suzuki Riparian Community Nursery was established
-

Contract Value: $52,865.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Publishers Financial

Location: Manitoba

Project Description:

This project was designed to provide on the job training as a Traffic Manager to an individual with a disability. The employer received a 60% wage subsidy for 40 weeks. Purchase of a special chair prescribed by participant's physician was also an eligible expense. The expected outcome was that the participant would obtain employment upon completion of the program. The participant was retained by employer upon completion of the program.

Contract Value: $6,821.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Sakai Spice

Location: Alberta

Project Description:

The project provided a wage subsidy to an employer to hire a highly disabled client with multiple barriers in order to integrate him into the labour market. The project provided on the job experience for him. The client learned building maintenance duties-- the repetition and routine of cleaning, sweeping, vacuuming and emptying of bins on a regular basis-- as well as the skill of forklift operation, safety and maintenance. Other specific and portable skills the client was taught include mental judgment, visual discrimination, problem solving, communication and the specific expression of needs as well as stamina and independence. The expected outcome of this project was that this client would become employable and permanently employed at Sakai Spice (a Lethbridge firm that produces prepared mustard for the Japanese market).

Contract Value: $4,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Society For Manitobans With Disabilities

Location: Manitoba

Project Description:

The project's objectives were to improve training and employment opportunities for persons with disabilities from the Vietnamese and Filipino communities. Two facilitators, one from each of the targeted communities, identified and recruited target members of the identified communities who were in need of training and employment support. They provided information in the appropriate language on service availability; functioned as a liaison between the ethnocultural, business and service communities. Participants were assisted in accessing existing program supports i.e. Vocational Rehabilitation for Disabled Persons Program. The project was to recruit and place 20 participants in vocational training, followed by job placements. The project intervention assisted the participants in accessing required training and helped them make the transition into employment. The project reduced the duplication of services and provided better coordination through collaborative planning and the use of relevant service and cultural expertise. Partners in funding this initiative included United Way Cultural Links-$40,000 and the Multicultural Grants Advisory Council-$1,483.

A total of 31 individuals participated in this project - 8 Filipino, 9 Vietnamese, 9 East Indian, 1 Laotian, 1 Chinese and 3 Spanish. Eight of these participants are employed and 2 participated in training while others are on waiting lists for training. Training was provided to increase cultural awareness and sensitivity to the community, employers and staff. The project was successful in providing assistance to several communities that had experienced difficulty accessing opportunities for citizens with disabilities.

Contract Value: $125,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Techniques Employment Services

Location: British Columbia

Project Description:

HRDC contributions subsidized an unemployed person with a hearing impairment and a learning disability to work and gain experience as an interior renovation helper.
The contract was completed on August 28, 1998. The participant remained employed full time with the employer.

Contract Value: $4,512.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:
The file has been reviewed against the audit observations. Supporting evidence for $846.00 in claims was not available. The sponsor was informed and the full amount has been recovered.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Training Coordinating Group For Persons With Disabilities

Location: Ontario

Project Description:

The objective of this project was to provide financial and other support to thirty individuals with disabilities who were not Employment Insurance eligible participants so that they could access entrepreneurial training. The project was unsuccessful in recruiting the targeted number of participants. Sixty-two individuals attended the orientation and screening session. Only nineteen of those decided to request admission to the program; and of these only six were accepted. To be accepted participants had to have a viable business plan. The project purchased seats in existing entrepreneurial programs for the six participants who were accepted. Follow up with all six participants indicated all six have completed their programs and have started their own businesses. Project expenditures were less than the contracted amount because there were fewer participants than anticipated.

Contract Value: $158,430.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Tremploy Inc.

Location: Prince Edward Island

Project Description:

The objective of the Opportunities Fund is to help persons with disabilities to prepare for, obtain, and keep employment or become self-employed. The objective of this particular project was to establish a cooperative corporation owned by a minimum of three persons with disabilities. The business created was a maintenance operation that involved mowing lawns in the summer time, painting fire hydrants in the fall, and assembling strawberry crates in the winter. In 1999, the business was operated as a lawn mowing operation.

Contract Value: $19,056.00

Audit Observations:

There is an application on file, however, it did not contain: A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: TRM Consulting

Location: Nova Scotia

Project Description:

This project aimed at the following objectives:

1. Information/Consultation initiative with the employer community of the Bedford HRCC.
2. Review of current publications/information that relate to the establishment of the Electronic Labour Exchange, what it is, how it works and how it can benefit employers.
3. Review of current data in relation to employer listings for this community.
4. Discussions with Employment Counsellors, Employment and Insurance Officers and others regarding information needs.
5. Establish ongoing liaison with the Labour Market Information unit to clearly define the roles and responsibilities or both in gathering employer related information.
6. Through discussions with employers obtain information related to short term and long term hiring/skills needs and human resource issues that can assist us in helping clients make career related decisions.

The objectives of the contract were exceeded. In addition to identifying the labour needs of employers, an Employer Advisory Committee was established to recommend skills needs of the employer community in new hires as well as the training needs of small to medium-size employers in our community. This labour market information was shared with the Community College to enable them to design and deliver customized training to the employer community.

Contract Value: $162,393.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Market Program

Name of Project:

Name of Organization: Western Development Corporation

Location: Prince Edward Island

Project Description:

This project provided income assistance of $200 dollars a week for a one year period to assist a youth with mental disabilities in starting his own business. With the help of the Western Development Corporation, a community economic development organization, and the support of his parents, the PEI Association for Community Living and the community, this young man was able to establish a recycling centre. This facility is a bottle and metal can recycling facility.

Contract Value: $10,400.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Market Program

Name of Project:

Name of Organization: Windsor Castle Restaurant

Location: Saskatchewan

Project Description:

HRDC contributed to the wages of a person with disabilities for a position at Windsor Castle Restaurant that provided work experience and on-the-job training in dishwashing, cleanliness, food preparation, short order cooking, customer service and kitchen safety for a 6-month period. Upon completion of the project, the participant secured employment at a restaurant.

Contract Value: $885.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Bell Productions Inc.

Location: New Brunswick

Project Description:

The project objective was to provide support by contributing to the wages of 3 additional employees and the purchase of computers allowing the company to expand their products (publication of business periodicals) to other Atlantic provinces and into the Province of Quebec.

Invoices submitted by the employer indicated that the computers had been purchased and payroll documentation indicated that 3 additional employees were hired.

Contract Value: $40,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Catherine MacKinnon's Spot O'Tea Restaurant & Gift Emporium

Location: Prince Edward Island

Project Description:

Under this project, HRDC contributed to Catherine MacKinnon's "Spot O'Tea Restaurant and Gift Emporium" in order to expand the existing facility from one which employed eight individuals to a larger facility which would employ an additional 27 seasonal full-time and part-time employees. This objective was exceeded as 39 incremental seasonal jobs were created – 29 full-time and 10 part-time.

Contract Value: $229,505.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Ditidaht Forest Products Ltd.

Location: British Columbia

Project Description:

To construct a sawmill at the Ditidaht Reserve for custom cutting wood to the specifications for Rebco Wood Products Ltd.

The mill began operation in September 1997. 12 jobs were created and 8 jobs were preserved.

Contract Value: $500,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Globeco International Inc.

Location: Ontario

Project Description:

Under the Transitional Jobs Fund Program, which promotes economic growth in areas of high unemployment and offers funding to employers who create long term sustainable employment, Human Resources Development Canada provided funding to cover a portion of the capital costs in constructing a 16,000 square foot manufacturing plant to produce pre-engineered polyurethane foam wall panels for sale to international markets. As a result of this initiative, the building has been constructed. Four full-time jobs have been created, with fifteen additional positions expected to be staffed in winter 2000.

Contract Value: $180,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Indian Bay Ecosystem Corporation

Location: Newfoundland

Project Description:

The objective of this project was foster economic development in the Indian Bay watershed area through the careful management and exploitation of a sustainable trout and salmon population. This project has resulted in a major increase in sport fishing and guiding services. It is expected that the objective of creating 56 permanent seasonal jobs will be achieved once the fish stocks return to their historic levels.

Contract Value: $300,000.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Meubles Forwood 2000 + Inc

Location: Quebec

Project Description:

This project has allowed the expansion of the company by purchasing additional equipment. It has created 10 new jobs.

Contract Value: $34,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Transitional Jobs Fund

Name of Project:

Name of Organization: North Nahanni Naturalist Lodge

Location: Northwest Territories

Project Description:

This project aimed at creating a sustainable all seasons tourist industry in the area. At the completion of the project there were 6 full-time and 3 seasonal workers.

Contract Value: $167,076.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Northeast Economic Development Association

Location: Saskatchewan

Project Description:

The objective of this project was for the sponsor to provide on-the-job training in community economic development to 10 residents of remote Northern Aboriginal and Métis communities. The expected outcome was that the participants would receive Internet-based training and be employed full-time by their respective community or Band.

Of the 10 participants, 8 completed the program. Of those 8 participants, 7 were hired by their respective community development organizations, and one enrolled in post-secondary education in community development. As a result of this project, a new company was formed with 10 employees. This company, which is located in Innovation Place in Saskatoon, provides leading-edge Internet-based online learning programs to clients such as SaskTel, Saskatchewan Tourism, Sask. Indian Federated College and the University of Saskatchewan.

Contract Value: $65,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Rolling River First Nation

Location: Manitoba

Project Description:

This project involved the construction of an office facility and the creation of new positions with the West Region Child and Family Services. This project improved the economy by spin off spending of well over one million eight hundred dollars. The positions created were staffed from surrounding First Nations communities whose unemployment rate exceeded 28%. The original construction phase of this project involved employment of an apprenticeship base of 11 local employees. During this phase, they were instructed on the basic trades of : carpentry, electrical, plumbing, dry-walling, painting, and landscaping. It was anticipated that their involvement on this project would result in a number of trades people obtaining a journeyman status. The 20 new positions created by construction of this facility are highly skilled jobs in the family services area.

Contract Value: $319,214.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Saskatchewan Dutch Elm Disease Association

Location: Saskatchewan

Project Description:

The project objectives were to create incremental and sustainable jobs and to establish a comprehensive management program in Prince Albert, Melfort, Tisdale and Carrot River to protect Northern Saskatchewan's elm trees. The project was located in Economic Region 70 in Northern Saskatchewan, which, at the time the project was signed, had an unemployment rate of 14.6%. This project had support from three Members of Parliament, concurrence from the Government of Saskatchewan, and the necessary commitments from the four municipalities involved (Prince Albert, Melfort, Tisdale and Carrot River).

The project created 11 direct jobs and three spin off jobs in Northern Saskatchewan.

Contract Value: $98,058.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Souris Food Park Development Corporation

Location: Prince Edward Island

Project Description:

The Transitional Jobs Fund job creation in Souris, PEI. The town had an unemployment rate of in excess of 20%. The TJF provided $1 million towards construction costs of an 85,000 sq. ft. building and the purchase of equipment.

80 construction jobs were created and the facility is being leased for potato dehydration which employs 75 persons.

Contract Value: $1,000,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal.

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: T<<N>>T Lottery and Information Kiosk

Location: Ontario

Project Description:

Under the Transitional Jobs Fund, which promotes economic growth in areas of high unemployment and offers funding to employers who create long term sustainable employment, Human Resources Development Canada provided $27,125 to T"N"T Lottery and Information Kiosk to hire five people. The Information Kiosk was constructed and operational at the completion of the project.

Contract Value: $27,125.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Tech Sea Corporation Ltd

Location: New Brunswick

Project Description:

To support the creation of up to 50 permanent, full-time jobs in this newly created company which had developed a new technology for the transportation of live seafood.

By October 1998, a total of 42 persons were on the payroll with plans in place to hire another 18. However, international sales problems and the Asian market situation were considered important contributing factors to the company going into receivership in 1999.

Contract Value: $300,000.00

Audit Observations:

File does not contain an application from sponsor.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: Telesis Communications Inc.

Location: Nova Scotia

Project Description:

The objectives of the project were to establish a call center which:
a) would utilize call center technology to distribute personal automobile insurance and;
b) could be marketed to outside companies who are looking for this type of technology to distribute their products.

This project's investment in the rapidly growing field of technology has provided valuable employment opportunities to residents in the Yarmouth area and has supported viable economic growth. It has sustained 17 full time jobs.

The call centre offers bilingual services.

Contract Value: $584,388.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Transitional Jobs Fund

Name of Project:

Name of Organization: York Factory First Nation

Location: Manitoba

Project Description:

The project created long-term sustainable jobs in an area of high unemployment (90%). This project was located in a remote location accessible only by air. The location also lacked an economic base and the project was designed to meet these needs. Positions created encompassed managers, maintenance staff, recreation and customer service. Funding included costs for gravel, cement, rebar and the installation of the rink, boards and bleachers and, flooring, painting, etc. During the construction of the arena there were 51 temporary jobs created for 10 months. The cost per job was high due to the remote location, and very high costs for shipping in the required materials. Communities like this have extremely limited opportunities to secure other resources in support of their development priorities. Transitional Jobs Funds represented 35% of the total costs of the project.

During the construction of the arena, there were 51 temporary jobs created for 10 months. Currently there are 3 full time positions and 3 part-time positions (25 hours a week) for this project. These results are of major significance to this area of very high unemployment.

Contract Value: $660,334.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Social Development Program
Name of Project:	From Community to Inclusion to Economic Integration Alberta Association for Community Living - Community Integration/Inclusion
Name of Organization:	Alberta Association For Community Living
Location:	Alberta

Project Description:

The goal of this project is to help ensure that people with intellectual disabilities are actively participating in their communities. This is a prerequisite for their economic integration, social well-being and sustainable independence.

This is a multi-faceted project that includes three components. The first component is "Individualized Funding: The Empowerment and Quality," a manual for families to use in assessing the benefits of individualized funding. The second component concerns children's services, disabilities and the child welfare system. It developed curriculum and training, regional expertise, and foster family support. The third component is entitled "Peer Support, Career Development and Economic Integration". It fostered family-to-family support and community inclusion.

A self-help manual with training was developed for families and individuals to use in assessing the benefits of individualized funding and improving its application in their lives. AACL and Alberta Children's Services developed a curriculum and training for children with disabilities at risk of coming into care or who are in care. A peer support employment project with youth in high schools was piloted and adopted in Calgary and Edmonton.

Contract Value:	$440,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Social Development Program

Name of Project: Applied Research and Development Program in ECCE

Name of Organization: Association Of Canadian Community Colleges

Location: Ontario

Project Description:

The project goal was to improve the quality of early childhood care and education (ECCE) in Canada through the evaluation and analysis of its different facets. The objectives of this project were to address acute training issues by building on the existing knowledge of best practices and innovation in order to develop models and practical resources for educators and practitioners. The comparative analysis was to establish the groundwork for an important discussion on mobility and transferability of credits in this area of study and most importantly the workforce. The objectives were:

1. Analysis of best practices and implications of best practices on training.
2. Analysis of ECCE training and education to derive models of education and training.
3. Analysis of the state of ECCE education in Canada to identify common elements and establish capacities of Canadian institutions.
4. Comparative analysis of evaluation models (internal and external).
5. Comparative analysis of accreditation models applicable to ECCE.
6. Recommendations for a model of national accreditation for ECCE training

The research contributed to higher standards of pedagogical practice, common outcomes of ECCE training, professionalization of the child care sector, and greater awareness of, affiliation and exchange among training programs. A series of 14 reports was produced. The issues covered included: training program accreditation and certification in ECCE, peer assessment of training, strengthening links in training at the community level, a glossary of terminology in ECCE, innovative program delivery models, an ethical perspective of teaching ECCE, university ECCE training, and the delivery of professional development in the ECCE sector.

Contract Value: $534,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Social Development Program
Name of Project:	Mosaic Centre Community Action Plan for Children
Name of Organization:	Calgary Immigrant Aid Society
Location:	Alberta

Project Description:

This project compared and contrasted two Mosaic Centre programs by assessing the social, emotional, and cognitive needs and problems of families with young children from two cultures, defining the internal and external coping mechanisms of each group as they adapted to Canada, and evaluating the flexibility and adaptability of the current (Yugoslavian) program as the new Cambodian program is developed. While the programs are based at the Mosaic Centre, collaboration with other community services were addressed in terms of optimising effectiveness in meeting families' needs.

The researchers defined which interventions are most useful in working with refugee families, and demonstrated how these interventions can be adapted to work with other refugee populations across the country.

The project enabled the full examination of an innovative model of intervention for two target groups.

The final report contains detailed information which define the interventions most useful in working with refugee families.

A handbook was also developed for Developing a Family Resource Centre for Immigrant and Refugee Families with Children 0-6.

Contract Value:	$62,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Develop a National Data Base of Family Resource Programs

Name of Organization: Canadian Association Of Family Resource Programs (CAFRP)

Location: Ontario

Project Description:

This second stage funding will build on three previous projects focussing on the development of family resource centres in Canada: a national Directory of Programs; a Case Studies Research Project and the development of the Child and Family Website.

The Canadian Association of Family Resource Programs is developing a national database of family resource programs and related services and will make it available in an electronic format, on diskette and through an Internet website. This database will facilitate families' access to services, promote the exchange of information between programs and permit professionals and students to do research in this area of study.

As well, the project compared data gathered in the national directories, developed over the last fifteen years, and the more recent Case Studies research which provided more in depth information on the array of services provided by Family Resource Programs across Canada. The electronic format will allow for the continual update of data in a field that is constantly evolving as it responds to community needs.

All project results are close to completion (final products due February 2000) and include:
- A national database of family resource programs
- A website containing 700 detailed listings of family resources across the country
- The website will include listings of related services by region and province, provide links to other related sites (i.e. national programs, governments) and links to publications/activities/projects
- CD ROM/diskettes will also be produced

Contract Value: $123,900.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Case Studies of Innovative Child Care & Employment Support Offered by Family Resource Programs

Name of Organization: Canadian Association Of Family Resource Programs (CAFRP)

Location: Ontario

Project Description:

The purpose of this research project was to conduct detailed case studies of ten Canadian family resource programs selected from across Canada for their innovative and exemplary practice in responding to the child care and employment support needs of the families, children and communities they serve.

The project also explored the feasibility of conducting further research to examine the relationship between specific family resource program components directed to unregulated care, and the quality of childcare offered by caregivers who participate in them. The project expanded on earlier success work of the Association, including "Strengthening Families, Cherishing Children" and the "1994 Status Report on Family Resource Programs Across Canada".

The project produced the following final reports:

· The "Case Studies of Canadian Family Resource Programs: Supporting Families, Children and Communities" publication - a descriptive look at 15 established programs, the report provides the most up to date picture available of family resource programs in Canada; provides information on the nature and scope of Canadian family resource programs; focuses primarily on the role of child care and employment support services in family resource programs and identifies key issues and major lessons learned by practitioners

· The publication is available through the CAFRP website

· A highlights paper on the research study was also produced and includes issues for future research and development.

Contract Value: $410,603.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Participatory Evaluation Manual and Software Package for Canadian Family Resource Programs

Name of Organization: Canadian Association Of Family Resource Programs

Location: Ontario

Project Description:

The purpose of this project was to provide Canadian family resource programs and related services with the information and resources necessary to establish participatory evaluation procedures. This ensured greater responsiveness to the families and communities being served, thus improving the overall quality of service provided.

The Association developed a step-by-step "Introductory Guide to Participatory Evaluation" appropriate for use by family resource program staff, board and community members. The guide takes into account the range and context of family resource programs across Canada, and demystifies evaluation language and processes by
using plain language and by providing examples and tools specific to family resource programs.

Project results include:
- Final project report
- "Finding Our Way" - an evaluation manual and software package (participatory method of evaluation for family resource programs) - disseminated to all CAFRP members
- the manual/software package is being used as the principle textbook for the Family Resource Certificate program at Ryerson Polytechnic University - accessible across Canada through distance education.

Contract Value: $125,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Employment and Employability of Deaf Canadians

Name of Organization: Canadian Association Of The Deaf

Location: Ontario

Project Description:

The rate of unemployment and underemployment in the deaf community may be as high as 80 percent, and for those who work, it is often inside the deaf community, and very seldom in middle management positions. The purpose of this research was to collect the hard data on the actual employment/unemployment rate among deaf Canadians, their job readiness, the types of jobs found and how they were surviving.

The research was carried out across Canada using the Association's subscription lists which means that at the time there was a bank of at least 2,000 names of persons who used Sign Language as their first language. The survey included employment and employability status, and realistic options for increasing employment opportunities. Training programs in entrepreneurship were studied and evaluated for their accessibility by deaf people and how to adapt these programs to meet the needs of persons who are deaf. York University was involved in all stages of the design and analysis of the survey and an external evaluation was carried out.

Data was collected on actual employment/unemployment rates among deaf Canadians, their job readiness, the types of jobs found and how they were surviving. A pilot program of entrepreneurship training for deaf people was developed and the results disseminated across the country to explore the adaptability of the training to the environment of different regions.

Contract Value: $85,600.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program:	Social Development Program
Name of Project:	Corporate Partnership Project
Name of Organization:	Canadian Centre On Disability Studies
Location:	Manitoba

Project Description:

The Canadian Centre on Disability Studies (CCDS) seeks to build corporate partnerships which will assist corporations with their needs regarding disability issues and, in turn, support the overall initiatives of the Centre. The many future successes that the Canadian Centre on Disability Studies will enjoy are related to its relationships with the corporate community. The essential long-term financial security of the Centre depends upon the strength of these relationships. Plans call for the establishment of an increased endowment fund for future projects, salary and operational costs. This endowment fund will provide the base on which an enduring financial structure will be built. CCDS had to raise $500,000 by March 31, 1999, in order for the Centre to continue to build linkages with the corporate sector. This project helped to make the Centre more accessible to the corporate community throughout Canada. The campaign wraped up in late February of 1999. The contribution of $50,000 assisted in covering a portion of the expenses for the corporate campaign.

The Manitoba government announced a commitment to contribute $500,000 to the endowment fund. Verbal commitment was made by the corporate sector for $75,000 a year for 3 years to assist the CCDS fundraising strategy and to develop in-house fund-raising capacity. Increased awareness of disabilities in corporate sector resulted from the initiative.

Contract Value:	$50,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Family Day Care Training: A Research and Development project

Name of Organization: Canadian Child Care Federation

Location: Ontario

Project Description:

The purpose of this project was to (1) develop guidelines including core content for family day care training that meets the needs of caregivers as well as children and their families in family day care in Canada (2) identified best practices in family day care training and (3) developed a framework for family day care training delivery that is flexible, innovative and responsive to individual and community needs.

Children, families and communities across Canada benefited from the availability of a greater number of trained caregivers and from an increased awareness of family day care and caregiver training as an important quality indicator. Associations, family day care agencies, family resource programs, training institutions and community programs that wish to offer caregiver training will benefit through access to caregiver training program.

Final products include:
· Final and synthesis reports on the project (with recommendations for content of caregiver training; description of current caregiver practices; design and delivery issues; guiding principles)
· A summary report of, and a background paper for, the 2-day "Caring 'Cross Canada" event sponsored by the project. The event brought together leaders in the family child care field from across Canada. Topics discussed included key issues, vision, research priorities, and guiding principles.

Contract Value: $381,688.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of expected results.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Social Development Program

Name of Project: Linking Research to Practice

Name of Organization: Canadian Child Care Federation

Location: Ontario

Project Description:

The focus of this project was on information sharing, breaking down isolation, increasing networks, promoting quality and empowering communities. This project promoted the sharing of research and practices. It encouraged cross-disciplinary learning and community development approaches to enhance the delivery of quality child care services. The project supported the maintenance of a national clearinghouse of resources; the provision of a national information service to child care providers, parents, and policy makers; the development of a quarterly publication Interaction, resource sheets, and information kits. The preparation and hosting of a national research forum; assistance with the strengthening of provincial/territorial affiliate organizations; facilitation of consultation on child care issues; and it acted as a catalyst for linking theory to practice.

It achieved the following:
1- Designed, developed and published a bilingual anthology of current Canadian early childhood research and development paper. Three volumes were distributed to a network of national/provincial/local child care and social service organizations, relevant government departments and post-secondary institutions and research organizations involved with early childhood issues.
2- Held two Canadian Forums - "Linking Research to Practice";
3- Maintained and updated a national data base on child care programs with 14,000 entries;
4- Managed a partnership of 47 NGOs in the health and social service sectors contributing to a web site: Child&Family Canada/Enfant&Famille Canada: www.cfc-efc.ca. This virtual library contains over 1200 documents and serves as a depository and distribution for child care related documentation.

Contract Value: $688,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Monitoring Implementation on the Rights of the Child in Canada

Name of Organization: Canadian Coalition For The Rights Of Children

Location: Ontario

Project Description:

The Canadian Coalition for the Rights of Children promotes the concerns of over fifty national non-governmental organizations in Canada to ensure the observance, by both governments and the public, of the rights and freedoms proclaimed in the U.N. Convention.

The Coalition has developed a framework for monitoring implementation of the U.N. Convention. The framework was used to produce a report which details Canadian laws, programs and statistics relevant to the Articles of the Convention, and to develop a procedure for ongoing monitoring of the convention.

A report entitled "The UN Convention on the Rights of the Child" was published and distributed to organizations supporting the Coalition's monitoring project.

Contract Value: $30,000.00

Audit Observations:

No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Implementing Training in Self-Determination (TRAITS)

Name of Organization: Canadian Council For Exceptional Children

Location: Ontario

Project Description:

The intent of the project was to investigate the concept of "self determination" in the context of meaningful graduation and successful transition from school into work, adult life and full citizenship for youth with disabilities. The research indicates that secondary schools do not "typically" provide adequate instruction in self-determination or opportunities for students with disabilities to learn self-advocacy skills and to take personal responsibility for their own lives. The broad target audience includes: special educators, counsellors, administrators, work education and vocational teachers, high school teachers, curriculum developers as well as relevant provincial departments.

The project drafted a Self-Determination Sourcebook: A collection of conceptual frameworks, curricula, strategies and research related to promoting the self determination of students with disabilities or disadvantages, and did site visits of innovative programs for students with special needs or who might be at risk of disengaging from school in five regions of the country.

The final product was a Self-Determination Handbook: An overview of best practices and useful models across Canada based on these site visits and review of the literature.

Contract Value: $60,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Education of the Branch Access Persons

Name of Organization: Canadian Hard Of Hearing Association

Location: Ontario

Project Description:

In 1997, the Canadian Hard of Hearing Association (CHHA) developed and implemented Phase 1 of a training program for 25 of their workers in the Hull, Québec Branch office.

In May of 1998, CHHA followed up with training for 25 of their staff, referred to as "branch access persons", at their annual conference in Edmonton. The CHHA Edmonton Branch organized the training session that included: education on noise induced hearing loss in rural Alberta, Cochlear Implants, communication skills, transportation access, speech reading and conflict resolution. Training manuals were prepared for each participant. This project received $13,000 in financial support from corporate sponsors including Telus Phone Co., Shaw Cable and Lilydale. The Department of Agriculture also contributed $7,050. CHHA contributed $8,650.

The training resulted in the CHHA Branch Access persons having a comprehensive knowledge of the correct procedure to integrate hard of hearing and deafened persons into all aspects of Canadian society.

Contract Value: $22,500.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Speakers' Bureau

Name of Organization: Canadian Injured Workers Alliance

Location: Ontario

Project Description:

The Speakers' Bureau increased the organizational capacities of local groups by training participants in public relations and presentation skills. Useful information on best practices in re-employment of injured and disabled workers were developed through a video and workbook designed to assist injured workers in taking charge of their situation and having employers and unions involved in the process. The premiere of the video and workbook was presented in Ottawa.

Through a partnership with the Canadian Labour Congress and, the Canadian Injured Workers Alliance committed to making over 100 presentations to local labour councils and local union meetings in 1997/98. Cooperative working relations were also developed with national service clubs. Approximately 50 representatives from 80 local injured workers organizations were trained in public relations and presentation skills thereby increasing their capacity to build cooperative relationships with the labour market partners in their respective communities.

Contract Value: $87,790.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program:	Social Development Program
Name of Project:	Pulling the Devil by the Tail
Name of Organization:	Canadian Institute For Advanced Research
Location:	Ontario

Project Description:

In the context of the Healthy Child Development Project pursued by The Canadian Institute for Advanced Research and the Centre for Studies of Children at Risk, Dr. Camil Bouchard, from the Université du Québec à Montréal, has designed an educational tool for older children (9-13) called: Tirer le diable par la queue/Pulling the Devil by the Tail. Its purpose is to sensitize children to both the causes and consequences of child poverty. The purpose of this project is to complete the editing, printing and distribution of an English and a French version of the booklet and teaching guide.

Four documents have been produced:

1. Pulling the Devil by the Tail, 1999;
2. Pulling the Devil by the Tail! Teacher's Guide, 1999.
3. Tirer le diable par la queue, 1999.
4. Tirer le diable par la queue! Guide pédagogique, 1999

Copyright has been transferred to the Child Welfare League of Canada with the responsibility to distribute these documents with other organizations such as the Canadian Teachers' Association, the teachers' union in Québec, and school boards.

Contract Value: $44,900.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Social Development Program

Name of Project: Disability Awareness Virtual Reality

Name of Organization: Canadian Paraplegic Association

Location: Ontario

Project Description:

The Canadian Paraplegic Association, in partnership with the University of Ottawa, undertook a research project which developed a program that can be used to circumvent the stigmatization of children with disabilities. The project's goal was to examine how well children with disabilities are integrated in mainstream schools, and how they are influenced by the attitudes of their peers. A partnership approach was taken with children with disabilities, their parents and teachers.

The project was completed over a 24-month period. Nortel provided the software and hardware as well as some financial and in-kind support towards the development of this project.

The resulting virtual reality program provides disability awareness information for school children without disabilities and promotes the capabilities of children with disabilities. The Virtual Reality Program was tested in two classroom settings. The completed program is expected to be available on School/Net, an educational networking organization linking classrooms nationally via the Internet.

Contract Value: $35,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Social Development Program
Name of Project:	Sharing Best Practices
Name of Organization:	Canadian Paraplegic Association
Location:	Ontario

Project Description:

The Canadian Paraplegic Association (CPA) developed a document describing a number of successful "best practice" employment focused projects that took place in Canada. These outlined some of the latest strategies and techniques being employed by return to work specialists. With the emerging emphasis on job accommodation, new and different strategies and techniques are required to ensure that employment counsellors continue to be effective in their work with persons with disabilities. The sharing of knowledge by CPA employment counsellors and representative HRDC front line staff in the area of best practices employed by CPA and other community based employment agencies across the country led to improved skills by employment counselling staff.

Twenty CPA employment counsellors from all provinces, and HRDC regional front line staff were invited to a two-day training workshop that shared advanced training in job placement techniques. This contributed to the capacity building of the organization and its chapters and assisted them in expanding their network. The document is available on Internet and was distributed through employment centres, agencies and organizations involved in employment of persons with disabilities.

Contract Value: $54,900.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Social Development Program
Name of Project:	SCI Workforce Participation Study - Phase 2: Provincial Analysis of Research Data
Name of Organization:	Canadian Paraplegic Association
Location:	Ontario

Project Description:

In 1995, the Canadian Paraplegic Association conducted a major national study to compare the workforce participation rates and employment rates of its spinal cord injured members with those of disabled Canadians at large, as surveyed by HALS. While the study showed relatively high levels of education, employment and income among many of its members on a national basis, it was evident from closer scrutiny that those statistics varied drastically from province to province.

The purpose of this project was to complete a more detailed analysis on a province by province basis. This information assisted the provincial (CPA) associations when negotiating funding proposals. It also assisted them in determining the effectiveness of the variety of programs being delivered at the provincial level. This project was a natural extension of the original Spinal Cord Injury Workforce Participation Project.

An information booklet was produced in which a detailed analysis on a province by province basis is outlined. Local chapters use this information to evaluate services provided at the provincial level. It is available on the CPA website, 2000 copies were distributed and there are now requests for reprint.

Contract Value: $48,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Social Development Program

Name of Project: Partners in Practice: Successful Canadian Mentoring Programs

Name of Organization: Child Care Connection

Location: Nova Scotia

Project Description:

The purpose of this project was to compare mentoring tools and strategies and their effect on the development of reflective thinking in Early Childhood Education (E.C.E.) students, trained novice child care teachers and experienced child care teachers. The project developed a mentoring model that looks at reflective practice in the child care practitioner that can be implemented at the various stages of his or her development as a child care practitioner. The model is inclusive, portable, affordable, accessible, sustainable and adaptable to various local/provincial/territorial and national contexts.

The project examined the tools and strategies included in three mentoring pilots at three locations, and their effectiveness in increasing reflective thinking in E.C.E. students, novice child care teachers (newly graduated), and child care teachers who are in the process of being certified. The project also measured the impact of the mentoring strategies in increasing reflective thinking and how that affects the quality of child care delivered in the protégé's classroom.

The model resulted in implications for organizational change, interrelationships between post Secondary Early Childhood Education programs, child care organizations and child care practice.

The project was successful in developing a mentoring model that can be applied to a variety of contexts throughout early childhood practice. The model is a framework for incorporating a mentoring component into aspects of early childhood programs - from an early childhood care program, to province/territory-wide early childhood practice. With the model visible, the project also developed a web site (www.partnersinpractice.org) that addresses mentoring on two levels - using the Internet for mentoring itself, and to train mentors.

Contract Value: $388,610.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Social Development Program
Name of Project:	Expanding Capacity in the Voluntary Sector
Name of Organization:	Coalition Of National Voluntary Organizations
Location:	Ontario

Project Description:

The Coalition of National Voluntary Organizations (NVO) provides a forum for 130 national voluntary organizations. NVO has a mandate to expand the capacity of Canada's voluntary sector by raising its public profile and increasing its role in the Canadian economy.

NVO designed and implemented a comprehensive communications/media strategy to raise the profile of the voluntary sector and conducted research and pilot studies to develop a volunteer sector job creation strategy. These initiatives were presented at a joint NVO - Public Policy Forum national conference in 1998.

Preliminary research carried out in accordance with the project objectives resulted in an options paper. The options paper indicated that following research with the voluntary sector, a proposal should be targeted toward increasing the capacity of the voluntary sector. A subsequent project proposal was accepted for funding, with activities consistent with the on-going efforts of the voluntary sector and government to strengthen their relationship.

Contract Value: $50,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Management training for Child Care and Preschool Organizations Affiliated with La Commission nationale des parents francophones (CNFP)

Name of Organization: Commission Nationale Des Parents Francophones

Location: Manitoba

Project Description:

CNFP is a national organization representing the interests of francophone parents living outside Quebec on issues related to education. There are eleven affiliated organizations in each of nine provinces and two territories, operated by volunteers.

The project's main objective was to offer training regionally across the country aimed at improving the overall quality of staff working in French language child care and preschool facilities, particularly for infants and young children age 3 - 4 years. Parents were also able to take part in the training sessions which were designed to build on and improve current practices and systems, and lay the foundation for new initiatives and facilities.

110 people from across Canada were trained and now are better positioned to realize their work and career goals in this field.

Contract Value: $76,500.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Quality Assurance and School-Age Care

Name of Organization: Concordia University Department Of Education

Location: Quebec

Project Description:

This study examines school-age care programs currently operating in Canada, assesses the quality of a sample of these programs in four provinces in relation to the needs of families using the services, and demonstrates the possibility of improving quality of care following self-assessment, using the School-Age Child Care Environment Rating Scale (SACERS).

The results of the study are intended to impact on the quality of school-age care for the full range of children in elementary settings. The study has the potential to provide guidelines for centre improvement, recommendations to governments, policy makers and training centres for the licencing and regulation of centres, and a parent guide for determining quality.

The 3 year study consists of four inter-related studies: a compilation of regulations across all provinces, quality assessment using a sample from four provinces, demonstration of the use of SACERS vs control groups, and the development and testing of the parent guide.

To date, the sponsor has completed the final draft of the summary on the provincial regulations and licensing. The paper, entitled " Regulatory systems for school age care in Canada: Are the regulations appropriate" has been accepted for publication in the Canadian Journal of Research in Early Child Care Education. The design and data collection for the Global Quality Study has been completed. The parent study and self-assessment/intervention studies have been designed. Papers were presented at a number of relevant conferences.

Contract Value: $542,606.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: School Age Child Care - Education 2000

Name of Organization: Douglas College And Vancouver Community College

Location: British Columbia

Project Description:

The purpose of this project was to interview one hundred graduates from child care programs across Canada to evaluate course curriculum and analyse how their participation in the curriculum has affected: knowledge, skills and abilities in the field of school-age care. The key question was, "Did the training that they received prepare them adequately to work in school-age programs?"

The project obtained and analysed information from graduates including:

- the components of curriculum considered useful and practical
- how the program enabled them to gain employment in the field of child care
- a study of the effectiveness of the program to gain employment in the field
- suggestions to improve or change curriculum components to be more effective
- how colleges and universities can make programs more practical and useful for future students

The findings of the project provide additional information to a longer-term study focussed on quality assurance of school-age care.

The project produced a final report entitled: SACC 2000 - Observations of School-Age Child Care Education in Canada. The report summarizes data from eighty-one students who have participated in school age child care education studies across Canada. The students spoke openly about their experiences, and gave their individual perspective and critique on the education they received, and the course curriculum. Seven colleges located in Alberta, British Columbia, Manitoba and Ontario participated in the research.

Contract Value: $15,012.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Needs Assessment: Aboriginal People with Disabilities Living in Remote or Isolated Areas

Name of Organization: Federation Of Saskatchewan Indian Nations and Saskatchewan First Nations Network on Disabilities

Location: Saskatchewan

Project Description:

This proposal was part of a joint partnership between the Federation of Saskatchewan Indian Nations and the Saskatchewan First Nations Network on Disabilities. The Needs Assessment is part of a larger initiative to establish an Aboriginal Clearing/Connecting House and Needs Assessment on Disabilities. The Aboriginal Relations Office contributed $300,000 for the infrastructure of the Aboriginal Clearing/Connecting House on Disabilities. The Needs Assessment of Aboriginal People living with disabilities in remote or isolated areas clarified the information and resource access issues, determined initiatives to improve access, and facilitated maximum utilization of the National Aboriginal Clearing/Connecting House on Disabilities.

Contract Value: $80,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Social Development Program

Name of Project: Develop a Sustainable Management and Resource Base

Name of Organization: Foundation On Independent Living Inc.

Location: Quebec

Project Description:

This proposal assisted the Foundation on Independent Living in developing a long term strategy for management and funding of the "Moving On" CBC Television series focussing on persons with disabilities. Consultations were carried out with the board of the Canadian Association of Independent Living Centres (CAILC), other disability organizations and the Canadian Broadcasting Corporation and Corporate sponsors. The total cost of the season is $700,000 and CBC is committing close to $300,000 for the current year.

The Foundation developed a strategy for management and funding of the "Moving On" CBC Television series focussing on persons with disabilities and a marketing and fund-raising plan to obtain support from government and the corporate sector. CBC's "Moving On" television series received a Gemini Award for Best Lifestyle Information Series in 1996.

Contract Value: $45,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Social Development Program
Name of Project:	Organizational Funding
Name of Organization:	Learning Disabilities Association Of Canada
Location:	Ontario

Project Description:

The Learning Disabilities Association of Canada (LDAC) is a national non-profit voluntary organization whose mission statement is to advance the education, employment, social development, legal rights and general well-being of people with learning disabilities. Over the years, LDAC has developed resources, workshops and programs that have responded to the needs of the population of persons with learning disabilities. While activities of LDAC impact directly on its membership of approximately 10,000, up to 3 million Canadians with learning disabilities and their families benefit from the work of the association.

LDAC has appeared before the Standing Committee on Finance. It has participated in the development of working papers for the Council of Ministers of Education National Forum on Education. LDAC is proactive on many fronts to raise awareness of issues faced by those who have learning disabilities, and develops tools to assist those with learning disabilities achieve full integration into society.

Their activities include social policy development, advocacy, capacity building and research and development on behalf of their clients.

Contract Value: $300,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Child Care Management Study

Name of Organization: Mount Saint Vincent University

Location: Nova Scotia

Project Description:

The purpose of this project was to examine in detail how day care centres are operated and managed with a view to identifying differences in organization and management of non-profit and private centres as well as identifying characteristics of organizational structure and management that are linked with high quality programs operated under either auspice.

The project results led to recommendations regarding the administration and management of centres, staff and board training. These recommendations will be relevant to governments, training institutions, centre boards and owners, directors, teachers and, indirectly, parents and communities.

A comprehensive report entitled "Child Care Management Study" was published and widely disseminated to individuals, centres, government departments and educational institutions as well as to the Program Advisory Committee and the participating centres.

Contract Value: $114,626.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Organizations of Students with Disabilities Guidebook

Name of Organization: National Educational Association Of Disabled Students

Location: Ontario

Project Description:

NEADS developed an Organization of Students with Disabilities Guidebook which described 60 university and college organizations of students with disabilities representing all regions of Canada. The guidebook included an updated list of service providers at post-secondary institutions (160 institutions). The guidebook was publicized throughout the NEADS network, posted on the INDIE Internet site, and distributed to key national disability organizations. NEADS will update this publication on a yearly basis for its constituents.

The Council of Canadians with Disabilities supports this project. NEADS, the Trillium Foundation and the Summer Career Placement Program contributed a total of $36,000 toward this initiative.

A guidebook was produced describing organizations of students with disabilities in universities and colleges, including an updated list of service providers at post-secondary institutions. This is considered a useful tool for universities and colleges assisting students with disabilities in realizing their goals as well as for students looking for support throughout their post-secondary education.

Contract Value: $60,674.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: From Institution to Employability - First Steps

Name of Organization: National People First

Location: Ontario

Project Description:

There are over 20,000 Canadians labelled "mentally handicapped" residing in institutions in Canada. They are segregated from the economic and social mainstream in Canadian society. Employment is a prime concern for all Canadians, especially Canadians who have been labelled "mentally handicapped". During the last thirty years, there has been a shift in both public opinion and public policy which has resulted in the reintegration of persons who have left institutions to be re-integrated into their home communities.

This project engaged in a preliminary investigation of employment needs for persons making the transition from institution to community. Key questions raised in this project included: How does the process of institutionalization affect an individual's perception of work? What are the unique and specific barriers experienced by persons who have been institutionalized in seeking employment?

A final report entitled "From Institution to Employability - First Steps" focused on two key issues: deinstitutionalization, and employment for persons who have been labelled developmentally disabled. The sponsor group surveyed their members in March 1996 to find out about their experiences in transition from institution to employment. Some preliminary research explored employment strategies such as self-employment and co-operative businesses as employment options.

Contract Value: $50,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Quality Information Systems

Name of Organization: Ontario Coalition For Better Child Care

Location: Ontario

Project Description:

The purpose of this project was to evaluate the impact of policy changes on regulated, non-profit child care services in three provinces: Ontario, British Columbia and Nova Scotia. All three provinces selected for the study have a pro-active involvement in supporting regulated child care services and have recently undergone significant changes in their child care policy.

The project helped to determine the impact of policy changes on the quality, accessibility and affordability of regulated child care services. It described and compared the legislation, regulations, enforcement, policy and funding mechanisms governing regulated child care services. A comprehensive research methodology was developed in the three provinces that is transferable to other jurisdictions. The methodology can be used to assess the impact on parents of policy changes to regulated child care, examine the link between government child care policy and parental workforce attachment, and determine the impact on parents of quality regulated child care.

The project is still in progress and reports will include:
- The Impact of Public Policy on Child Care Delivery: Parent/Provider Perceptions (125 page final report on project findings - collection data mechanism in the appendix)
- A 12 page executive summary of the full project report
- The View from the Front Lines - a 4 page highlights paper
- Dissemination of materials to approximately 1100 organizations and individuals, including a national network of Child Care Programs; provincial child care organizations; women's, labour and anti-poverty groups; academics, project participants etc.
- All project materials will be posted on the Child Care Canada website (www.childcarecanada.org) with a link from the Coalition's web page.

Contract Value: $297,094.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: An Evaluation of Home Child Care as an Employment Option

Name of Organization: Ontario Coalition For Better Child Care

Location: Ontario

Project Description:

The purpose of the project is to provide an overview of home child care as an employment option from the perspective of welfare, training, and community economic development policy. The objective of the project is to produce a report containing:

- a national and international literature review of home-based child care;
- a comparative study of federal/provincial/territorial policies and practices in the areas of home- based child care, training, community economic development and welfare-to-work;
- a series of case studies provided by home child care providers and users of this model;
- recommendations and criteria to assess programs promoting home child care as an employment option and their expected outcomes.

The report is intended to provide information to the child care community and Canadian policy makers in the fields of training, community economic development, child care and social assistance.

The project is to be completed by March 31, 2000. Reports will include:

- Home Child Care as an Employment Option for Persons on Social Assistance - a report on the project - includes project conclusions and policy/program options
- an executive summary of the project report
- Policy and Program Implications - highlight papers on the project report
- Dissemination to approximately 1100 organizations and individuals, including a national network of Child Care Programs; provincial child care organizations; women's, labour and anti-poverty groups; academics, project participants etc.
- All project materials will be posted on the Child Care Canada website (www.childcarecanada.org) with a link from the Coalition's web page.

Contract Value: $138,083.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: 'Inform and Include' - Community Inclusion for Seniors and Senior Parents

Name of Organization: P.E.I. Association For Community Living

Location: Prince Edward Island

Project Description:

This project has three components: the first two components focus on senior self-advocates and those of middle age with senior parents. The major goal of the project was to increase the capacity of self-advocates (a self-advocate is a person with an intellectual disability who is supporting themselves) and their families, the community, and service providers, to help plan for a safe and secure future. The project was designed to assist seniors with disabilities to plan for retirement, remain in their own home as they age, develop and sustain community interests, relationships and support aging parents.

The first component involved the development and implementation of independent living planning resources for seniors with intellectual disabilities living on the Island. The second component aimed to increase the capacity of generic community organizations to include and support older self-advocates. The third component was a pilot demonstration project involving a group of people with intellectual disabilities managing and making decisions regarding their own group home.

This project increased the capacity of middle-aged self-advocates, their families, communities and service providers to plan for a secure, safe future. A report describing the two part process and lessons learned has been written and distributed. This report can be used to assist others who wish to implement similar projects. Workshops and information sessions provided practical, usable plain language tools which can be used in planning for the future. Results include increased support for a person centred approach from key people in the province. Groups such as lawyers are now better prepared to help families and individuals prepare for the future.

* Note this project was reviewed twice in the audit at different points in time.

Contract Value: $74,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

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Project Description:

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This project increased the capacity of middle-aged self-advocates, their families, communities and service providers to plan for a secure, safe future. A report describing the two part process and lessons learned has been written and distributed. This report can be used to assist others who wish to implement similar projects. Workshops and information sessions provided practical, usable plain language tools which can be used in planning for the future. Results include increased support for a person centred approach from key people in the province. Groups such as lawyers are now better prepared to help families and individuals prepare for the future.

*Note this project was reviewed twice in the audit at different points in time.

Contract Value: $74,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: Organizational Funding

Name of Organization: People First Of Canada

Location: Ontario

Project Description:

The People First movement has been growing in Canada since 1973. People First of Canada is a federation of 10 Provincial People First groups made up of Canadians labelled in many different ways including, people with intellectual disabilities, developmental handicaps, intellectual limitations, mental challenges etc. The labels are different in each province and territory. There are over 110 local chapters of People First across Canada. Each provincial group is an autonomous organization.

The mandate of People First of Canada is to ensure that the voices of these Canadians who have been labelled intellectually handicapped (sometimes referred to as developmentally delayed) are heard. The national organization has been very active in issues of deinstitutionalization, guardianship, employment and citizenship rights. Consumer control and self-determination are the cornerstones of the People First movement and People First of Canada.

The organizational support provided through HRDC allows the national office in Toronto to work collaboratively with provincial groups of People First of Canada and smaller local groups to achieve goals of equal citizenship and participation for their members regardless of intellectual disability.

Contract Value: $140,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Dispelling the Myth - A Community Integration/Inclusion Project

Name of Organization: People First Of Nova Scotia

Location: Nova Scotia

Project Description:

The organization's primary activities are: leadership development, local and provincial group development, educating the community about the concerns and abilities of people who have been labelled mentally handicapped, and the provision of opportunities for people to make their own decisions, and take control of their lives.

The primary activity of this project is the linking of communities and people for purposes of communication, education and support. The aim is for people with disabilities to reach out and network to support each other in overcoming the barriers or hurdles to realizing visions and dreams for their lives and the social and systemic barriers to their full inclusion. Progress towards achieving this goal is made through leadership training, community education, and a community networking workshop.

The project developed a video that shows how people with intellectual disabilities participate more fully in their community. The video demonstrated through role playing how to break down barriers in a variety of situations such as potential employment interviews. A series of workshops were held with project coordinators, actors and other supporters to develop themes, story lines and production plans. The video is being used to educate People First members and the community about inclusion. Distribution is being planned for other Atlantic Provinces and other People First Chapters across the country.

Contract Value: $15,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Social Development Program

Name of Project: Strong Families...Strong Communities

Name of Organization: South-East Grey Community Outreach (SEGCO)

Location: Ontario

Project Description:

The purpose of this project was to enable SEGCO to document its organizational and developmental processes that was then shared with other communities in a format that was useful and applicable to national and rural community initiatives.

SEGCO created a user friendly step-by-step, how to workbook that illustrates the process of community development, policy making, decision making, management, evaluation and activities involved in building and maintaining a responsive community based rural child organization. The workbook is supported by four information videos that are used to facilitate community development processes across Canada. The support material was developed and presented with the active participation of rural communities in Newfoundland, Alberta, Manitoba and Nova Scotia. Child care groups in the remaining provinces were to be contacted to ensure that both the workbook and the videos reflect current issues surrounding the development of rural child care from a national perspective.

The workbook and video package was produced and widely disseminated to community groups, national and provincial child care organizations, agricultural groups, government departments, educational institutions and researchers across Canada. The feedback was exceptional from all sectors and requests for copies of the package grew beyond availability. As a result, additional copies of the package were reproduced for distribution and promotion across Canada.

The project better connected rural communities across Canada who struggle with the same long term goal; keeping rural children safe through the development of quality child care services and supports.

Contract Value: $283,225.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Caregivers' Attitudes and Experiences Regarding the Inclusion of Children with Special Needs in Child Care Programs - A Longitudinal Study

Name of Organization: SpeciaLink

Location: Nova Scotia

Project Description:

The purpose of this longitudinal research study was to enable the sponsor to focus on caregiver's attitudes and past experiences as factors that are likely to affect the current inclusive practice for children with special needs. The study:
1) assessed whether early childhood educators and directors of child care programs who had been involved in integrated programs in 1990 changed their attitudes and/or pedagogical beliefs about inclusion over the past six years;
2) obtained early childhood educators' and centre directors ' opinions on what has changed and learned what they saw as the factors that have most impacted on their attitudes towards inclusion;
3) determined what factors have contributed to greater acceptance or motivation to be more inclusive, as well as factors that have resulted in more restrictive attitudes and more limits on current practices;
4) explored what kind of information and training related to children with special needs early childhood educators and centre directors have been exposed to in the last six years, and obtained their assessment of the usefulness of that information, as well as current unmet education needs; and
5) obtained early childhood educators' and centre directors' perspectives on resources available to them, and determined whether financial constraints or recent policy changes are affecting child care programs in their capacity to maintain inclusiveness as a desired goal and feasible practice in their community.

Project materials include:
· Working Towards Inclusive Child Care: A Study of Caregivers Attitudes and Experiences Regarding Inclusion of Children with Special Needs in Child Care Programs - final project report includes key findings from over 100 regular centres in all provinces/territories - summary document, 8 page popular fact sheet
· Presentations at 20 provincial and national conferences Consultations/academic courses/lectures by researchers. Consultations with governmental agencies at all levels, social service agencies, policy tables.
· All materials are posted on SpeciaLink website (www:cbnet.ns.ca/~specialink)

Contract Value: $688,878.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Informal Child Care in a Military Community

Name of Organization: Toronto Military Family Resource Centre

Location: Ontario

Project Description:

The project evaluated a model of informal childcare in partnership with the Toronto Military Family Resource Centre (TMFRC), the TMFRC child care providers association and the licensed co-operative nursery school of the Downsview Garrison Unit. The study contributed to existing research about informal child care in Canada with a specific focus on meeting the needs of families in military settings.

Evaluation objectives included:
- Design and develop meaningful and supportive association with and for informal child care providers within a military community;
- Provide important contextual information about military family child care needs and caregiver needs and responses;
- Conduct ongoing formative and summative evaluation of what works and how the TMFRC caregiver association can be improved for the benefit of child care associations in other locations;
- Experiment with the different provider education tools and cooperatively decide what is useful provider training for these child care providers in this military family context;
- Develop information for other military family resource centres across Canada on supporting and developing an informal child care system in the military community in conjunction with a Co-op Nursery School Program;

A home based child care association was established as a result of this project. In addition to the final report, a resource manual was created, which will be used as an aid to benefit the quality of child care provided to families in the military across Canada.

Contract Value: $11,625.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Social Development Program

Name of Project: National Research Study for Safety in Day Care Centres in Canada: A Focus on Play Spaces

Name of Organization: Université du Québec

Location: Quebec

Project Description:

The purpose of this project was to conduct research on injury prevention; safety, design and supervision in child care programs in Canada. The sponsor collected the required information on practices and procedures for injury reporting from all provinces, territories and reserves. Based on the analysis of the data collected, the project: 1- created a common data collection format on injuries sustained in child care programs ; 2- created a clearinghouse holding a comprehensive collection of materials concerning play materials, play equipment and information on playgrounds, playground design, safety, and high quality play experiences focusing on day care centres; and 3- organize national and regional training institutes for play space safety in day care centres. The training institutes were directed to provincial licensing consultants, early childhood education professors, child care students and landscape architect professionals.

In addition to training institutes, a series of reports and documents were produced:

1-Playspaces. Resource Catalogue. 1997.
2- Results of the Survey on the Contents of Early Education Programs in Canadian Colleges and Universities with regards to the Planning and Safety of Children's Outdoor Spaces. 1997.
3- Design and Safety Project. A Study of Child Care Legislation on Canadian Provinces and Territories with Regards to Outdoor Settings . 1998.
4- National Child Care Playground Safety Workshop, June 1998.
5- A series of pamphlets dealing with safety issues on playgrounds.

Contract Value: $310,300.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Social Development Program

Name of Project: Process Quality In Centre and Home Based Child Care

Name of Organization: University Of Guelph

Location: Ontario

Project Description:

The purpose of this project is to carry out research at the national level on both centre and family-based child care settings. The proposed sample size will include 40 to 46 centres and 40 to 46 family child care homes in the provinces of British Columbia, Alberta, Saskatchewan, Quebec, Ontario, and New Brunswick.

The major objectives of the proposal include:

- Obtaining a snap-shot of the current range of process quality in Canadian child care.
- Exploring the association between process quality and individual input variables, such as staff wages, working conditions, staff education and experience, sources and amount of funding, actual ratio and actual group size.
- Exploring the association between process quality and individual contextual variables.
- Exploring the dynamic interaction among variables, for example, the question of whether a favourable ratio has a greater impact on quality when combined with caregivers who have post-secondary school education related to child care that it does on its own. American research suggests that this is indeed the case.

Results of survey questionnaires are being used to develop a profile of child care centres, the children they serve, the resources they have and how they are used, as well as, the changes in policies and programs that have occurred over the past 3 years. Baseline data will be used in future studies to track the effect of changes in government policies or practices.

Project findings will be included in a final report to be disseminated broadly through articles in child care publications, professional journals, popular media, appropriate web sites and presentations at seminars and conferences.

Contract Value: $972,033.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Social Development Program

Name of Project: Looking After Children in Canada

Name of Organization: University Of New Brunswick

Location: New Brunswick

Project Description:

In collaboration with agencies in 6 provinces, this project is testing the feasibility and potential impact in Canada of a model: Looking After Children, Assessing Outcomes as a tool which guides and measures the interventions of those looking after children in the care of the state. This project is testing the feasibility and potential impact of a tool which has the potential of radically improving child welfare and youth practices in Canada. To the extent that the project is successful, the results could be used to promote and support a much broader scale pilot of this outcomes-oriented approach that is attracting international attention as a Best Practice model.

The final report is due by March 31, 2000.

Some provinces have initiated the implementation of the Looking After Children model while others have indicated their time frame for implementation. These actions are based on information provided by an Interim Report, Oct.98; a Discussion Paper in Feb.99 on implementation issues; and a Workshop on Policy, Practice and Research in May, 1999.

Contract Value: $281,094.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Flexible Child Care For Flexible Workers

Name of Organization: University Of Regina

Location: Saskatchewan

Project Description:

The purpose of this project was to address the issues of employment patterns and family arrangements through collection of data to answer a number of research questions. These questions focused on changing child care needs in Canada, and identification of innovative programs and proposals for the delivery of flexible child care. In Saskatchewan where there is a paucity of information on needs, the project carried out key informant interviews and organized participatory action research groups to collect data on changing needs, and on innovative programs and proposals. Nationally, the project arranged key informant interviews with representatives of the child care community, social service agencies, business organizations and trade unions.

Information from the interviews, the site visits and participatory action research groups complemented data taken from a review of literature on child care needs and innovative programming to present findings and make recommendations for developing flexible child care arrangements in Canada.

The findings were written up in a research report, a bibliography, a registry of innovative programs and a "how to" guide book. This information is useful to program developers, policy makers, and community organizations interested in promoting flexible child care.

The project produced a full report of the "Flexible Child Care for Flexible Workers" research program that describes 17 child care programs in detail. A "Summary Report of Flexible Child Care for Flexible Workers", and "A How-to Guide: The Ins and Outs of Extended-Hours Child Care" designed for community groups, business people or employers examining the feasibility of opening an extended-hours child care centre.

Contract Value: $94,007.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: New Approaches to Information Resources

Name of Organization: University Of Toronto Child Care Resource And Research Unit (CCRU)

Location: Ontario

Project Description:

This project enabled the University's Child Care Resource and Research Unit to enhance its capacity to meet the information needs of its primary users, which included policy makers at all levels of government, and to explore new approaches to information resources.

Briefly, over a three year period, the Unit:

- Expanded and maintained the child information resource library and database.
- Offered research support related to child care and related fields.
- Explored the possibilities and limitations in improving the quality, consistency and organization of provincial child care program characteristics, fee structures, related statistical information, etc.

This project provided access to an enhanced national source of information, including provincial child care programs and statistical information. The project produced the following reports:

- Child Care in Canada: Provinces and Territories (1995) was published in 1997. This is the only publication that provides an overview of Canadian child care in every province. Work on a new expanded edition has begun.
- CCRU researched, compiled and prepared the Status of Day Care in Canada 1995 and 1996 which provides a general overview of day care services in Canada.
- The CCRU's resource library has grown to 14,000 documents. CRRU added four new reports to its Occasional Paper series and published an important monograph, The Costs and Benefits of Good Child Care. Due to high demand, the publication has gone into second printing.
- CRUU's website has been very well received since it went on-line in July 1998. The site has three main nodes, Resources, Research and Policy. CRRU has developed an e-mail broadcast list of about 400 addresses of researchers, child care organizations, policy makers, etc.

Contract Value: $978,401.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Longitudinal Follow-up to Children of the Victoria Day Care Research Project

Name of Organization: University Of Victoria, School Of Child And Youth Care

Location: British Columbia

Project Description:

The Victoria Day Care Research Project (VDCRP) was a longitudinal study that began in 1983 and followed a cohort of children for over 15 years. The VDCRP was grounded in an ecological theory of human development. Data was collected from multiple sources, including children, parents and day care providers. The first phase took place in 1983/84 and the second phase and first follow-up took place in 1992-93.

The purpose of this project was to pursue a third phase and second follow-up on the original group of children in late adolescence (age 17-18) in order to further examine associations between early childhood day care experiences, family environment, and various outcomes in late adolescence. This project has produced Canada's only study on the long-term impacts of quality child care programs on "typical" children in later adolescence.

The final report and a number of technical reports were produced in 1999. Findings indicated that a variety of measures of academic achievement in early adolescence were associated with competencies in late adolescence; early verbal abilities were associated with outcomes at age 17/18 in such areas as increased sociability, increased self-esteem, greater cognitive competence. Children who participated in after-school arrangements were more competent in early adolescence than those who did not.

Contract Value: $253,199.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Social Development Program

Name of Project: All Families are Working Families - A Profile of Work and Family in Canada

Name of Organization: Vanier Institute Of The Family

Location: Ontario

Project Description:

The Vanier Institute of the Family (VIF) developed a wide-reaching five-year strategic action plan to follow up on the International Year of the Family. The plan involved partnerships among VIF, all levels of government, the private sector, community groups and families, and was aimed at supporting the creation of family-supportive environments across all sectors.

This project looked at work and family issues and involved the production of a number of resources, including training manuals, videos, books and other publications aimed at helping employers, employees, and human resource professionals to create and sustain family-supportive environments. A multi-stakeholder partnership was developed to champion the program.

Tangible results include the Canada Family Data Base and a number of bilingual resource materials that were broadly disseminated to individuals and organizations.

- The Manager's Work-Family Toolkit
- From the Kitchen Table to the Boardroom Table
- From the Kitchen Table to the Boardroom Table - A Digest
- Canada's Families - They Count
- A national program of public engagements to present the project
- Materials are available on the Child and Family Canada website (www.cfc-efc.ca)

Contract Value: $332,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Establishment of the Canadian Voluntary Sector Training Network

Name of Organization: Volunteer Canada

Location: Ontario

Project Description:

Volunteer Canada (VC) is a national charitable organization that promotes and facilitates the work of volunteer centres in Canada, and promotes voluntarism in general.

VC's purpose was to design, establish and manage a training service for voluntary organizations. This initiative involved developing and marketing training courses, organizing a network of trainers, and establishing training sites at local volunteer centres across Canada.

Publications developed through this project are:"Vive: Volunteers Involving Volunteers Effectively"; Value Added: Gearing Up for Partnerships with Business"; a workbook and curriculum; and the Canadian Volunteer Centre Training Network marketing kit.
Workshops in support of the training materials were delivered in numerous locations.

Contract Value: $105,585.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Social Development Program

Name of Project: Youth Development: Building Positive Futures

Name of Organization: YMCA Canada

Location: Ontario

Project Description:

YMCA Canada is a national federation representing 64 YMCAs and YMCA/YWCAs across Canada. In over 350 communities, the YMCA delivers a diverse set of values based programs and services to children, youth, families and individuals aimed at promoting personal growth and development and service to the community. The Canadian YMCA has a long history of involvement in developing the capacities of youth, particularly in leadership development. The first YMCA "Leaders Corps" was initiated in 1884.

The YMCA is researching the methodology and impact of YMCA youth development programs in order to document best practices, to share quality program resources and tools, to facilitate the replication of high impact programs, to increase the capacity of youth program staff, and to explore new models of youth work within the YMCA and other youth-serving agencies.

Project will be completed March 31, 2000. National consultation to be held in February 2000. Anticipated results include publication of best practices; communication and adoption by YMCAs across Canada; identification of next steps including possible pilot projects.

Contract Value: $78,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Création par les apprenants d'un journal informatisé

Name of Organization: ABC Communautaire/Peninsule du Niagara

Location: Ontario

Project Description:

ABC Communautaire, in cooperation with two other literacy centres, wants to create a computerized newsletter written and produced by learners. The project will help learners integrate into the labour market text-based information techniques and methods of working as part of a team in cyberspace. The newsletter will be available on the Internet.

Contract Value: $16,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs
Name of Project: Survey of Applicants to University

Name of Organization: Acumen Research

Location: Ontario

Project Description:

The objective of the project was to identify factors that influence university selection through a multi-client study. The research provided insight into current education saving practices, knowledge of the costs of financing university studies, and debt related issues of some 5,000 university applicants. Clients involved in the study included six universities (Brock, McMaster, Queen's, University of Toronto, University of Waterloo, and the University of Ottawa); and private sector clients (IBM, Campus Retail Canada, and VIA Rail Canada).

The results of this survey contributed to a more accurate understanding of how Canadian students finance their post-secondary studies.

Contract Value: $11,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Computer Mediated Communication (CMC) III

Name of Organization: Alberta Association For Adult Literacy

Location: Alberta

Project Description:

The Alberta Association for Adult literacy built on the work completed in the first two phases of this project by continuing to support and develop the AAAL Conferencing Service so that it will become a self-sustaining system. This project will result in increased use of the service and a long-term sustainable communications system.

This project provided ongoing technical support and training to approximately 170 electronic network literacy practitioner users across the province and provided on-line conferencing services on topics identified by the field.

Contract Value: $53,633.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Canadian Learnware Consortium

Name of Organization: Alberta Association Of Courseware Producers

Location: Alberta

Project Description:

This project was built on the work of three learnware sites in Alberta, British Columbia, and Quebec to develop a national clearinghouse for courseware. This includes a database of learnware and services, 3000 courses offered by 300 Canadian organizations, virtual course delivery and the evaluation of a selected number of these courses.

The Canadian Network for New Media Learning continues to recruit learners and courseware providers, and set up web sites that will help Canadians access innovative courseware.

Contract Value: $137,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	Recrutement via des partenaires
Name of Organization:	Alpha-Témis
Location:	Quebec

Project Description:

Alpha-Témis's goal was to raise awareness in the community and recruit new learners through a network of key community players. To this end, it produced an information kit, established contacts with social and community workers in the municipalities within its territory and held information sessions. Through these activities, it was able to reach out to people with reading, writing and numeracy problems and offer them an alternative to improve their situation.

The various organizations (community, government and private) gained a better understanding of the fundamental problem of illiteracy. They were given an overview of the situation in the region and information on the causes, the consequences and possible solutions. Alpha-Témis established a network of contacts with the heads of all the organizations. The result was an improvement in program participation and access.

Contract Value: $7,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Versions de démonstration de produits multimédias éducatifs : les facteurs de réussite

Name of Organization: Association Des Producteurs En Multimédia Du Québec (DEMPRO)

Location: Quebec

Project Description:

The organization conducted a study to develop guidelines for the development of demonstration educational software. The project evaluated the effectiveness of existing products and identified quality criteria and the key factors in the success of demo versions.

A draft final report was submitted for approval by the OLT.

Contract Value: $55,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Learning and Literacy Programs

Name of Project: Projet régional concerté de l'Abitibi-Témiscamingue 1997-98

Name of Organization: Association des projets éducatifs de Témiscamingue-Sud

Location: Quebec

Project Description:

Association des projets éducatifs du Témiscamingue-Sud (APÉTS), in co-operation with four school boards, wanted to: 1) maintain co-operation and the circulation of information among literacy stakeholders at the regional level; 2) raise public awareness of the problem of illiteracy and raise the visibility of literacy services among the general public and functional illiterates; 3) inform and sensitize the social partners so they will be able to identify and refer functional illiterates; 4) continue the development of literacy programs in the workplace.

APÉTS, working in concertation, succeeded in getting 3, 30-second vignettes broadcast on the regional network and on television, distributed pamphlets, produced and distributed placemats, provided training to facilitators on the use of awareness kits, and produced a reference tool on the teaching materials available at the Témiscamingue documentation centre.

Contract Value: $13,636.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	First World Congress of Colleges and Polytechnics
Name of Organization:	Association Of Canadian Community Colleges (ACCC)
Location:	Ontario

Project Description:

The project supported planning and organizing of a world congress of approximately 2000 colleges/polytechnics representatives from forty countries focused on human resources development strategies at the college level.

As a result of this funding, the World Congress was held in Quebec City on May 29 to June 1, 1999. The World Congress provided an important opportunity for representatives of colleges and polytechnics to share their experiences and insights regarding human resource development strategies.

Contract Value:	$50,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	European Credit Transfer System Dissemination Project
Name of Organization:	Association Of Universities & Colleges Of Canada (AUCC)
Location:	Ontario

Project Description:

This project supported the dissemination of knowledge relating to the European Credit Transfer System (ECTS) to universities and colleges across Canada. This project was aimed at making the post-secondary education milieu aware of ECTS, with a view to adapting this system to Canadian realities and needs.

As a result of this project, workshops on the European Credit Transfer System (ECTS) were held in St. John's, Montreal, Toronto, and Calgary between Fall 1997 and Spring 1998.

Contract Value: $17,900.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Labourers Education Training Research Assessment (LETRA)

Name of Organization: Atlantic Construction Training Center (ACTC) Inc.

Location: Newfoundland

Project Description:

Funds are provided to test the effectiveness of the application of learning technologies for construction laborers.

Courses will be adapted in order to test the effectiveness and provide insight into the application of learning technology for Construction Craft Laborers. A final report addressing what was done in the course of the project will be produced.

Contract Value: $57,756.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Sensibilisation à Laval

Name of Organization: Au Jardin de la Famille de Fabreville

Location: Quebec

Project Description:

The organization Au Jardin de la Famille de Fabreville wanted to raise awareness among the general public as well as among social, economic and community workers in Laval regarding the problem of illiteracy. The project invites professionals to refer people to it who were having problems reading, writing and calculating. To do this, it produced the materials needed for carrying out the following activities: a press conference, a tour of public places, advertising in the print and electronic media, advertising in public transit, posters in public places, and the design and distribution of a promotional brochure.

The organization managed to post signs inside buses and have an advertising spot broadcast 127 times on 3 radio stations. To date they received 50 information requests, signed up 8 new learners, and organized a day for community groups to meet.

Contract Value: $12,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Computer-Assisted Learning in the Construction Industry

Name of Organization: BC Construction Industry Skills Improvement Council (SKILLPLAN)

Location: British Columbia

Project Description:

This project tested and evaluated the effectiveness of learning technologies to prepare trainees in the construction industry for apprenticeship and journeyperson certification.

A final report has been submitted. A feasibility study to identify the best learning tools was produced. The project developed a CDRom for use within the painting industry (journeypersons and apprentices) and a web site.

Contract Value: $100,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Workplace Literacy Assessment Tool - Phase 1

Name of Organization: British Columbia Construction Industry Skills Improvement Council (SKILLPLAN)

Location: British Columbia

Project Description:

The British Columbia Construction Industry Skills Improvement Council (SKILLPLAN), on behalf of a national research team organized by the National Literacy Secretariat and including Alberta Vocational College - Calgary, the Alberta Department of Advanced Education and Career Development, hosted two meetings to ascertain the viability of proceeding with an assessment tool utilizing the International Adult Literacy Survey in the workplace.

This project determined the feasibility of creating an assessment tool to measure the literacy skills of workers which uses written materials found in the workplace.

Contract Value: $28,181.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Voice Recognition Technology for On-Line Literacy

Name of Organization: Brock University

Location: Ontario

Project Description:

The project will assess the effectiveness of Voice Recognition Technology for adults who need to improve their literacy skills and will evaluate the effectiveness of providing mentored, online literacy training.

Contract Value: $33,921.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Post-secondary Students with Learning Disabilities: Computer-Technology and Written Language

Name of Organization: Calgary Learning Centre (Calgary Society For Students With Learning Difficulties)

Location: Alberta

Project Description:

This project is investigating the application and effectiveness of computer technology for improving the written language performance of students with learning disabilities in diverse post-secondary settings (upgrading, vocational, academic, technical).

The project is due to be completed in March 2000. Focus groups have been held and participants with learning disabilities have been interviewed to assess interventions that have been used using computer technology.

Contract Value: $75,750.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Implementation of Learning Tools for Remote Rehabilitation

Name of Organization: Cambrian College Of Applied Arts and Technology

Location: Ontario

Project Description:

The objective of the project is to implement and assess an Internet-based approach to delivering courses in Assistive Technology and Acquired Brain Injury to rehabilitation service professionals and teachers in rural communities.

The project is on-going and plans to implement an Internet and televideo-based course-delivery system at eight (8) Ontario sites. The project will develop and test three (3) online courses, two (2) in electronic aids to daily living and one in acquired brain injury.

Contract Value: $82,700.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Early Learning Canada

Name of Organization: Canadian Child Care Federation

Location: Ontario

Project Description:

The Early Learning Canada project is being conducted by a consortium of national organizations under the direction of the Canadian Child Care Federation. Together they represent 25,000 individuals working as child care providers, family resource program staff, special education teachers, public health workers, audiologists, community centre staff, playgroup supervisors, teachers' aides and parent volunteers. They will provide basic training and support for parents and other adults working with children. By the end of the 30-month project, workshops will have been delivered in 75 communities to thousands of adults. They will be in a position to train others in encouraging children to make the connections early in their lives that make lifelong learning a natural human process.

Contract Value: $200,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: The Janus Project : New Learning Technologies in Women

Name of Organization: Canadian Congress For Learning Opportunities

Location: Ontario

Project Description:

The objective of the project was to research and raise awareness about the opportunities which learning technologies afford to women at all learning levels.

The project has been completed and a discussion paper produced. A conference was held.

Contract Value: $86,100.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Learning and Literacy Programs

Name of Project: Computer Assisted Learning

Name of Organization: Canadian Hearing Society of Toronto

Location: Ontario

Project Description:

The Canadian Hearing Society in partnership with Mohawk College initiated a research project to investigate the value of integrating computer-based learning components into literacy programs targeted to deaf adults, to examine computer methodologies best suited for deaf learners and to examine software availability. They also evaluated the applicability of instructional software in a learning environment customized to the learning styles of deaf learners and as a result created a compendium or resource guide of instructional software which included information on its application, learner style, availability distributor and retail pricing.

The organization created a resource guide of instructional software for deaf literacy programs that includes information on its application, learner style, availability of distributors and retail pricing.

Contract Value: $25,775.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Literacy Promotion Through Labour Councils

Name of Organization: Canadian Labour Congress

Location: Ontario

Project Description:

The Canadian Labour Congress raised awareness of literacy issues among employees and employers by having a literacy advocate work with labour councils in Thunder Bay, Cornwall and London.

The following materials were produced: a step-by-step guide entitled "Literacy Awareness through Labour Councils", a publication for promotional campaign; as well as training material for literacy advocates in communities.

Contract Value: $80,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Charting the Course: A National Conference on Literacy and Health in the New Millennium

Name of Organization: Canadian Public Health Association

Location: Ontario

Project Description:

The first ever Canadian conference on literacy and health (May 28-30, 2000) will: boost the profile of literacy as a key issue in health; bring the relationship between literacy and health into focus as a valid field of research and an important part of health reform; and, forge new links between all of the stakeholders by illustrating the critical roles they can play in removing barriers to both literacy and health. Participants will be health professionals, literacy service providers, researchers from all sectors, health care administrators, adult learners and health and literacy policy makers.

Following the conference, CPHA will produce a document that will be distributed to all participants and promoted to the general public. While it will be a permanent record of conference proceedings, it will also serve as the first comprehensive information resource on literacy and health in Canada and the United States. It will include samples of good and bad communication between patients and health care providers as well as samples of plain language health forms. Appended will be summaries of innovative research, programs and projects, community partnerships and revenue-generating initiatives.

Contract Value: $364,227.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Learning and Literacy Programs

Name of Project: Dialogue Towards Developing a National Capacity for Adult Literacy Research in Canada

Name of Organization: Canadian Society for Studies in Education

Location: Ontario

Project Description:

The Canadian Society for the Study of Education (CSSE) in partnership with the Canadian Society for the Study of Adult Education (CASAE) held a symposium on literacy research at the May 1998 Congress of Social Sciences and Humanities to discuss the role that they can play in the development of a national research capacity for adult literacy in Canada.

This project resulted in the publication of reports on the event in the CSSE and CASAE newsletters and websites and the preparation of a proposal on next steps to develop a research capacity in literacy.

Contract Value: $25,356.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs
Name of Project: On-Line Literacy Network

Name of Organization: Capilano College

Location: British Columbia

Project Description:

Literacy BC in partnership with Capilano College provided electronic network service and support to 200 family literacy and program delivery practitioners, learners and various literacy related committees and projects. This project enhanced current services, and expanded the user base, learner access and participation. As well, a forum to explore possibilities for future development of electronic communication among the western provinces and the territories was held.

A brochure and training materials to promote and expand the network were produced.

Contract Value: $34,668.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Innovative Learning Model for Social Workers in Remote Communities

Name of Organization: Carleton University, Centre for Research on Diversity Training

Location: Ontario

Project Description:

The project developed and tested innovative learning models for training social workers practicing primarily in remote aboriginal communities. This will enable social workers in remote areas to enhance their skills without having to enroll in formal education courses.

The project has been completed and the end result is an introductory social work online course that has been developed and evaluated with the target learners.

Contract Value: $75,325.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Répertoire de logiciels

Name of Organization: Carrefour d'Éducation Populaire de Pointe-St-Charles

Location: Quebec

Project Description:

Carrefour d'éducation populaire de Pointe-St-Charles wanted to follow up on its 1996-97 project by completing its directory of software that can be used in literacy education and distributing it widely. The directory " l'ABC des logiciels" was published in hard copy and in electronic form, available on the Internet. The description of software includes an overview of the application, evaluation of the content, interactivity and readability. An overall assessment of the application's strengths and limitations, and information on hardware requirements is also provided.

Contract Value: $23,500.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Observatoire du multimédia de formation

Name of Organization: Cégep de Bois-de-Boulogne

Location: Quebec

Project Description:

This project involved finding and distributing over the Internet the latest information on new models, products and developments as well as new applications in the field of learning. This virtual site will let users try out new learning software, development tools and commercial applications.

The establishment of the training multimedia lab is now complete, as is development of a bilingual web site featuring a database of producers and products in the multimedia sector.

Contract Value: $237,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	Évaluation d'une formation interactive en matériaux.
Name of Organization:	Cégep de St-Jérôme
Location:	Quebec

Project Description:

The project evaluated the relevance of using technology such as the Internet to provide workers and adult learners with distance teaching programs in the workplace, at home or in an institutional setting. The project developed guidelines for CEGEPs and other institutions that wish to develop technical courses to be offered by distance teaching.

The project has been completed and two courses for delivery over the Internet developed.

Contract Value: $141,195.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Online Educational Resources

Name of Organization: Center for Curriculum, Transfer and Technology (C2T2)

Location: British Columbia

Project Description:

The project reviewed web sites to identify exemplary education practices and online resources of interest to educators. A Web site was developed which included a searchable database of links and resources in four different subject disciplines, criteria for evaluating online resources, best practices in the use of learning technologies and links to relevant meta sites. A report has been produced.

Contract Value: $60,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Learning and Literacy Programs

Name of Project: Projet concerté IFPCA 1997-98 Région 02

Name of Organization: Centre Alpha de la Baie

Location: Quebec

Project Description:

Centre Alpha de la Baie, in co-operation with nine grassroots literacy education groups and ten school boards, completed their project with the following objectives: 1) raise awareness among the general public and in the workplace in order to promote literacy services at the regional and local levels; 2) improve access to services through promotion, recruitment using new strategies, including offerings for specific client groups; 3) update teaching materials and computer aids for specific client groups and test the new materials with the groups; 4) support skills upgrading for teaching staff through monitoring, coaching and providing information on development and new approaches.

The organization promoted events on the radio and in the newspapers, distributed promotional materials in the community. It promoted the 1-888 line on radio and television, designed and produced posters, advertising messages, calling cards and stickers, and tested computer materials. A training workshop on new technologies and literacy education was held.

Contract Value: $13,636.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Connaître pour agir

Name of Organization: Centre D.É.B.A.T. Montréal

Location: Quebec

Project Description:

Under its "Connaître pour agir" project, Centre D.E.B.A.T. Montréal carried out awareness-raising activities directed at organizations that support reintegration into society or work with families. The Centre developed awareness-raising and promotional tools adapted to the target clients: lists of organizations to contact, a model literacy program to make stakeholders aware of available training, discussion meetings, articles in the print media, information booth, information kits, posters and promotional fliers.

Two information kits for practitioners were developed. A pamphlet and a family literacy poster were also produced. A public awareness campaign was conducted.

Contract Value: $22,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Projet novateur de recrutement, de dépistage et d'évaluation des travailleurs en entreprises

Name of Organization: Centre d'alphabétisation de Prescott

Location: Ontario

Project Description:

Centre d'alphabétisation de Prescott (CAP) set up a structure for workplace-based recruitment, assessment and referral in the Prescott area. The project was carried out in partnership with the adult education sections of the Conseil des écoles séparées catholiques de langue française de Prescott-Russell and the Conseil d'éducation de Prescott-Russell, IVACO, PPG Canada, IKO Industries, the Town of Hawkesbury and the United Steelworkers of America. After the pilot project, a report was prepared; it included observations and recommendations based on the test of the workplace intervention model, the results of the evaluation and analysis of workers' needs, a skills profile of the recruited workers, the results of the adjustments and innovations made to the training activities to overcome the obstacles to training identified at the outset, and the monitoring results for the workers who received training.

Contract Value: $45,900.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Sensibilisation en alphabétisation

Name of Organization: Centre d'apprentissage CLÉ inc.

Location: Quebec

Project Description:

Centre d'apprentissage CLÉ inc. wanted to raise public awareness of the importance of literacy and recruit community members with low education levels, using various information tools. Those tools included media advertising, a presence at public events, information distribution in shopping centres, partnerships with local community and government organizations, theme meetings, and the Un p'tit brin de savoir newsletter.

Contract Value: $4,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Étude de faisabilité sur le développement du curriculum - programme techniques d'alphabétisation

Name of Organization: Cité Collégiale

Location: Ontario

Project Description:

Cité Collégiale produced a feasibility study for an overhaul of the Literacy Training Techniques curriculum for the purpose of adapting the program to new literacy training realities. Cité Collégiale surveyed existing training programs and compared them with the demand for skills. A written report, including a training profile that meets the groups' needs and responds to the changes prompted by the reform, was submitted to the National Literacy Secretariat and the Ministry of Education and Training.

Contract Value: $20,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Projet concerté IFPCA 1997-98 Région 02

Name of Organization: CLÉ (Centre de Lecture et d'Écriture)

Location: Quebec

Project Description:

CLÉ (Centre de Lecture et d'Écriture), in co-operation with nine grassroots literacy education groups and ten school boards, wanted to: 1) raise awareness among the general public and in the workplace in order to promote literacy services at the regional and local levels; 2) improve access to services through promotion, recruitment and new strategies, including offerings for specific client groups; 3) update teaching materials and computer aids for specific client groups and test the new materials with the groups; 4) support skills upgrading for teaching staff through monitoring, coaching and information on development and new approaches.

The organization promoted events on the radio and in the newspapers, distributed promotional materials in the community, promoted the 1-888 line on radio and television, designed and produced posters, advertising messages, calling cards and stickers, and tested computer materials. A training workshop on new technologies and literacy education was held.

Contract Value: $13,636.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Building Community Networks for Lifelong Learning

Name of Organization: Colchester Adult Learning Association

Location: Nova Scotia

Project Description:

The Colchester Adult Learning Association will plan, organize and coordinate public awareness regarding adult literacy issues in urban and rural areas of Colchester County.

The project will result in a public awareness campaign involving monthly news releases for use in local newspapers and magazines, public service literacy vignettes for ongoing use on local cable stations, and community workshops for learners, practitioners and stakeholders. A final report will summarize project activities and successes.

Contract Value: $25,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Coordination provinciale des activités de formation en Alphabétisation

Name of Organization: Collège communautaire du Nouveau-Brunswick

Location: New Brunswick

Project Description:

The Collège Communautaire du Nouveau-Brunswick, Edmundston campus, wishes to support provincial and regional community literacy initiatives by providing the necessary operational tools to help communities offer quality programs. The proposed activities are designed for both language groups: a) review and improve the evaluation system for Anglophone learners; b) work with industries to facilitate implementation of workplace-based training; c) introduce new themes to meet learners' needs; d) produce a document on the literacy programs delivered by the community colleges; e) set up a new information system on literacy programs; and f) hold a provincial evaluation meeting for Anglophones in the fall of 1998.

80 trainers took 3 workshops on literacy themes, for a total of 24 workshops. Two workshops on workplace-based literacy themes were organized for 150 trainers. A three-day provincial meeting for Anglophone trainers was held in Fredericton in September 1998. The annual directory of trainers was updated. A pamphlet on community remedial schooling programs was produced.

Contract Value: $150,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	A Proposal to Implement and Evaluate a Quality Improvement Specialist Program (OIS)
Name of Organization:	College Of The North Atlantic, Grand Falls - Windsor Campus
Location:	Newfoundland

Project Description:

Funds have been provided to test the delivery of a program in seven private sector work environments. The project assesses learner needs, workplace access and issues related to the workplace learning environment.

The project has an expected completion date of March 2000.

Contract Value: $57,900.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Trades Training and Vocational Upgrading Practices Using Learning Technologies
Name of Organization:	College of the Rockies
Location:	British Columbia

Project Description:

The project developed a database of resources and information that will allow students, workers, instructors and trainers involved in the trades to make effective use of interactive, multimedia learning technologies.

The project is completed and a final report submitted. A web site was developed and actively promoted to colleges, universities, vocational schools and industrial trainers.

Contract Value: $73,897.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Élaboration de principes de design de télé-enseignement
Name of Organization:	Collège Rosemont et Centre collégial de formation à distance
Location:	Quebec

Project Description:

This project assisted in developing a science laboratory based on Internet technologies.

The project is now complete: a "disseminated cooperative science laboratory" allowing students to remotely conduct laboratory experiments in order to learn basic scientific concepts was developed.

Contract Value: $77,250.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Information, Networking and Organizational Development Project

Name of Organization: Collegium of Work and Learning

Location: Ontario

Project Description:

The objective of this project was to raise awareness among stakeholders about the need for an effective, well-funded education system, and to stimulate and support discussion on best practices from Canada and internationally on education and school to work transition.

As a result of this project, the Collegium of Work and Learning conducted consultations on key issues with learning community stakeholders at events including the National Consultations on Career Development in January 1998, and a discussion on the relationship between school-to-work transition and youth unemployment.

Contract Value: $60,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Groundwork to Combat Illiteracy in Virginia Park

Name of Organization: Community Association of Virginia Park

Location: Newfoundland

Project Description:

The Community Association of Virginia Park will conduct a literacy needs assessment to determine the literacy needs and barriers to learning of the residents of Virginia Park. Using 50 case studies, the Association will develop a community literacy profile and design a literacy program model to address the literacy needs of the community.

Contract Value: $25,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: TRIRed - Trilateral Reproducible Inter-institutional Red/Network for Educational Development in North America

Name of Organization: Lead: Confederation College, Partner: University of Lethbridge

Location: Ontario

Project Description:

This project is designed as a partnership between six academic institutions (two in each of Canada, the United States and Mexico) to develop and implement joint academic programming/curriculum in electronic-commerce, its applications and other emerging technologies within a North-American context, for current and future business graduates.

To date, partners have developed several common and elective business courses to be taught within the partnering institutions, to benefit fifty-four mobile students and a majority of "non-mobile" business students studying within the institutions. Agreements have been arranged to ensure that all courses are recognized by other partnering institutions and all appropriate credits are transferred to the student's home institution.

The project intends to provide the opportunity for twenty Canadian students to undertake studies or work placements under their current academic program in the United States and in Mexico, for up to eight months. Eighteen American students and sixteen Mexican students will also be given the opportunity to study in either Canada or the United States.

A final report will be available upon completion of the project.

Contract Value: $120,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Integration of Information and Communication Technologies (ICTS) through Teacher Professional Development

Name of Organization: Council of Ministers of Education (CMEC)

Location: Ontario

Project Description:

This project will help teachers integrate learning technologies in the classroom. It will provide information for policy makers to make informed decisions about the use of technologies in education.

The project is on-going. To date, leaders in education from a variety of countries, led by Canada, gathered and prepared a report identifying trends and issues in teacher development. A draft framework that identifies exemplary practices has been developed and sent to participating countries for a presentation at a December 1999 workshop.

Contract Value: $41,720.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Promoting International Cooperation and Understanding in Health Care Management

Name of Organization: Lead: Dalhousie University, Partner: University of Manitoba

Location: Nova Scotia

Project Description:

The project will develop a web-based distance learning module in international health care management, the purpose of which is to enable students in this field to obtain directly relevant knowledge of other health care systems. The partner institutions will also work together in preparing teaching materials in support of the module. Students will benefit from the project through direct contact with visiting scholars, managers and other health personnel as well as through electronic means.

It is intended that thirty graduate Canadian students will undertake part of their studies at a European institution to enhance their understanding of managerial techniques relating to the complex issues facing today's health care systems. A final report will be available upon project's completion.

The Canada-EC Program for Co-operation in Higher Education and Training is a co-operative initiative among the governments of Canada and the fifteen members countries of the European Union (EU), which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions.

Contract Value: $160,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Videos to Support the 'PRINTS' (Parents' Roles Interacting with Teacher Support)

Name of Organization: Education Learning Literacy Network

Location: Newfoundland

Project Description:

The Education, Learning, Literacy Network will produce and distribute two videos to enhance the training of facilitators and the implementation of the "PRINTS" early family literacy program with parents. The project will increase the transportability and sustainability of this successful family literacy program developed with previous support from HRDC's National Literacy Secretariat. A brochure will also be produced to publicize the PRINTS program and videos.

Contract Value: $35,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Computer-Based Adult Learning Technologies

Name of Organization: Fanshawe College

Location: Ontario

Project Description:

Funds were provided to study the effectiveness of delivering a credit course over the Internet as well as study the support services required by learners including unemployed and employed persons in the community, aboriginal and disabled students, women, immigrants and members of visible minorities.

The project has been completed. The report outlines the results of a pilot project to deliver a Prior Learning Assessment and Recognition course through computer-mediated delivery. It includes an overall evaluation of the experience of both learners and facilitators with suggestions for course delivery enhancement.

Contract Value: $97,550.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Apprendre, ça commence à la maison

Name of Organization: Fédération canadienne pour l'alphabétisation en français

Location: Ontario

Project Description:

The kit, Montre moi, ça commence à la maison, which translates to "Show me! learning begins at home", was finalized and distributed to all French-language literacy groups across Canada.

Contract Value: $50,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Séminaire portant sur l'alphabétisation et la famille

Name of Organization: Fédération d'alphabétisation du Nouveau-Brunswick

Location: New Brunswick

Project Description:

The Fédération d'alphabétisation du Nouveau-Brunswick (FANB), in collaboration with Alphabétisation Nouveau-Brunswick Inc., organized a seminar on literacy and the family. The project aimed to stimulate an exchange of views on a learning culture in the family, identify needs, discuss the various aspects of family literacy and facilitate partnerships among the groups participating in the seminar.

The seminar on literacy and the family was held in Miramichi on May 15, 1999, and was attended by 38 people. A report on the seminar was produced and distributed to the participants. Thanks to this project, the community will be coming together to break the cycle of illiteracy. Promoting literacy in the family will help lower the illiteracy rate in New Brunswick and facilitate access to new innovative programs. This process will help create new partnerships within communities and help strengthen literacy in New Brunswick.

Contract Value: $16,620.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	La Dictée P.G.L.
Name of Organization:	Fondation Paul Gérin-Lajoie
Location:	Quebec

Project Description:

La Dictée Paul Gérin-Lajoie was an initiative designed to promote the mastery of the French language in Francophone primary schools and students across Canada. Its goals were to help young people develop a keen appreciation for the French language, both inside and outside of Québec; to sensitize young people to environmental issues; and to engage young people to share and help others, particularly those in the Third World. This initiative was oriented on a given theme (eg., science and technologies).

As a result of this funding, there were 1,375 participating elementary schools from all provinces and territories in this project including approximately 6,000 teachers and 145,000 students.

Contract Value:	$60,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Research into Providing Literacy Programs for Youth
Name of Organization:	Frontier College
Location:	Ontario

Project Description:

A study was released called "Literacy Skills of Canadian Youth" (Statistics Canada) which showed that disadvantaged youth have low levels of literacy. Frontier College conducted research into effective ways of providing literacy programs for youth who have dropped out of school and who live in subsidized housing communities.

The organization has produced and distributed, to all literacy communities in Canada, a publication entitled "Research Into Providing Literacy/Upgrading Programs for Youth Who Have Dropped Out Of School".

Contract Value: $15,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Training of trainers and documenting effective techniques

Name of Organization: Frontier College

Location: Ontario

Project Description:

Frontier College is responsible for a national program which recruits, trains and supports literacy volunteers across Canada. Frontier College trained 100 new literacy trainers and organizers to deliver literacy programs across Canada. To support these trainers, Frontier College developed and published training materials that were disseminated to the litaracy community across the country. Also, a method of documenting effective tutoring techniques was develeoped so that it can be shared with the literacy community across the country.

Training sessions with staff, campus organizers and volunteers were carried out on how to use the materials that were developed.

Contract Value: $62,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Promotion of Family Literacy

Name of Organization: Frontier College

Location: Ontario

Project Description:

Frontier College addressed some of the literacy problems revealed by the recent IALS report. They worked with their provincial coordinators in each province to help communities promote learning and reading at home that will not only help address current literacy needs but also prevent literacy problems in the future.

Nine Provincial Coordinators were provided with necessary support to implement family literacy programs across Canada. Participation in the existing Reading Circles and Homework Clubs has increased. New family-based Reading Circles and Homework Clubs have been implemented on Native reserves, in subsidized housing communities, and in low income housing. Partnerships with organizations that serve families in low income communities have been strengthened.

Contract Value: $187,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Scan of the Family-School Research Territory
Name of Organization:	Gallagher And Associates
Location:	British Columbia

Project Description:

The purpose of this project was to develop an overview of research resources to develop a more effective national study of parental involvement in children's education.

This project involved constructing a research inventory framework, conducting a survey of individuals, institutions and agencies involved in family-school research, and utilizing the resultant survey as a baseline for subsequent research activity on family-school matters.

Contract Value: $45,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Web-based Delivery of Health and Human Service Programs : Action Research into Advantages and Effectiveness
Name of Organization:	Grant Mac Ewan Community College - Health And Community Studies Division
Location:	Alberta

Project Description:

This research project compares and contrasts three distinct web-based health and human service courses with existing print-based distance delivery courses.

The project is also developing a handbook and competency profile to assist teachers in designing and implementing web-based health and human service courses. A final report addressing issues related to the project will be produced.

Contract Value: $100,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Interactive Industrial Training Model for Women - Distance Education
Name of Organization:	Industrial Trades Centre For Women Of Sudbury Inc.
Location:	Ontario

Project Description:

The purpose of this project was to develop and test a training model for women in remote and isolated communities.

The sponsor withdrew the proposal and no contract was issued.

Contract Value: $0.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Enhancing Literacy and Communication Capacity for People with Disabilities

Name of Organization: Institut Roeher Institute

Location: Ontario

Project Description:

A series of plain facts guides will be developed with the literacy community to serve both as learning materials and resources for people with disabilities. They will provide help in using community supports and services and in exercising full citizenship participation. The project will also generate a curriculum model based on linkages between improved literacy skills and access to the justice system, health care delivery and employment opportunities. The initiative is based on the impact of improved literacy skills on the removal of barriers to people with different disabilities.

Contract Value: $165,300.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Developing Community Partnerships to Establish a Family Literacy Program

Name of Organization: Interlake Adult Learning Association (IALA)

Location: Manitoba

Project Description:

The Interlake Adult Learning Association developed community partnerships with local "Mom and Tots" groups in the communities of Gimli, Arborg, Winnipeg Beach, and Riverton in order to implement a family literacy "role-model" program, and created a catalogue of family literacy resources.

Contract Value: $5,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Family Literacy Drop-In

Name of Organization: Journeys Education Association Inc.

Location: Manitoba

Project Description:

The Journeys Education Association established and operated a community literacy drop-in program for 2 half days per week for caregivers of young children as a pilot. In addition, they developed a peer outreach protocol and support system.

Contract Value: $18,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Gender and Literacy

Name of Organization: Journeys Education Association Inc.

Location: Manitoba

Project Description:

Journeys Education Association researched whether or not young females perform better in an all female group, as compared to a mixed male and female group. The assessment package, administered in a pre-test/post-test format, measured the learner's
self-confidence, self-improvement, goal-setting and academic abilities. A report of the findings was submitted.

Contract Value: $16,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Mi'kmaq Family Literacy Program

Name of Organization: Kjipuktuk Aboriginal College

Location: Nova Scotia

Project Description:

The Micmac Native Friendship Society will pilot test the family literacy program model it developed with support from HRDC's National Literacy Secretariat. The pilot will be implemented through the Distance Education Section of the Kjipuktuk College at access sites serving the Aboriginal community, with the assistance of community monitors and a Parent Advisory Committee. The program will be evaluated, revised accordingly and distributed to friendship centres across the country.

Contract Value: $35,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	Lifelong Learning on the Information Highway - Learning Guides for Instructors
Name of Organization:	Knowledge Connection Corporation and Roberts & Associates
Location:	Ontario

Project Description:

This project developed learning guides to offer teachers and instructors practical information and advice to help them begin using technology in their teaching.

The project has been completed and includes a series of four integrated guides for various technologies, published in both official languages.

Contract Value: $202,400.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	Letter Mates: Project L.O.V.E. Phase I
Name of Organization:	L.O.V.E. Committee
Location:	Prince Edward Island

Project Description:

The Love Committee will develop and pilot test an intergenerational literacy activity designed to link older adults, children and parents in a reading and writing relationship through correspondence.

The project will result in the development and pilot testing in Charlottetown, of a literacy program involving seniors, children and parents. A program kit will be developed, information sessions held to promote participation in the project, and a final report prepared evaluating the success of the initiative.

Contract Value: $15,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	Distance Learning : Building Community Capacity and Learning Capacity in Remote Areas
Name of Organization:	Labrador Institute, Memorial University of Newfoundland
Location:	Newfoundland

Project Description:

This project evaluated the effectiveness of technologies to deliver leadership and conflict resolution skills to community-based groups in remote areas.

A final report from the sponsoring organization is pending.

Contract Value: $83,200.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Peer Youth Tutoring

Name of Organization: Laubach Literacy Of Canada

Location: Quebec

Project Description:

Laubach Literacy of Canada (LLC) organized a youth literacy awareness campaign by mailing out information packages to: every Laubach council, Peer Youth Tutor (PYT) sites, schools, learning and community outreach offices, and correctional centres for youth across Canada. It also organized training workshops at different sites across Canada, provided learning materials and computer software relating to specific subjects for youth. LLC used their national newsletter 'Literacy Connections' to publicize the PYT Clubs Page.

Contract Value: $30,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Online Communications and Information Systems

Name of Organization: Laubach Literacy of Ontario

Location: Ontario

Project Description:

In order to address technological changes on the AlphaCom website, Laubach Literacy Ontario will produce revised editions of two manuals: the "AlphaCom Guidebook: A beginner's guide to AlphaCom" and the Handbook for Online Board Meetings." The meeting handbook will also be revised to incorporate a consensus model of decision-making and training and field-testing based on the handbook will be conducted to see if this method is effective.

These manuals will be distributed to AlphaPlus, The National Literacy Secretariat and the Literacy and Basic Skills section. Training workshops that support the Handbook for Online Board Meetings will also take place.

Contract Value: $44,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Vers un modèle générique de laboratoire virtuel
Name of Organization:	LICEF, Télé-Université
Location:	Quebec

Project Description:

This project is to compile a worldwide inventory of virtual laboratories used for learning purposes in order to guide the development, testing and validation of generic models of virtual laboratories adapted to an adult clientele interested in distance training and looking to pursue scientific or technical training.

The project will compile an inventory of virtual laboratories that are used in distance education and make them accessible through the Web.

Contract Value: $79,300.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Study of Non-Formal Adult Learning Outcomes
Name of Organization:	Literacy Development Council Of Newfoundland And Labrador
Location:	Newfoundland

Project Description:

The Literacy Development Council of Newfoundland and Labrador, in partnership with the provincial Department of Education, undertook a province-wide study of non-formal literacy programs in Newfoundland and Labrador. The survey study complemented the Department of Education's parallel study of formal adult education programs (ABE, GED and Correspondence Programs) and ensured that the voluntary and community-based sectors were included in a larger, comprehensive analysis of the most effective means of addressing adult literacy in the province. The full study took an in-depth look at the outcomes, successes and satisfaction of adults involved in learning during the pre-TAGS and TAGS periods, which saw a 161% increase in the number of adult learners.

This project provided valuable data regarding learners' perceptions of community-based literacy program practices, learner satisfaction/success, the essential needs of learners at the basic literacy level, and bridging opportunities to formal programs. This information was of particular importance to the literacy community as the TAGS initiative ends, and greatly assisted the Council in its work to develop a provincial literacy strategy. A publicity campaign highlighted the results of the study, and the final report was distributed to all stakeholders.

Contract Value: $150,512.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Use of Geographic Information Systems (GIS) as a Planning Tool
Name of Organization:	Literacy Link of Eastern Ontario
Location:	Ontario

Project Description:

Data used for local literacy community planning often varies among participating literacy organizations. Demographics, boundaries of partners, major roads, travel patterns and political boundaries are some of the indices to determine actual needs for literacy services. The Geographic Information System (GIS) is one tool which allows you to query, model, map, and analyze large quantities of data all held together within a single database. Literacy Link Eastern Ontario researched the use of GIS as a planning tool for literacy organizations. The Hastings, Prince Edward and Lennox and Addington counties were the pilot area for this project. A protocol for the use of GIS analysis was developed in the form of an information booklet which included forms for specifying information to be included in the analysis. A final report summarizing the process, outcomes and evaluation of the project was produced.

Contract Value:	$19,515.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Learning and Literacy Programs
Name of Project:	Literacy Provider Retreat
Name of Organization:	Literacy Network of Durham Region
Location:	Ontario

Project Description:

Literacy Network of Durham Region (LiNDR) organized and facilitated a 2-day conference for the four cultural streams: Francophone, Anglophone, Native and the Deaf literacy community. They developed a common approach to assessment and produced a LiNDR directory of 13 literacy providers. This enabled literacy practitioners to share information about their programs. A report on the details of the workshops including minutes and a "how-to" manual for organizing similar workshops was produced.

Contract Value: $26,980.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Recognizing and Promoting Literacy Outcomes

Name of Organization: Malaspina University College

Location: British Columbia

Project Description:

Victoria READ Society in partnership with Malaspina University College and Douglas College researched defining, measuring and communicating literacy program outcomes. A two day literacy practitioner conference was held that identified types of progress that are not usually reported, such as, changes in self-esteem and level of community participation, and identified ways that such program outcomes can be measured. A report of the research findings was published and distributed.

Contract Value: $20,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: MCL Information Package

Name of Organization: Movement for Canadian Literacy

Location: Ontario

Project Description:

Movement for Canadian Literacy (MCL) receives many requests for information about literacy in Canada, both from the literacy community and the general public. To respond to these requests MCL researched, developed and produced a collection of materials which were included in an information kit. The kit includes fact sheets on national literacy facts and figures, key literacy themes such as: family literacy, workplace literacy, literacy and health, literacy and crime prevention etc. Also, the information materials have been posted on MCL's website.

Contract Value: $13,880.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Aboriginal Articulation - A Holistic Approach to Family Literacy

Name of Organization: Native Women's Resource Centre

Location: Ontario

Project Description:

The Native Women's Resource Centre will develop and produce a step-by-step guide to a holistic approach to family literacy. This manual will include case-studies of project participants with an analysis of the impact of this approach on the family. The manual, entitled "Aboriginal Articulation - A Holistic Approach to Family Literacy" will also provide a tested curriculum which documents a Native holistic approach to education and the learning process.

The manual "Native Family Literacy : Reference Manual" (Your guide to the creation of an Aboriginal Family Literacy Program) was produced and distributed.

Contract Value: $40,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Improvement of Academic Learning Package Curriculum Material

Name of Organization: New Brunswick Community College- Woodstock

Location: New Brunswick

Project Description:

New Brunswick Community College (NBCC), Woodstock campus, will involve youth learners of ages 16 to 24 in the development of new curriculum material to support the Basic English and Intermediate English components of the academic program of the Adult High School Diploma. NBCC will also strengthen existing partnerships with local agencies concerned with improving the literacy levels of their youth clients by maintaining communication with local youth partnership committees, public schools, Community Academic Review Programs and local Human Resources Development Offices. A process to evaluate the effectiveness of the new curriculum materials will be established.

Contract Value: $50,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Literacy and Parenting Skills

Name of Organization: North Island College

Location: British Columbia

Project Description:

Community Adult Literacy and Learning Society in partnership with North Island College will promote family literacy in the region by piloting the Literacy and Parenting Skills (LAPS) program. This program is designed to reinforce and build on parenting skills from a literacy perspective. The program will be publicized, participants will be recruited and appropriate space for the program will be found. The project will also create and support a Family Literacy Advisory Committee to support this program and other family literacy activities; and, publicize family literacy at community events.

Contract Value: $20,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Cree/English Family Literacy Programming a process model

Name of Organization: North West Regional College

Location: Saskatchewan

Project Description:

North West Regional College will undertake a participatory community development process to develop a bilingual family literacy model that is complementary to aboriginal traditions and community life. The results of the project will be learner developed bilingual materials for family literacy activities, a tentative program model, documentation of the process of development and training materials to establish similar programs. This will be the first year of a two year project.

The results of the project will be learner developed bilingual materials for family literacy activities, a tentative program model, documentation of the process of development, and training materials to establish similar programs.

Contract Value: $20,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Family Story Time

Name of Organization: Northern Lights College-Dawson Creek

Location: British Columbia

Project Description:

Northern Lights College in partnership with the Dawson Creek Child Development Centre will develop a Family Reading time pilot program at two daycare centres. In the program, family members will be supported in one-to-one reading with their children and family story time will be modeled by an instructor. Once the program is established at the Child Development Centre, it will then be introduced at the Dawson Creek Aboriginal Family Resources Society.

This project will provide 30 minutes of family reading activity each day to 16 families in programs at each of the two daycare centres; and, work with daycare centres to continue providing this activity on an ongoing basis.

Contract Value: $14,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Family Literacy Training Event
Name of Organization:	Northwest Territories Literacy Council
Location:	Northwest Territories

Project Description:

The NWT Literacy Council is the territorial-wide literacy coalition which promotes and supports literacy development across the territory. They hosted a Family Literacy training event for community-based literacy practitioners in the NWT. The training event explored approaches to family literacy and provided an opportunity to exchange ideas, information and resources on family literacy initiatives across the NWT. In addition, strategies will be developed to build successful community networks and partnerships in the planning and delivery of family literacy programs. The project trained 25 participants in the use of practical tools for family literacy programs.

Contract Value: $64,115.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Managing Change
Name of Organization:	Nova Scotia Federation of Labour C.L.C.
Location:	Nova Scotia

Project Description:

The Nova Scotia Federation of Labour will ensure that unionized workers have access to workplace literacy programs and fully participate in workplace literacy efforts.

This project will produce an informational brochure about workplace literacy, an article for The Worker newsletter, and information letter for members, a video and a survey questionnaire for members unions. It will set up and implement a minimum of three workplace literacy pilot projects. The project will also create a well-defined and effective working relationship between the Federation of Labour and the Nova Scotia Department of Education which is responsible for workplace literacy programs. Finally, the project will hold a training seminar for union members involved in organizing workplace literacy programs and prepare a training manual for use across the country.

Contract Value: $113,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Enhancing Program Quality Project

Name of Organization: Nova Scotia Provincial Literacy Coalition

Location: Nova Scotia

Project Description:

The Nova Scotia Provincial Literacy Coalition (NSPLC) in partnership with the Department of Education and Culture and the National Adult Literacy Database (NALD) conducted a literacy survey to find what is available for adult literacy learners in Nova Scotia.

The project resulted in a catalogue of literacy program and services, a provincial database/directory of literacy upgrading programs and services in the province for public information and learner referrals and highlighting trends, and the development of provincial core quality standards for the delivery of community-based programs in partnership with the Department of Education.

Contract Value: $26,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Adapting Trade Qualifications and Journeyperson Upgrading for Distance Delivery

Name of Organization: Okanagan University College

Location: British Columbia

Project Description:

The project tested the effectiveness of audiographic technology (combination of computer and telephone) to deliver trades upgrading in Automotive Service and Recreation Vehicle Repair simultaneously to learners across five provinces : British Columbia, Alberta, Saskatchewan, Manitoba and Ontario.

The project has been completed and two (2) courses (Automotive Service and Recreation Vehicle Repair) using computer-based information technology were developed and delivered.

Contract Value: $116,243.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Learning Technologies as Tools for Course Management

Name of Organization: Ontario College Application Service

Location: Ontario

Project Description:

This project evaluated the effectiveness of using a new computer tool called ConneXions to help teachers perform administrative tasks by testing the product in six prospective pilot sites.

Four colleges registered as pilot sites. Strengths and weaknesses of the software were identified and as a result of this study an extensive re-design of the software was undertaken. A new improved version of ConneXions was released in July 1999.

Contract Value: $77,806.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Native Learning Outcomes-Based Approach

Name of Organization: Ontario Native Literacy Coalition

Location: Ontario

Project Description:

The Ministry of Education & Training's (MET) Program Reform requires that Native literacy practitioners focus on goal-directed learning, a continuum of services leading to independence, and clear links to employment. To meet these new directives the Ontario Native Literacy Coalition wrote a report on the implications for the native community. The report was based on the results of findings from the Native Literacy Planning Process (NLPP) and the Ningwakwe Strategic Planning process. They also produced and distributed a booklet on existing assessment tools and learning, style/learning plan methodology for literacy practitioners with native learners in Ontario. They then, in partnership with Alpha Ontario, developed and delivered training to practitioners on the new Native Learning Outcomes-Based Approach. A detailed report was provided to the MET and the NLS.

Contract Value: $120,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Learning Outcomes Pilots - Native Literacy Program

Name of Organization: Ontario Native Literacy Coalition

Location: Ontario

Project Description:

The Ontario Native Literacy Coalition piloted the Ministry of Education and Training (MET) Learning Outcomes at four Native literacy programs. Information from the pilot sites was disseminated to the field through quarterly bulletins and a final project report was produced.

Literacy Coalition (ONLC) communicated through site visits, regional training sessions, and by telephone with its 29 native literacy programs to synthesize input on working with learning outcomes. A two day workshop was held in Sault Ste. Marie in March 1999 with 24 of the 29 native literacy programs in Ontario on assessment in an outcomes-based environment. Practical tools and methodologies on holistic education were obtained from a number of different sources and information packages were distributed to all native literacy programs.

Contract Value: $109,100.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Communications Strategy Development

Name of Organization: Ontario Native Literacy Coalition

Location: Ontario

Project Description:

The Ontario Native Literacy Coalition will create a communications strategy and plan for the promotion of literacy issues among the Native community.

They have begun by participating in 3 provincial meetings to review the elements needed to develop a solid communication plan and strategy and to adapt it to the native literacy community.

Contract Value: $25,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: "Plein feux sur l'alpha 98-99"

Name of Organization: Open Learning Agency

Location: British Columbia

Project Description:

Educacentre, in partnership with Open Learning Agency, developed programs for French-speaking communities in British Columbia and provided them with training support. Educacentre also developed literacy activities in northern B.C. Family literacy initiatives were also developed in the province. All activities were submitted for evaluation.

Contract Value: $39,600.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Career.Max

Name of Organization: Orillia Education/ Industry Foundation

Location: Ontario

Project Description:

The project objective is designed to develop, implement, test and evaluate an interactive Web-based self-assessment tool for adult learners.

Effective tools for several types of clients will be provided. The project offers flexible counseling services for employed and unemployed mid-life career changers who find it difficult to access career-counseling services. It will also be helpful for post-secondary students who have a full schedule of schoolwork and part-time jobs.

Contract Value: $69,800.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: P.E.I. Family Literacy Advisory Committee

Name of Organization: P.E.I. Family Literacy Advisory Committee

Location: Prince Edward Island

Project Description:

The PEI Family Literacy Advisory Committee will undertake the first phase of an information-sharing initiative designed to assist community groups interested in family literacy activities to make informed decisions on the provision of quality family literacy activities reflecting the goals of the PEI Family Literacy Strategic Plan.

The project will result in family literacy awareness raising workshops across the province and a report that will provide information and recommendations on family literacy resources, models and materials available in PEI.

Contract Value: $15,456.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Strait Net

Name of Organization: Port Hawkesbury Literacy Council

Location: Nova Scotia

Project Description:

The Port Hawkesbury Literacy Council will work in partnership with the Inverness County Literacy Network and in cooperation with the Inverness County Recreation Department.

The project will result in an outreach campaign involving the development of an information kit with brochures, radio interviews, newspaper articles and public presentations.

Contract Value: $13,040.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Family Literacy Public Awareness Campaign

Name of Organization: Prince Edward Island Literacy Alliance

Location: Prince Edward Island

Project Description:

The Prince Edward Island Literacy Alliance coordinated a professionally produced public awareness campaign that promoted the benefits of family literacy across PEI. A steering committee was formed to direct the project, and feedback from focus group sessions guided the committee's decisions. The campaign was carried out with the assistance of a professional media consultant, through radio and TV advertisements aired on local radio and TV stations, a comprehensive series of articles in local newspapers, and flyers/posters distributed to learning centres, libraries, shopping malls, etc. The campaign was designed to reach a wide cross-section of Islanders to raise awareness about the importance of family literacy, promote family literacy activities that exist on PEI, encourage the development of new activities, and provide information on how to access family literacy activities.

Contract Value: $26,413.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Motivating Adults Affected by TAGS/Breaking Down Barriers to Learning

Name of Organization: Random North Development Association

Location: Newfoundland

Project Description:

The Random North Development Association, in partnership with the community channel SCAN TV, produced a video designed to encourage and motivate TAGS clients to take advantage of literacy programs available to them in their communities.

The 35-minute video was designed to reflect the needs, goals and experiences of the adult learner, and included motivational stories by successful TAGS learners, discussions with individuals who cannot read or write, the views of adult educators, and the identification of the programs and support mechanisms available to learners in the Bonavista Peninsula and surrounding area. The video was aired on SCAN TV and 100 copies were distributed for use by other literacy organizations, community channels and appropriate organizations in the province.

Contract Value: $14,083.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Rock and Read

Name of Organization: Reading Partners Bookmates Inc.

Location: Manitoba

Project Description:

Reading Partners/Bookmates provided a family literacy program entitled Rock and Read for young single mothers enrolled in the ten Winnipeg School Division #1 Infant Lab Programs. Rock and Read introduced participants to the library system; provided information about suitable books and bookmaking; modeled book sharing activities; and demonstrated the value of reading nursery rhymes to young children.

All Winnipeg School Division's Infant Lab Programs participated in a new library program. A program guide and resource manuals for libraries and Early Learning projects were produced and distributed to libraries, literacy programs and high schools.

Contract Value: $10,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Learning and Literacy Programs

Name of Project: Development of an Evaluation Model for Technology-Enhanced Learning in Retailing

Name of Organization: Ryerson Polytechnic University

Location: Ontario

Project Description:

This project developed a "tool kit" to help education and training organizations identify the best techniques to evaluate technology-based distance education courses.

A guide to designing and delivering virtual education courses was developed. The guide outlines six essential stages in the process of virtual course design and delivery. A research report was provided.

Contract Value: $125,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Youth Literacy Project Development
Name of Organization:	Salvation Army Swift Current Corps
Location:	Saskatchewan

Project Description:

The Salvation Army Swift Current Corps, a humanitarian group focused on youth at risk, developed a literacy program model for youth between the ages of 16 to 19 years currently not in school. The Corps assessed the needs of the youth to develop a workable structured program; established partnerships with other agencies within the community; raised community awareness about youth and literacy development and research; and identified materials needed for a 4 week program.

Contract Value: $22,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Older Adults and Learning Technologies
Name of Organization:	Seniors Education Center - University Of Regina
Location:	Saskatchewan

Project Description:

This project identified learning needs of adults aged 55 and older to help them overcome their fears toward new technologies and give them access to technology-based learning opportunities adapted to their needs.

Three publications were written in 1997 - 1) Older Adults and Learning Technologies: An Assessment of Computer and Multimedia Hardware/Software that Satisfy the Learning Needs of Older Adults; 2) Older Adults and Learning Technologies: Learning Needs Assessment; and 3) Older Adults and Learning Technologies: Literature Review. These outcomes could be used as a model for other seniors' groups.

Contract Value: $283,600.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: L'Alphabétisation des femmes et des aînés

Name of Organization: Service Fransaskois d'éducation des adultes

Location: Saskatchewan

Project Description:

Service Fransaskois d'éducation des adultes (SFEA) carried out a research project to help women and seniors develop and improve their reading and writing skills, using computers as one of the learning tools. SFEA conducted a survey and consultations with the appropriate community organizations to determine the literacy needs of the women and seniors. SFEA also researched the technical resources currently available in Canada.

The results are a promotional tool for literacy awareness, a pedagogical tool to identify the needs of the women and seniors, a list of the target minority's needs, a list of available technological resources, and technological resources.

Contract Value: $30,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: The Eden Project

Name of Organization: SIMCOE County Board Of Education

Location: Ontario

Project Description:

This pilot project was designed to test and assess various aspects of an Internet technology system to deliver high school credit courses for adults who are unable to access traditional classroom learning. The evaluation addresses instructional design, teacher delivery, barriers and limitations to learning.

The project has been completed and a detailed report submitted. The evaluation determined that there were considerable benefits to using this technology-based delivery system for both in-school and adult learners. The majority of participants enjoyed this style of teaching; teachers reported that they had more time to spend with students as a result of the delivery method; and, the average grade for 125 participants in one test course was 7% higher than the norm for the course when traditional classroom teaching was used.

Contract Value: $100,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Réseau communautaire de troc virtuel pour les organismes d'aide à l'emploi
Name of Organization:	Société pour l'apprentissage à vie (SAVIE) Inc.
Location:	Quebec

Project Description:

The aim of this project is to conduct a feasibility study and pilot project on the implementation of a virtual exchange centre for disadvantaged clients seeking employment.

A feasibility study will be conducted, and a prototype community network will be put in place. A report will be produced on testing of the virtual bartering centre. A user guide will be developed, as well as a distribution plan.

Contract Value: $100,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Public Education/Public Awareness
Name of Organization:	Steinbach And Area Language And Literacy Services For Adults
Location:	Manitoba

Project Description:

Steinbach and Area Language Literacy Services for Adults (SALLSA) will conduct a public awareness campaign in the Southeastern region of Manitoba. They will develop a marketing package and tools to promote literacy understanding; plan a public literacy campaign; organize speaking engagements; and take part in various media interviews and door-to-door drives. In addition they will develop print and non print materials to raise awareness about literacy and distribute the materials throughout the community.

Contract Value: $12,550.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Canadian Best Practices in Telelearning

Name of Organization: Telelearning Network Inc.

Location: British Columbia

Project Description:

The project developed a CD-rom to assist trainers, instructors, and learners to better understand how to make the most effective use of learning technology in workplace, post-secondary and home settings.

The project has been completed and the CD-rom was developed.

Contract Value: $55,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Framework for Policy and Socio-Economic Studies of Telelearning Technologies

Name of Organization: Telelearning Network of Centers of Excellence

Location: British Columbia

Project Description:

This research project examined learning technology policies and practices in universities, colleges, companies and government in order to better understand issues facing people who use and/or develop new learning technologies.

The project has been completed and a final report submitted. Recommendations have been produced on broad areas of action useful for institutions engaging in online education, policy development and related funding for learning technologies by government, and for research priorities.

Contract Value: $130,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Family Literacy- A Teen Parents Perspective -Phase 1: Needs Assessment

Name of Organization: Terra Association

Location: Alberta

Project Description:

Terra Association, an organization in the city of Edmonton, that serves the needs of young women who are or have been pregnant, undertook a literacy needs assessment of their clientele. The literacy needs of teen parents was documented, along with an analysis of the gaps in services. A plan of action to respond to the needs was formulated. The plan explored ways for teen parents to access existing services and identified what additional services the organization could provide. This project also compiled family literacy resources.

Contract Value: $18,690.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Northern Literacy Desktop Publishing Centre

Name of Organization: Thunder Bay Literacy Group

Location: Ontario

Project Description:

The Thunder Bay Literacy Group implemented a new framework for providing desktop publishing services to the region, and explore ways of increasing their own self-sufficiency through revenue generation

They published and distributed, to literacy groups in Ontario, the following documents: Youth Literacy Resource Kit; The Economic Value of Volunteers; "Get a Grip" - a lifeskills manual. They implemented a Clear Language public awareness campaign and they also developed new promotional materials for a public awareness campaign.

Contract Value: $20,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Aligning Program Components with Core Quality Standards
Name of Organization:	Tillsonburg and District Multi-Service Centre
Location:	Ontario

Project Description:

The Tillsonburg and District Multi-Service Centre in partnership with Fanshawe College, the Oxford County Board of Education, the Southwestern Ontario Adult Literacy Network and the Literacy Committee of Oxford County developed a resource paper for the literacy field which linked program service delivery components with Core Quality Standards, using the Oxford Literacy Community Planning Committee as a model. The paper identified possible suggestions, resources and options for other literacy programs. They also developed a paper which explored the blending of program components from three sectors (college, community-based and board of education) to produce an ideal program model. These research documents were distributed to the literacy community in Ontario.

Contract Value: $22,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Vidéo promotionnelle

Name of Organization: Tour de Lire

Location: Quebec

Project Description:

Tour de Lire expanded its awareness-raising campaign to give illiterate adults access to a resource that can help them move towards a better future. To do so, Tour de Lire produced a promotional video outlining the situation and needs of the population it served and describing the literacy services it offered.

Contract Value: $15,000.00

Audit Observations:

File does not contain an application from sponsor.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Charting your Future II

Name of Organization: Transcona Literacy Center

Location: Manitoba

Project Description:

Transcona Literacy Centre in partnership with Salvation Army Community and Family Services organized and held one half day and evening learner conference on planning for an effective future in education and/or employment. This project resulted in a pre-conference training session for learners, a learner conference for the Winnipeg region for 150 learners, and workshops on career planning, education opportunities and goal setting.

Contract Value: $18,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	The PROMPT (Program Reform Organizational Model for Practitioner Training) Portfolio
Name of Organization:	Tri-County Literacy Council Literacy Community Planning Process
Location:	Ontario

Project Description:

Based on an analysis of their own approach, The Tri-County Literacy Council will develop a model and portfolio training kit to demonstrate how community based literacy organizations across Ontario can effectively meet the demands of Program Reform.

The project will produce the following: a one day on-site symposium offering 4 intensive, hands-on training workshops on practitioner training, learning outcomes, core quality standards, and linking technology to literacy; and a user-friendly transferable comprehensive portfolio kit.

Contract Value: $38,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Needs Assessment - Youth Literacy

Name of Organization: Ujuma Cultural Association of Manitoba

Location: Manitoba

Project Description:

The Umunna (IGBO) Cultural Association of Manitoba in partnership with the Ghanaian Union of Manitoba, Uganda Association of Manitoba,
Zaire Union of Manitoba and African Communities of Manitoba conducted a needs assessment in order to establish a culturally appropriate literacy program for African youth. The project produced a final report including data analysis, recommendations for solutions to identified problems, and an implementation plan for the development of a youth literacy program.

Originally submitted under the name Umunna Cultural Association of Manitoba.

Contract Value: $7,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Alphabétisation et insertion sociale
Name of Organization:	Un Mondalire
Location:	Quebec

Project Description:

Un Mondalire conducted a research and action project designed to identify the specific problems encountered by learners in their organization, most of whom are workers, by defining precise parameters (social, cultural and economic) that assist them with social integration, compared to the situation generally experienced by illiterate individuals. The results of the research and action project have been distributed to a wide audience.

Contract Value: $16,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Développement d'une approche pédagogique pour le professeur dans un contexte d'enseignement en vidéoconférence et encadrement électronique

Name of Organization: Université de Montréal

Location: Quebec

Project Description:

This cooperative project between Francophone researchers and educators in Quebec, New Brunswick and Ontario is aimed at studying the effective use of learning technologies and all their technical and pedagogical assets and constraints for learners and educators alike.

A final report containing a description of the activities, achievements, success and problems arising from implementation of the project was produced. Mini-symposiums were held. A handbook for educators was prepared, and teaching and training tools were produced.

Contract Value: $204,946.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Support aux enseignants pour l'intégration du multimédia

Name of Organization: Université de Montréal

Location: Quebec

Project Description:

The aim of this project is to help educators integrate multimedia as a teaching tool.

The results of the evaluation will be published on a Web site once the project is completed. A final report will be submitted shortly.

Contract Value: $75,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Family Literacy Development and Communication Service
Name of Organization:	University College of Fraser Valley
Location:	British Columbia

Project Description:

The College, in partnership with Literacy BC, continued to develop and support family literacy throughout the province. The College held four one-day family literacy organization and development workshops and provided training packages to participants. Support was provided to this year's new projects.

The project also sponsored 12 family literacy practitioners to attend a Family Literacy Symposium in Saskatoon.

Contract Value: $52,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Developing and Assessing Learning Technologies in Distance Education

Name of Organization: University of Alberta

Location: Alberta

Project Description:

This was a research project intended to help adult educators understand and examine how technologies can be used for learning in the workplace. The project developed and tested various approaches and strategies of adult learning with technologies such as the Internet, video conferencing and computer conferencing.

The project has been completed and a final report submitted. Three handbooks have been produced which provide adult educators with best practices and strategies to meet the needs of adult learners. One handbook focusses on web-based instruction, one on computer-mediated conferencing and one on audio/video conferencing.

Contract Value: $227,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Foodatlantic: European-Canadian University Network for Promoting the International Dimension of Training Programs in Food Studies
Name of Organization:	Lead: University Of Guelph, Partenaire : McGill University, Université Laval , University of Saskatchewan, University of Alberta, Agriculture et Agroalimentaire Canada
Location:	Ontario

Project Description:

This project is designed as a partnership between sixteen institutions (six in Canada and ten in Europe) to create a European-Canadian network and promote the continuous updating of skills required by food industry professionals through participation in internships, the development of novel teaching modules, and the creation of an International Masters Degree in Food Studies.

Partners will collaborate in developing joint curricula in such areas as international consumer preference mapping, quality management, innovation management and new technologies for minimally processed foods. These developments will benefit all students involved in food studies.

This project will enable fifty Canadian students to undertake studies or work internships required under their current academic program in one of ten European countries for up to four months. Fifty European students will be given the same opportunity to study in Canada through European Commission funding.

A final report will be available upon completion of the project.

Contract Value: $160,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Financial Circumstances of Part-time Students in Canadian Universities

Name of Organization: University of New Brunswick

Location: New Brunswick

Project Description:

The objective of this research project was the identification of barriers faced by part-time university students. This study focused on the following:
- establishing a demographic and socio-economic profile of current part-time learners in Canadian universities;
- identifying the financial circumstances of part-time learners (eg., income and debt levels, commitments);
- identifying the types of learners requiring financial assistance; and
- the types of learning programs that would be most useful.

A report was produced and submitted to the department.

Contract Value: $20,520.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: North American Consortium for International Advancement (NACIA): Business and Public Policy: Responsible Management in the New North American

Name of Organization: Lead: University of Ottawa, Partner : University of Sherbrooke

Location: Ontario

Project Description:

This project is designed to create a partnership between six academic institutions (two in each of Canada, the US and Mexico) to build a multidisciplinary exchange of students and faculty, to develop a new international model for education delivery, and to create a sustainable network of businesses, governments, universities and students.

Partners will collaborate in the development of joint curricula in each of the following areas: public health management, international management, technology and innovation management, international economic policies, international marketing, international trade, international manufacturing and international accounting.

This project will enable twenty-four Canadian students to undertake studies or work internships required within their current academic program in either the United States or Mexico, for up to four months. Twenty-four American and twenty-four Mexican students will be offered the same opportunity to study abroad through funding from the United States and Mexican governments.

A final report will be available upon completion of the project.

Contract Value: $120,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Language Transfer Professionals

Name of Organization: Lead: University of Ottawa, Partners : Université Laval, Collège Universitaire de St-Boniface, Université de Moncton - Edmunston, Association des traducteurs et interprètes de l'Ontario

Location: Ontario

Project Description:

This project is designed as a partnership between eight institutions (five in Canada and three in European countries) to develop an innovative range of cooperative student-centered higher education and training activities which will enable advanced under-graduate and graduate translation students to acquire enhanced intercultural and technological skills.

The project will enable twenty-one Canadian students to undertake studies or work internships required under their current academic program in one of the participating European countries, for up to four months. Seventeen European students will be offered a similar opportunity to study in Canada through European Union funding.

Short faculty exchanges will further broad reaching benefits for "non-mobile" students through, for example, the creation of new pedagogical initiatives in the field, involving Internet-based student projects, and an interactive web site.

A final report will be available upon completion of the project.

Contract Value: $160,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Technological Support and the Adult Learner

Name of Organization: University of Ottawa, Faculty of Health And Sciences, School of Nursing

Location: Ontario

Project Description:

The purpose of this project is to assess the needs of adult learners and faculty with respect to accessing information and navigating within a Web-based environment. The technology will enable learners to communicate and take courses from home, and enable faculty to track participation in courses.

A phase I study has been completed and clarifies the learning readiness needs of female students and faculty who were involved in web-based nurse practitioner courses. Existing or potential tools for supporting students in web-based learning were identified. Phase II will produce new support tools which will be assessed with students who entered the September 1999 nurse practitioner program.

Contract Value: $67,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Animal Health, Food Safety and Wildlife Consortium

Name of Organization: Lead: University of Prince Edward Island, Partners: University of Guelph

Location: Prince Edward Island

Project Description:

By establishing a sustainable link among six veterinary colleges in North America, including the University of Prince Edward Island and the University of Guelph, this project widens the professional and cultural scope of veterinary students in Canada, the United States and Mexico. The particular focus of study is on food animals and food products which have become valuable commodities in world markets and increasingly important elements of NAFTA.

Students receive exposure to international animal health issues relating to intensive production systems (food safety, drug residues, emerging diseases), protection of the environment, and the impact of technology on food production, with benefits accruing to substantial numbers of 'non-mobile' veterinary students in the three countries.

To date, twenty or more Canadian students have participated in exchanges, providing them with opportunities to better understand the cultural basis for the practice of veterinary medicine. A final report will be available upon project's completion.

The Program for North American Mobility in Higher Education is a co-operative initiative among the governments of Canada, the United States and Mexico, which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions in the three countries.

Contract Value: $120,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Exploring Canadian & European Practices and Policy Options for Sustainable Agriculture

Name of Organization: Lead: University of Saskatchewan, Partners : University of Manitoba, University of Guelph, University of British Columbia, University of Alberta

Location: Saskatchewan

Project Description:

This project involves Canadian universities specializing in agricultural science, law and international trade, working together to develop and deliver a curriculum exploring the interdisciplinary aspects of sustainable agricultural practices, in conjunction with European higher education institutions. The curriculum will be delivered via distance learning and faculty/student exchanges.

More than forty Canadian students will participate in study abroad exchanges, and faculty at the participating institutions will provide instruction to both mobile and "non-mobile" students through the development of ten teaching modules. A final report will be available upon project's completion.

The Canada-EC Program for Co-operation in Higher Education and Training is a co-operative initiative among the governments of Canada and the fifteen members countries of the European Union (EU), which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions.

Contract Value: $160,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Human Dimensions in 21st Century Forestry

Name of Organization: Lead: University of Toronto, Partners : University of New Brunswick, Haliburton Forest and Wildlife Reserve Limited

Location: Ontario

Project Description:

This project will develop a partnership among fourteen academic institutions (four in Canada and ten in Europe) to develop a series of intensive, specialized courses in international forestry issues, and to provide fully articulated, transatlantic semester exchanges and reciprocal work opportunities. A key focus of the institutions involved in this project to integrate human dimensions and interactions into forestry education.

Over a three year period, it is intended that a minimum of eighty Canadian students will have the opportunity to study abroad. A final report will be available upon completion of this project.

The Canada-EC Program for Co-operation in Higher Education and Training is a co-operative initiative among governments of Canada and the fifteen member countries of the European Union (EU), which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions.

Contract Value: $160,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: NAFTA Manufacturing Engineering/Environment Co-op Student Exchange and Curriculum Articulation Program

Name of Organization: Lead: University of Windsor, Partners: University of New Brunswick swick

Location: Ontario

Project Description:

This project involves a partnership between six post-secondary education institutions (two from each of Canada, U.S. and Mexico) to develop a long-term framework for curriculum articulation, language acquisition and academic/work opportunities. This project involved ten corporate sponsors within the automobile industry sector, and will focus on manufacturing, the environment and co-operative education.

A minimum of eighteen Canadian students (and eighteen in each of the U.S. and Mexico) will study abroad on this project. It is expected that the resultant network of institutional and private sector partners will support continued curriculum development and student exchange opportunities across North America.

A final report will be available upon completion of this project.

The Program for North American Mobility in Higher Education is a co-operative initiative among the governments of Canada, the United States and Mexico, which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions in the three countries.

Contract Value: $120,000.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Learning and Literacy Programs
Name of Project:	Family Reading the Street
Name of Organization:	Universty College of the Cariboo
Location:	British Columbia

Project Description:

Williams Lake Library and the Community Arts Council in partnership with University College of the Cariboo organized and hosted a community awareness event to foster partnerships and support for future literacy initiatives. The event, a community festival held in front of the public library, attracted 3,000 - 4,000 people to a variety of family literacy activities.

Contract Value:	$9,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Regional Literacy Coordination

Name of Organization: Vancouver Community College

Location: British Columbia

Project Description:

Literacy BC in partnership with Vancouver Community College coordinated and supported the Regional Literacy Coordination network. They provided advice, support, literacy materials and on-line network support to the 11 Regional Coordinators through First Class conferences, Regional Coordinators meetings, and two professional development training events for the coordinators.

Contract Value: $16,179.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Evaluation of Online Career Planning Network

Name of Organization: Woodland Institute SIAST

Location: Saskatchewan

Project Description:

This project supported the assessment of an Internet-based, career planning Web-site developed by New Careers Corporation of Saskatchewan for adults enrolled in basic education.

A research report has been produced on the appropriateness of using the Internet in career planning with adults who have low education and are on social assistance.

Contract Value: $39,980.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Consortium in Sustainable Community Development and Planning

Name of Organization: Lead: York University, Partners : University of British Columbia, University of Manitoba

Location: Ontario

Project Description:

This project supports a trilateral partnership of nine higher education institutions in North America: three in each of the USA, Mexico and Canada. Faculty at the partner institutions work together in the joint development of curricula, from a tri-national perspective, as well as distance learning methods and materials, all of which serves to benefit 'non-mobile' students enrolled in environmental study programs in the three countries.

As part of their degree programs, twenty-one Canadian graduate students in the fields of sustainable community development and environmental planning will be provided with opportunities to participate in formal courses as well as community-based internships in another country. A final report will be available upon project's completion.

The Program for North American Mobility in Higher Education is a co-operative initiative among the governments of Canada, the United States and Mexico, which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions in the three countries.

Contract Value: $120,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: ATLANTIS: New Avenues in the Teaching of Mathematics

Name of Organization: Lead: York University, Partners : Dalhousie University, Toronto University

Location: Ontario

Project Description:

This project is designed to create a partnership between seven universities (three in Canada, and four in Europe) to develop international curriculum in the foundations of mathematics and to provide fully articulated, transatlantic semester exchanges for post-secondary students in mathematics, computer science and physics. Student exchanges will be supported by the promotion and advancement of distance education techniques and new multimedia tools.

Over a three-year period, a minimum of eighteen Canadian students will have the opportunity to study at transatlantic partner institutions. A final report will be available upon completion of this project.

The Canada-EC Program for Co-operation in Higher Education and Training is a co-operative initiative among governments of Canada and the fifteen member countries of the European Union (EU), which supports innovative projects undertaken by partnerships of universities, colleges and technical institutions.

Contract Value: $160,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Learning and Literacy Programs

Name of Project: Family Literacy for Parents

Name of Organization: Yukon Learn

Location: Yukon Territory

Project Description:

Yukon Learn, the territorial literacy coalition, developed a family literacy program for parents with low literacy skills who have pre school children. Weekly sessions provided information, basic skills, training for parents to read with their children, crafts, and computer skills. Lesson plans and program outlines were compiled into a binder format for use in future programs. This project also developed a family literacy model to encourage other organizations in the Yukon to set up similar programs.

Contract Value: $4,218.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Aboriginal Human Resources Development Council

Name of Organization: Aboriginal Human Resources Development Council - Conseil de développement des ressources humaines autochtones

Location: Saskatchewan

Project Description:

The objective of this council is to create partnerships resulting in career opportunities for Aboriginal people leading to full participation in the Canadian economy. The project brings together leaders from the private sector, aboriginal organizations, provincial governments and the federal government to form a permanent forum to tackle employment issues for the aboriginal peoples of Canada. The goal is to improve the career and employment opportunities.

The Council has done the following to date:
- Incorporated as a not-for-profit organization
- Developed by-laws and governance structure
- Developed a Strategic plan for the future of the Council
- Developed a Communication Plan
- Developed a Business Plan

There was a meeting of "Champions" in Calgary, in the fall of 1999, to review progress to date and plan for the future.

Contract Value: $1,200,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Aboriginal Human Resources Development Council

Name of Organization: Aboriginal Liaison Directorate - Conseil des affaires autochtones

Location: Quebec

Project Description:

This project brought together a group of industry and aboriginal leaders to establish the Aboriginal Human Resources Development Council (AHRDC). This group met in June of 1998 to settle questions relating to the structure, composition and mandate of the AHRDC and other relevant issues.

A subcommittee of this group undertook an Executive Director search. This included developing a job description as well as a candidate evaluation rubric and subsequent implementation of a recruitment strategy.

The committee:

- Revised and adopted the Working Group's recommendations pertaining to 1) the AHRDC's Vision and Mandate, 2) the terms, roles and responsibilities of its Council members, and 3) the Council's structure;
- Addressed all outstanding issues necessary to properly establish the AHRDC;
- Implemented a recruitment strategy to fill vacancies on the Council;
- Prepared a proposal for a multi-year agreement with HRDC to support the infrastructure needs of the AHRDC;
- Identified possible early initiatives of the AHRDC;
- Elaborated a job description, evaluation tools and a recruitment strategy for the Executive Director search; and
- Identified a candidate to fill the position of Executive Director.

Contract Value: $130,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	Biotechnology Career Awareness Products
Name of Organization:	Biotechnology Human Resource Council
Location:	Ontario

Project Description:

The objectives of this project were:

· To develop career information products that highlight career opportunities in biotechnology

· To disseminate career information about such career opportunities to young Canadians, including information on education and training requirements, workplace trends and occupational opportunities.

· To create multiple format career awareness products that can be both self-directed or used as an educational tool for schools. These formats include print, CD-ROM and web site versions.

The client successfully developed and launched the career awareness products in July 1998. The products are being exceptionally well-received. The client requested and received permission for project time extensions as dissemination activities and liaising with the provincial ministries responsible for education is time consuming.

Contract Value: $1,125,858.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Connaught Student Biotechnology Exhibition

Name of Organization: Biotechnology Human Resource Council

Location: Ontario

Project Description:

This annual event is intended to raise awareness among students, educators and the public about the emerging science of biotechnology and its applications in health care, agriculture and the environment.

It is a unique science competition that emulates the "real world" of scientific research. It also includes lectures and workshops on biotechnology for both students and teachers as well as displays and public presentations by local biotechnology companies and research organizations. It was held in 8 sites in 1998 -1999. These were: Toronto, Montreal, Ottawa, London, Nova Scotia, Newfoundland, Saskatchewan and Vancouver. Two additional sites will be added in 1999-2000 in Calgary and Winnipeg, and two new sites will be added in 2000-2001.

FY 1998-99: Eight Connaught Student Biotechnology Exhibitions took place in the 8 locations targeted. The eight sites were as follows: Toronto, Montreal, London, Ottawa, Halifax, St-John's, Saskatoon and Vancouver.

FY 1999-2000: Two additional sites: Calgary and Winnipeg have been added. Coordination for the exhibition is underway.

Contract Value: $545,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Career Information Project

Name of Organization: Canada WorkInfoNet

Location: New Brunswick

Project Description:

Canada WorkInfoNet is a comprehensive and bilingual inventory of over 2,000 Canadian web sites on career, occupation, learning and labour market information.

This project resulted in:

- the incorporation of Canada WorkInfoNet as a registered non-for-profit organization, with a governing Board of Directors representing federal, provincial and territorial governments, national career development organizations and private sector resource developers;
- the recruitment of 8 core staff including an Executive Director, Technical Manager, Systems Administrator, Partnership Manager, Programmer, Content Specialist, Financial Manager and support staff;
- the development of technical infrastructure and content architecture for present and future needs of the WorkInfoNet partnership gateway system;
- the development of a draft business plan for the WorkInfoNet partnership; and
- the creation and circulation of promotional and communication materials.

Contract Value: $1,300,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	Sector Council
Name of Organization:	Canadian Aquaculture Industry Alliance - Alliance de l'industrie canadienne de l'aquaculture (AICA)
Location:	Ontario

Project Description:

The purpose of this research/communications/marketing project was to both provide support and background for the future self-sufficiency proposal, and to provide CAIA with greater exposure within the Aquaculture industry. The goal was for these activities to lead to increased opportunities for future revenue generation and ultimate self-sufficiency for CAIA.

· Under this project revenue generation possibilities from current and expected human resources projects, as well as general support for the Sector Council were assessed;
· Other revenue generation possibilities that could complement the Sector Council's activities and contribute to paying infrastructure costs were identified and assessed; and
· Special communications and marketing initiatives to promote awareness of the Sector Council and its products and services were undertaken.

This project developed a marketing and communications strategy with key messages for target audiences that promote awareness of CAIA and its products and services. Specific communication materials were written, translated and designed for desk top publishing.

Contract Value: $142,830.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: National Occupational/Skills Standards

Name of Organization: Canadian Association of Medical Radiation Technologists

Location: Ontario

Project Description:

The objective of this proposal is to produce documents which would reflect the unique characteristics of the medical radiation technologist occupation in each province as well as the national level competencies. The project identified core competencies and weighting common to all provinces which can be used as a basis for national standards. It identified and validated those competency clusters which could be used for educational planning, professional training, standards for licensing examinations and accreditation. It also identified and used common core competencies to assist in discussions with other health care personnel on such value-added subjects as task-sharing, multi-skilling and common core curricula.

Five national standards were produced that:
- precisely describe the job behaviours of the five fields of MRTs
- strengthen the validity of the certification process relative to on-the-job performance
- enable educators and training programs to work with curricula that is responsive to the current and future demands of the workplace, meets national accreditation standards and facilitates cross-training and multi-skilling
- assure employers of the up-to-date training and skills of MRTs

Contract Value: $227,841.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Social Workers Sector Study

Name of Organization: Canadian Association of Schools of Social Work - Association canadienne des facultés de service social

Location: Ontario

Project Description:

This project is directed by a national steering committee representing the key stakeholder groups in the sector. The purpose of this national human resource study is to provide a thorough diagnosis of the human resource issues and challenges facing social workers. Research is conducted to assess the impacts of external and internal change drivers on the profession of social work. This research will enable the social work community to identify the gaps between their human resource requirements and the current ability of the sector and educational institutions to address these needs. Once these gaps have been identified the steering committee will develop a set of recommendations for the sector to fill the gaps.

By the end of the project, August 31, 2000, the steering committee should be able to reach consensus on the key human resources issues facing the sector and also, propose recommendations to address these issues, as identified throughout the research. The final report prepared by the consultant will be provided to HRDC through the steering committee. This report will contain a thorough analysis of the human resources issues facing the social work profession. It will also provide a concrete action plan to help the sector face tomorrow's human resource challenges. The final report will be a public document.

All of the field work has been completed. Field work included two surveys, 350 interviews and 38 focus group. A draft report of the analysis will be presented to the steering committee in April 2000. The committee will develop the recommendations at that date. These recommendations will be included in the final report.

Contract Value: $673,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: CARS Multimedia

Name of Organization: Canadian Automotive Repair And Service (CARS) Knowledge Network - Conseil du service d'entretien et de réparation automobiles du Canada (CARS) Réseau de connaissances

Location: Ontario

Project Description:

The objective of this project was to establish a CARS Multimedia Course Development Centre that has the capacity to develop, deliver, maintain and update training products for distance learning for the automotive repair and maintenance industry in Canada.

CARS has established its Interactive Distance Learning (IDL) facility, where training is made accessible through satellite-transmitted virtual classrooms. As of October 1999, over 200 English receiving sites were set-up, 95 programs had been adapted to IDL formats and a national pilot had been successfully conducted for English sites. Eighty sites had been established in Quebec, and all available English programs are being adapted to French. CARS has done much promotion of the program through venues such as trade shows and is continuing to add new sites. Evaluation data provided by CARS show that IDL training is well received by industry and is a very effective way of providing training to workers.

Contract Value: $5,326,426.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Human Factors Safety Training Project

Name of Organization: Canadian Aviation Maintenance Council - Conseil canadien de l'entretien des aéronefs

Location: Ontario

Project Description:

The objective of this project was to design, develop and implement a course module concerning Human Factors Safety as it applies to the aviation maintenance industry. The module - serving as the national standard for the industry, was directed to potential entry level maintenance technicians currently enrolled in CAMC programs in community colleges, and to the existing workforce.

Through partnerships with all key players in the aviation sector, three training modules were developed and are now available. The first is an introductory training course on Human Factors Safety in Aviation. The second module is a self-directed training module that meets Transport Canada's regulatory requirements for recurrent training (skills enabling/ upgrading of existing workforce) available for all aviation maintenance workers across Canada. The third module is an error management training system, designed as an instructor-led version with additional features to enhance presentation and format. All materials are available in English and French and have been thoroughly field tested prior to implementation. The project was completed in November, 1999.

Contract Value: $325,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	Child Care Sector Study - Communication
Name of Organization:	Canadian Child Care Federation
Location:	Ontario

Project Description:

In February 1996, HRP launched a major human resource study of child care in Canada. The study was recommended by the Minister of HRDC after meeting with representatives from the Canadian Child Care Federation in 1995. This study represents a critical stage in the development of the child care field in Canada. The publication of the results of the study, Our Child Care Workforce: From Recognition to Remuneration, makes an important contribution to our understanding of issues facing human resources development. Specific project activities related to the launch and communication of the findings and recommendations include:

- media launch;
- steering committee training to use the study to raise awareness of caregiver issues in the community and build support for the study recommendations;
- a national public opinion poll on issues related to the study;
- print materials; and
- distribution.

The Child Care Human Resources Transition Committee, a sub set of the steering committee which was given responsibility for follow-up activities, released the report to the public through a formal press release in May 1998. An opinion poll was conducted that measured public perception of the issues facing child care workers.

Members of the CCHRTC continue to raise awareness among stakeholders with respect to care workers. Discussions are underway with the Department to formalize a consortium that could take responsibility for the recommendations and continue to raise public awareness of the issues.

Contract Value:	$149,895.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	National Occupational/Skills Standards
Name of Organization:	Canadian Council for Human Resources Association
Location:	Ontario

Project Description:

The objectives of this project are to develop and validate national occupational standards for the generalist Human Resource practitioners and then to pilot the use of these national performance standards in assessing candidates who are seeking certification as a Certified HR Practitioner.

Over the course of the project, a national "outcome-based" standard has been developed for the generalist HR practitioner and a pilot project in Nova Scotia has been successfully carried-out. This assessment was piloted in a very innovative Virtual Assessment Centre approach. The standards are now ready for implementation based on recommendations of the CCHRA team and the Nova Scotia Pilot team. All information on project development, process etc., is available on the CCHRA web site.

Contract Value: $285,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Environmental Career Booth Project

Name of Organization: Canadian Council for Human Resources in the Environment Industry - Conseil canadien des Ressources humaines de l'industrie de l'environnement

Location: Alberta

Project Description:

The project established an Environmental Careers Booth to create awareness of and to market CCHREI's human resources and youth programs. This booth gave youth exposure to the industry; provided a venue to showcase Canadian expertise in environmental human resource practices; and provided environment career information.

Approximately 5,000 people attended this international conference which took place in Montreal, March 1999. Of those visitors, 500 secondary school students visited the booth and took part in career-related events. The career awareness tabloid designed for the event received praise for its relevancy and accuracy. The events, workshops and displays highlighted Canadian involvement in this rapidly expanding sector.

Contract Value: $220,350.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: EASI - A+ Micro Computer Services Standard

Name of Organization: Canadian Electronic & Appliance Service Industry Sector Council - Conseil sectoriel de l'industrie du service d'appareils électroniques et électroménagers

Location: Ontario

Project Description:

The objectives of this project were for this Council, in partnership with the Technology Learning Centre (TLC), educators and HRDC, to develop and pilot a national program to enable all Canadian Computer Repair and Maintenance Technicians meet or exceed (a) the standards in Block F of the existing Canadian Electronics Service Technician - Consumer Products Interprovincial Occupational Standard and (b) the international A+ Certification Program.

The A+ Certification Program was validated against the Interprovincial Occupation Standard for Consumer Electronic Personal Computer Service Technician. Courseware was developed to meet the Block F of Interprovincial Occupation Standard. The pilot was completed on an A+ Examination Program.

Contract Value: $318,600.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: EASI Curriculum Development Project - Phase I

Name of Organization: Canadian Electronic & Appliance Service Industry Sector Council - Conseil sectoriel de l'industrie du service d'appareils électroniques et électroménagers (ISAEE)

Location: Ontario

Project Description:

Technicians, within the electronic and appliance industry, are challenged to keep abreast of changes in products and to maintain and upgrade their skills. Without current knowledge, their employability is significantly hampered. The project involves identifying four key areas where courses would be most in demand and developing courseware that could be delivered to approximately 65,000 practicing technicians in Canada.

A national study of practicing electronic and appliance service technicians, as well as an existing national occupational analysis, were used as the basis for identifying four key areas of need. In response, the project is now in the process of creating curriculum and identifying processes for delivery of this courseware. In addition, the trainer network for delivery of the courses is being strengthened and expanded.

Contract Value: $519,811.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Canadian Grocery Producers Council

Name of Organization: Canadian Grocery Producers Council - Conseil canadien des fabricants de produits d'épicerie

Location: Ontario

Project Description:

The grocery industry is facing widespread human resource issues most notably in the area of literacy skills.

The objective of this project is to provide infrastructure funding for a two-year period to enable the Grocery Producers to establish a self-sufficient sector-wide human resource permanent structure to respond to the needs of the industrial sector. The council is reviewing its first year results and will be discussing a revised plan for next year, in March 2000.

Contract Value: $150,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Sectoral Youth Project

Name of Organization: Canadian Labour Force Development Board/CLFOB - Commission canadienne de mise en valeur de la main-d'oeuvre (CCMMO) et le Conseil canadien des directeurs de l'apprentissage (CCDA)

Location: Ontario

Project Description:

The Canadian Council of Directors of Apprenticeship (CCDA), the Canadian Labour Force Development Board (National Apprenticeship Committee) (CLFDB) and the Interprovincial Alliance of Apprenticeship Board Chairs (IAABC) completed three projects:

a) The development of activities to improve the overall participation rates of Aboriginal peoples in apprenticeship and trade certification programs.
b) The development and implementation of a national promotional/marketing strategy to encourage the use of apprenticeship as a viable post-secondary training program leading to rewarding careers in trades.
c) The planning and conducting of a National Conference on apprenticeship and trades certification.

This agreement provided for a project steering committee to manage these projects and to provide regular communications to the parties on the progress of these activities.

Contract Value: $70,450.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Sectoral Youth: Canada Career Consortium

Name of Organization: Canadian Labour Force Development Board (CLFDB)/Canada Career Consortium (CCC)- Commission canadienne de mise en valeur de la main-d'oeuvre (CCMMO)/Consortium canadien en matière de carrières (CCC)

Location: Ontario

Project Description:

The Canada Career Consortium was created by the Canadian Labour Force Development Board, the Canada Career Information Partnership (provinces) and the sector councils to provide young Canadians with career information products. This project resulted in :

- the establishment of a governance process and project teams for the development of products;
- the production and wide circulation of reports on the career information needs of Canadians;
- the development and implementation of communications strategies based on the needs analysis reports;
- the publication and distribution of over 1,000,000 copies of the 1998 issue of Canada Prospects (including provincial versions);
- the distribution of the Canada Career Week bulletin and associated materials to over 8,000 career practitioners and community event organizers; and
- research and writing for Career Directions 2000, the Work Handbook and Destination 20/20.

Contract Value: $400,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Canadian Sign Council

Name of Organization: Canadian Sign Council - Conseil sectoriel des fabricants d'enseignes

Location: Ontario

Project Description:

The goal of this project is to develop national curriculum and certification for four sign occupations: Pre-Sign Production Technician; Sign Maker; Sign Service/Installation; and Neon Sign Technician.

The committee, with the assistance of NAIT (Northern Alberta Institute of Technology), is developing the curricula and a system for certification of candidates, and will market the products.

To date, five modules of curriculum have been completed for Neon Sign Technicians, a validation process is underway for the curriculum related to the Sign Maker and Sign Service/Technician occupations, and a March focus group is planned for the Pre-Sign Production Technician curriculum. As well, the marketing group has made three presentations to the International Sign Association Education committee and translation is underway.

Contract Value: $533,750.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Canadian Steel Trade and Employment Congress Downside Adjustment Project

Name of Organization: Canadian Steel Trade And Employment Congress - Conseil canadien du commerce et de l'emploi dans la sidérurgie (CCCES).

Location: Ontario

Project Description:

The project provided labour adjustment services to steel workers employed in the steel industry who were laid-off during the period beginning July 1, 1996 and ending March 31, 1999.

During this period CSTEC has designed and developed a national sector-based worker adjustment program that delivered a full range of adjustment services through Local Adjustment Committees. These committees tailored adjustment services provided by CSTEC to meet the specific needs of individual laid-off workers.

CSTEC has created and implemented its national job bank with two key elements:

- Regional and Local Action Centres which work with and group together Local Adjustment Committees;
- CSTEC's Labour Adjustment System (CLAS) which is a national computerized client and employer data base.

Based upon recent available data, more than 12,000 workers (about 86% of those laid off) have participated in CSTEC's program since 1988. Of those workers who chose to remain in or return to the labour force, about 90% are reported to have found new employment.

Contract Value: $8,309,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: CHTRB-Technology Career Information Project

Name of Organization: Canadian Technology Human Resources Board - Bureau canadien des ressources humaines en technologie (BCRHT)

Location: Ontario

Project Description:

This project has four career information components. Each component educates and informs the general public about careers in technology on its own, but they also fit together as a package. These components were released in two phases; the information is complete, comprehensive and up to date, and presents a clear image of careers in technology. The materials released are:

- Reference guide
- Tabloid
- Web site with links
- Multimedia package with CD-ROM, teaching handbook and student activities.

The suite of products, called Look Ahead, Get Ahead consists of a reference guide, an instructional guide, a tabloid, a poster, a CD-ROM and a web site, http://www.cthrb.ca/english/career_info/English/introduction/splash.htm.

Look Ahead, Get Ahead was formally launched October 20,21 & 22, 1999 in Toronto, Ottawa and Edmonton. Marketing and distribution activities are on-going.

Contract Value: $957,077.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Sector Council

Name of Organization: Cultural Human Resource Council - Conseil des ressources humaines du secteur culturel

Location: Ontario

Project Description:

CHRC has a mandate to be the centre of focus for human resource development activities in the cultural sector: to research future employment trends in the cultural sector; to determine and communicate future cultural employment trends; to determine preferred means of effective training delivery; to support training in the cultural sector; to continue to act in accordance to CHRC's original business plan.

CHRC has requested two years of supplemental core funding, to help reach self-sufficiency status at the end of the agreement.

The client continues to implement its national human resources strategy, develop products and services and generate resources towards its self-sufficiency targets. CHRC continues to hold its annual national discussion forums and annual general meetings of its constituents. Work has been completed on National Occupations Standards, Career Awareness products, website (www.culturalhrc.ca), youth internships and working with provincial groups to promote improve training and human resources development practices.

Contract Value: $500,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Interprovincial Computerized Examination Management System (ICEMS)

Name of Organization: Emploi-Québec

Location: Quebec

Project Description:

The Interprovincial Computerized Examination and Management System (ICEMS) is a joint federal-provincial/territorial project initiated by the Canadian Council of Directors of Apprenticeships (CCDA) intended to accelerate and increase the efficiency of the interprovincial (Red Seal) examination process. ICEMS, once operational, will be an important tool for labour mobility of skilled trade workers in Canada.

The objectives of this contribution are:

· To take advantage of Quebec's inherent expertise in the French "languages of the trades" in the development of exam questions for the ICEMS item banks.

· To provide quality translation service to ensure that the final French version of the bilingual exam questions placed in the ICEMS item banks are of the highest quality standard.

· To complete the translation of all 44 ICEMS Red Seal trades item banks by year 2001.

Seven item banks consisting of approximately 3,500 examination items will have been developed by March 31, 2000.

Contract Value: $1,320,500.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: First Nations Policing Sector Study - Preliminary Meetings

Name of Organization: First Nations Chiefs of Police Association

Location: Ontario

Project Description:

Shortly after the idea of a public policing sector study was introduced, it became obvious that aboriginal policing on and off reserve had very specific human resources issues. Following a meeting with the Executive of the First Nations Chiefs of Police Association (FNCPA), in the spring of 1997, HRDC agreed that the First Nations policing would be looked at in a separate sector study, apart from a more general study being undertaken on public policing. During a September 1997 FNCPA/Solicitor General of Canada meeting in Winnipeg, it was agreed by the Executive that the FNCPA would go ahead with the sector study. HRDC met again with the FNCPA in Halifax on November 1997 to clarify some of the processes that are normally undertaken in such a study. The purpose of this project was to define the terms of reference for this study.

First Nations police services are defined to include the approximately 50 stand-alone police services negotiated under tri-partite agreements. The project was directed by a steering committee made up of 20 representatives of the First Nations Chiefs of Police Association, police officers, civilian employees of police services, police commissions, political organization and educators. Representatives of HRDC and Solicitor General of Canada are ex officio members of the committee.

By the end of this project, the steering committee had finalized the terms of reference and methodology for the full study. The terms of reference called for five research modules: a historical literature review, an examination of current and future directions of First Nations Policing, a comparison of current resources, an examination of human resources issues and an assessment of training. A sixth module would integrate the findings from the five research modules, and a seventh be the creation of an action plan by the Steering Committee. A consultant was also engaged to start work on Module 1.

Contract Value: $60,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: FITT Skills Program

Name of Organization: Forum for International Trade Training -Forum pour la formation en commerce international

Location: Ontario

Project Description:

The objective of this project was to enable FITT to establish a "core" business centered on the on-going development of the FITT skills program. This agreement provided FITT with the bridge funding necessary to enable the organization to find a means to achieve financial self-sufficiency.

Outcomes achieved include:

- FITT negotiated new agreements with a number of delivery partners (over 20 colleges, universities and private trainers);
- A business plan respecting self-sufficiency requirements was completed;
- FITT became self-sufficient; and
- An examination databank was completed.

Contract Value: $657,442.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Pre-development: Sector Council

Name of Organization: Institute Of Design Montreal

Location: Quebec

Project Description:

Objectives included: plan and undertake the launch of the Design sector study; complete an inventory of human resource education, training and development opportunities currently available in Canada, North America and internationally, to make a comparison of these to the Design sector's human resource recommendations; disseminate the findings of the design sector studies; gather support from the design sector constituents for implementing a human resource strategy; achieve consensus on human resource priorities and on plans to implement them; and prepare a business plan for the next phase of activity.

All project activities described in project description were undertaken and completed. A business plan proposing the establishment of a sector council was completed and presented to HRDC. This plan was reviewed and approved. The client is focusing on establishing viable council infrastructure and completing first phases of occupational standards and career awareness projects.

Contract Value: $250,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: National Occupational/Skills Standard

Name of Organization: Institute of Small Business Counselors Inc. (ISBC) -
Institut des conseillers en petites entreprises

Location: Prince Edward Island

Project Description:

The project involves:
1) reviewing, amending and approving the small business counselor competencies and standards developed by the ISBCI;
2) conducting approximately 10 workshops at various locations across the country in order to validate the proposed standards with small business counselors selected on a sectoral and geographical basis;
3) finalizing the standards development advisory committee report; and
4) printing and distributing the standard.

This project has led to the development of a national occupational standard document and essential skills profile for small business counselors. This standard will be used by the industry to improve the quality of small business counseling offered to clients, to identify training needs for practitioners and will contribute to the establishment of small business counseling as a recognized occupation. The standard is being printed.

Contract Value: $155,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	Ironworker Post Study Transition Project
Name of Organization:	International Association of Ironworkers
Location:	Ontario

Project Description:

The Ironworkers have completed the validation of the results and recommendations from their earlier labour market analysis of the ironworker occupation.

The union is partnering with the Canadian Council of Directors of Apprenticeship to assess existing apprenticeship and training programs for Ironworkers. This joint committee will soon complete a scoping exercise for the national Red Seal standard for the occupation of ironworker. Scoping determines the elements of a trade that are common/different among provinces and territories.

Contract Value: $283,600.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	Labour Mobility Project - Respiratory Therapist Consortium
Name of Organization:	Manitoba Association Of Registered Respiratory Therapists
Location:	Manitoba

Project Description:

The project supported discussions that needed to take place among regulatory bodies from each province/territory where the occupation of respiratory therapist was regulated. The discussions were needed for the regulatory bodies to work together towards meeting the requirements of Chapter 7 - Labour Mobility - of the Agreement on Internal Trade.

The Respiratory Therapist Consortium agreed to bring together regulatory bodies, professional bodies and other representatives to facilitate discussion on the obligations contained in the Labour Mobility Chapter of the Agreement on Internal Trade (AIT). More specifically, the objective was to put into place a detailed work plan which was completed and led to a Mutual Recognition Agreement.

Mutual Recognition Agreement in place. Approval by officials is to follow.

Contract Value: $34,400.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Labour Mobility Projects

Name of Organization: National Association of Pharmacy Regulatory Authorities

Location: Ontario

Project Description:

The funding requested supported discussions that needed to take place among regulatory bodies from each jurisdiction where the occupation of pharmacist is regulated. The discussions were needed for the regulatory bodies to work together towards meeting the requirements of Chapter 7 - Labour Mobility - of the Agreement on Internal Trade.

The National Association of Pharmacy Regulatory Authorities (NAPRA) agreed to bring together a 'Consortium' representing each regulatory body where the profession of Pharmacist is regulated, representation from provincial and/or national professional pharmacist associations, the Labour Mobility Co-ordinator and federal Labour Mobility representatives. More specifically, the objective of this contribution was to put into place a detailed work plan which was completed and led to a Mutual Recognition Agreement.

Mutual Recognition Agreement is in place. Approval by officials is to follow.

Contract Value: $123,193.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Sectoral Youth - Real Games Series

Name of Organization: National Life/Work Centre - Centre national en vie/carrière

Location: New Brunswick

Project Description:

The National Life/Work Centre, in co-operation with Canada Career Information Partnership and the international advisory group, developed two new career exploration products of the Real Game Series. The Real Small Business Game introduces young people to the opportunities and skills required in running their own businesses. The Being Real Game assists older students to understand more clearly the world of work and the skills required to seek, obtain, and maintain employment. Both products provide the participants with an understanding of many career opportunities within their own communities. It also teaches in a creative and fun way the importance of career planning and exploration as well as the notion of life long learning. Both versions are available to Canadian schools.

Contract Value: $739,800.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Human Resources Partnerships
Name of Project:	National Occupational/Skills Standards for Supervisors in Seafood Industry
Name of Organization:	National Seafood Sector Council
Location:	Ontario

Project Description:

The objectives of the project were:

- To develop industry-specific skill standards for the supervisors occupation in the seafood industry.
- To review existing generic and technical components of supervisory training material/programs and identify those relevant to the industry's needs.
- To develop a curriculum.
- To develop a training curriculum and piloting/testing of curriculum.

This project has led to:

· Industry-developed and industry-specific technical skill standards for supervisors within the seafood industry;
· The identification of generic supervisory skills and programs for industry-specific skills;
· The development of instructional programs for industry-specific skills; and
· The development of instructional programs for supervisors within the seafood industry.

Contract Value: $396,801.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Human Resources Partnerships
Name of Project:	Labour Mobility Project: National Consortium of Social Workers
Name of Organization:	Ontario College of Certified Social Workers
Location:	Ontario

Project Description:

The project supported discussions that needed to take place among regulatory bodies from each province/territory where the social worker occupation was regulated. The discussions were needed for the regulatory bodies to work together towards meeting the requirements of Chapter 7 - Labour Mobility - of the Agreement on Internal Trade.

The contribution was toward additional meetings and conference calls to help social workers reach a "Mutual Recognition Agreement".

Mutual Recognition Agreement was put into place. Approval by officials is to follow.

Contract Value: $29,414.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: "Career In A Box" Project

Name of Organization: Packaging Association of Canada

Location: Ontario

Project Description:

The Packaging sector has been going through a tremendous evolution and expansion. Canada has been developing superb niche packaging expertise focused on short runs and rapid production line turnaround. As a result, the industry is experiencing serious human resource issues. The goal of this project was to develop a career awareness product to highlight the broad range of skills required in the sector. A full partnership of unions, employers, science teachers, counsellors and other experts came together to develop "Careers in a Package". The project was aimed at students and teachers in grades 5 to 11.

- Industry, union and education experts met on several occasions to review each draft, to finalize drafts, and to identify the criteria for a marketing and distribution plan.
- At their request, the project evolved to include other sub-sectors of the packaging sector than were originally involved e.g. designers, tool and die manufacturers, environmental specialists and the result was a much more comprehensive view of the business. As a result, the project was renamed "Careers in a Package".
- An interdisciplinary teaching kit provides classroom lessons for science teachers to use in order to help young people understand the packaging industry, its impact on the environment and its potential as a career choice.
- The initial production of the kit has been distributed to science teachers and school librarians across the country.
- A detailed marketing and distribution strategy has been developed.
- The process of partnership was considered so successful that the group has requested a sector study in preparation for the initiation of a new sector council.

Contract Value: $416,190.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: PSAC Competency Standards

Name of Organization: Petroleum Services Association of Canada

Location: Alberta

Project Description:

The objectives of this project are to:

- Develop the industry competency standards for occupations in three service sectors within the oil and gas industry and to scope out a fourth sector. The sectors covered by this project are: Oilfield Transportation & Specialized Trucking Services, Wireline and Perforating Services, Well Consultants, Safety and Training Services
- Develop a communication strategy that will include specific processes to encourage industry partnership and competency standard utilization within each of the four occupational groups
- Design the processes to manage, evaluate and maintain the new industry competency standards
- Ensure the existing pumping and well testing competency standards are current

To date, twenty (20) occupational standards have been finalized of which seven (7) have been published and available on the sector's website. The communication strategy is being finalized and the official launch of the implementation phase is planned for the end of April 2000.

Contract Value: $817,648.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Labour Mobility Project

Name of Organization: Provincial Institute of Agrologists Consortium

Location: Ontario

Project Description:

The funding requested will assist discussions that need to take place among regulatory bodies from each province/territory, where the occupation is regulated to meet the requirements of Chapter 7 - Labour Mobility - of the Agreement on Internal Trade.

The Provincial Institutes of Agrologist Consortium agree to bring together a "Consortium" to facilitate discussion among each regulatory body where the profession of agrologist is regulated and representatives from provincial and/or national professional agrologist associations, Labour Mobility Coordinating Group members and federal Labour Mobility representatives. More specifically, the objective of these activities is to put into place a detailed work plan which will lead the Consortium to enter into a Mutual Recognition Agreement.

Mutual Recognition Agreement in place. Approval by officials to follow.

Contract Value: $54,586.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: ICEMS Item Bank Workshops

Name of Organization: Saskatchewan Apprenticeable Trades

Location: Saskatchewan

Project Description:

The Interprovincial Computerized Examination and Management System (ICEMS) is a joint federal-provincial/territorial project initiated by the Canadian Council of Directors of Apprenticeships (CCDA) intended to accelerate and increase the efficiency of the interprovincial (Red Seal) examination process. ICEMS, once operational, will be an important tool for labour mobility of skilled trades workers in Canada.

This project will manage and coordinate ICEMS workshops, and develop examination items for 10 Red Seals trades in 1998-99 and 9 trades in 1999-2000.

By March 31, 2000, 19 item bank workshops will have been held and a total of approximately 8,500 examination questions will have been developed. Fifteen (15) workshops have been completed as of December 31, 1999

Contract Value: $469,240.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Human Resources Partnerships
Name of Project:	Electrical/Electronics School-to-Work Transitions
Name of Organization:	Sectoral Skills Council Of The Electrical And Electronics Manufacturing Industry - Conseil sectoriel national de la formation dans l'industrie des composantes électriques et électroniques
Location:	Ontario

Project Description:

Based on a previous small project which was expanded, the goal of this project was to provide high school students with the electrical and electronics skills to make immediate school-to- work transitions or to move on to college and university study. This project was planned and carried out activities to support and promote national implementation of the project, to have a national conference on "Transitions to Work".

The school-to-work transition component was completed June 30, 1998. This included providing support to 22 delivery sites, developing newsletters, conducting two regional institutes to market the program, and producing a Teacher's Guide and a Student Tracking System and Resume Builder. The "School-to-Work Transitions 2000" international conference is scheduled for May 1-3, 2000 in Toronto.

Contract Value: $465,575.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Sheet Metal/Roofing Labour Market Study

Name of Organization: Sheet Metal Workers International Association - Association internationale des travailleurs du métal en feuille

Location: Manitoba

Project Description:

The construction trades are facing major demographic challenges. Many of the skilled trades people are close to retirement. Additionally, there have been technological advancements in the industry. To better understand these issues, the Sheet Metal Workers' Union completed national labour market analyses of the sheet metal worker and roofer occupations. To accomplish these tasks they held a number of focus groups across the country.

Both of these labour market analyses have been completed.

Contract Value: $100,000.00

Audit Observations:

File does not contain an application from sponsor.

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Human Resources Partnerships

Name of Project: Software Human Resource Council - Information Technology

Name of Organization: Software Human Resource Council - Conseil des ressources humaines du logiciel

Location: Ontario

Project Description:

The objectives of the project were:

· To organize and carry out a national summit on the information technology skills shortage which would result in a national strategy and action to ameliorate the problem. The focus of the summit was on solutions.

· Activities included: establishing a steering committee, and a project management function; carrying out logistics/communications activities; developing/distributing summit materials; hosting the IT skills summit; and carrying out follow-up activity following summit, including the development of an action plan/strategy.

As required in the agreement, the project team organized the "Taking Action"...The IT Skills Crisis Workshop, which involved carrying out the logistics and communications activities, and developing/distributing a discussion document. The Taking Action Workshop was held on May 21, 1998. It was well organized and attended by targeted constituents (industry, education and government leaders). A summary of the workshop was prepared and distributed to all participants. As well, the "Taking Action on Canada's IT Skill Shortage" strategy was developed and distributed and a "National Taking Action Steering Committee" was formed to oversee implementation of the strategy (note: the committee disbanded at a later date with individual organizations following up on issues of particular interest to them, often in partnership with others).

Contract Value: $93,250.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Textiles Occupational Standards Development

Name of Organization: Textiles Human Resources Council

Location: Ontario

Project Description:

The objective of the project was to develop occupational profiles in 3 job categories through the DACUM process, to validate the profiles, develop the curriculum, decide on the pilots and on the delivery methods and communicate the process and the results to the industry.

To date, these curriculum have been drafted and are currently being validated. The decisions on the pilot sites and the delivery methodology have been made.

Contract Value: $1,259,030.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Textiles Knitting Mechanic Curriculum

Name of Organization: Textiles Human Resources Council - Conseil des ressources humaines de l'industrie du textile

Location: Ontario

Project Description:

The objective of the project is to develop a national curriculum for the knitting mechanic occupation and to pilot it.

The industry has decided on a core curriculum for this occupation. This draft curriculum is now being reviewed to determine whether or not it can be used with modification in other manufacturing sectors who have mechanical occupations. A pilot study of the first draft of the curriculum is now underway and revisions to content and delivery style are continuing.

Contract Value: $862,717.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A description of targeted participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Human Resources Partnerships
Name of Project:	Women in Trades & Technology Network
Name of Organization:	WITT(Women In Trades & Technologies) - Les femmes dans les métiers et les technologies
Location:	Ontario

Project Description:

The objective of this project are to develop, pilot and market an employment equity training program to address the employment equity training needs of the private sector, labour, sector councils, federal and provincial government departments and other labour market partners.

To date, four training modules for use by facilitators and participants have been completed, delivery of the facilitators' training is underway, and a marketing strategy is being developed. A final report detailing the outcomes of the marketing strategy and potential future business will be prepared upon completion of the project.

Contract Value: $208,513.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Human Resources Partnerships

Name of Project: Women's Access to Career Information - Phase 2

Name of Organization: WITT(Women In Trades & Technologies) - Les Femmes dans les métiers et les technologies

Location: Ontario

Project Description:

The purpose of the project is to provide young women with increased access to career information products and services in order to pursue careers in information technology and other work areas in which females have been underrepresented.

Work underway involves:
· Developing an interactive web-site for Women in Information Technology http://www.wittnn.ca/english/winit/home/index.htm
· Developing print, media, and multimedia resources for women in information technology such as orientation guides, tutorials and video to increase awareness of, and promote, career opportunities for young women/women in the information technology field.
· Developing facilitator and trainer modules to assist practitioners in facilitating women's access to information technology skills.

Contract Value: $1,650,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Aboriginal Centre Restaurant

Location: Manitoba

Project Description:

To provide an unemployed Aboriginal youth with 26 weeks of work experience as an apprentice cook.

Participant is now employed with the restaurant.

Contract Value: $6,300.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: AFS Interculture Canada

Location: Quebec

Project Description:

To allow fourteen youth interns from rural communities to live and work in Europe in various trades, such as tool and die makers and machinists. After their experience, the interns returned to their communities to continue their apprenticeships and share their expertise with local employers.

All fourteen participants were placed with Canadian employers upon their return to Canada.

Contract Value: $148,600.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: A-P Machine Knife Inc.

Location: Ontario

Project Description:

To provide a youth with work experience on grinding, milling and turning machines.

At the end of the project, the youth was hired as a full-time employee of A-P Machine Knife Inc.

Contract Value: $5,648.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Assurances Gaudette & Raymond

Location: Quebec

Project Description:

The purpose of the project was to provide work as a claims and invoice clerk to a young person by offering the employer a contribution to cover part of the salary.

The participant was still working for the company when a follow-up was conducted one month after the project ended.

Contract Value: $4,388.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Avery's Fish Mart & Convenience Store
Location:	Prince Edward Island

Project Description:

A high school student was hired for 8 weeks to work in the convenience store/fish market as a store clerk.

A summer student received an eight-week work experience.

Contract Value: $756.00

Audit Observations:

Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Base de plein air Les Goelands Inc

Location: Quebec

Project Description:

To welcome visitors and meet their needs (information, activities at the outdoor recreation centre and tourist attractions in the area).

This project gave one intern work experience that will facilitate her integration into the labour market once she completes her education.

Contract Value: $2,500.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Bear River First Nation
Location:	Nova Scotia

Project Description:

The summer job was with the Micmac Heritage Gallery and provided 11 weeks of retail experience. Duties and responsibilities included opening and closing of the store, banking (deposits), serving customers and answering enquiries.

This experience provided a developmental opportunity for this youth to gain experience at the Micmac Heritage Gallery and to establish herself in the working community.

Contract Value: $2,207.00

Audit Observations:

There is an application on file, however, it did not contain: A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Black Pages Network Inc.

Location: Ontario

Project Description:

To hire fifteen youth to research and produce a comprehensive guide to youth services for minority youth.

The resulting publication provided the first complete listing of ethno-cultural organizations, which provide employment counselling as well as, life skills, survival skills, crisis and supportive counselling for youth. The guide also includes information on education (including scholarships and bursaries), business resources and human rights. The guide is available to youth to support self-employment, job search, job retention and participation in the labour market.

Contract Value: $96,233.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Calgary Crisis Pregnancy Centre Association

Location: Alberta

Project Description:

This project assisted 12 single parent youth overcome the obstacles to stable employment that can surround an unplanned pregnancy, while they adjust to parenting, or to placing a child for adoption. These young women developed life skills in interpersonal relationships and in day to day life. Clients were assisted in education and employment research, focusing on the elements necessary to parenting and long-term stable employment. Participants job shadowed careers of interest, while testing their newly-acquired life skills in the marketplace. The development of group support throughout the project, as well as working on a community project, assisted these young women in becoming healthy, participating community members. For their community service project, participants provided computer mentoring to clients of The Sunshine Centre, a long-term residential facility for women and their children who have experienced physical abuse.

All 12 participants participated in the community service project, completed resumes, career action plans and graduated from the program.

Contract Value: $150,000.00

Audit Observations:

No rationale for why the project was accepted; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Calgary Economic Development Association and the Canadian Environmental Association

Location: Alberta

Project Description:

Provided a youth with an internationally focused work experience within the environmental industry. The intern participated in a trade mission, conducted market research on Brazil, Argentina and Chile (in terms of economy, Canada relations, environmental issues and potential environmental opportunities). The intern also completed research on International Financial Institutions and how local companies can access their funding project. Local environmental companies were researched and interviewed, particularly in terms of their past/current involvement in South American markets and their potential to participate in future trade missions. The research compiled was brought back to Calgary companies.

The intern's participation in this project led to subsequent permanent employment with the Calgary Business Information Centre.

Contract Value: $14,035.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Campaign Planning Group Inc.
Location:	Newfoundland

Project Description:

A youth was hired as a Development Officer. The individual hired was a recent post-secondary graduate who required work experience to assist in securing employment.

Immediately following the 6-months work experience, the individual was able to secure a term of employment at a Post-Secondary Institution in Ireland.

Contract Value: $4,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Carlson Wagonlit Travel

Location: Ontario

Project Description:

The participant's skills were enhanced as a Travel Counsellor by gaining exposure to the Galileo Computer System, Motor Coach Reservation system, and Accounting program with Global Matrix. In addition, the participant acquired work experience in office skills such as answering inquiries, accepting tour payments, researching airline tickets and planning tours.

The participant successfully completed the program and was retained by the company.

Contract Value: $3,192.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Carrefour jeunesse emploi du Temiscamingue

Location: Quebec

Project Description:

The project enabled 8 young people to participate in the development of a railway right-of-way running from Témiscamingue to Angliers and Ville-Marie (136 km) that was being developed for purposes of recreation and tourism.

Of the 8 young people, 3 returned to school or found employment after this work experience.

Contract Value: $80,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Carrefour jeunesse emploi Saguenay

Location: Quebec

Project Description:

For one day, in teams of three jobs seekers and an assistant, participants visited six employers each. In all, 150 young people and 300 employers participated in this activity.

The activities gave these job seekers a chance to sell their skills to employers, while broadening their network of contacts.

Contract Value: $3,700.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Carrefour jeunesse emploi Charlesbourg/Chauveau
Location:	Quebec

Project Description:

To raise awareness among young adults in the region about the services, programs and funding opportunities available to help fulfil their employment aspirations close to their own communities.

The Salon de la formation du Grand Charlesbourg was attended by 600 young adults.

Contract Value: $7,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Carrefour jeunesse emploi de Lotbiniere
Location:	Quebec

Project Description:

To help organize a job fair.

The 1,100 people who attended the event had the chance to apply for 300 jobs offered by area employers.

Contract Value: $2,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: CBC - Canadian Broadcasting Corporation

Location: Ontario

Project Description:

To develop a National Advertising Television campaign leading up to Canada's National Hire-a-Student Day. The Canadian Broadcasting Corporation (CBC) produced the commercial in conjunction with the Human Resource Centre of Canada for Students in Ottawa. In partnership with the CBC, the campaign ran for two weeks nation-wide on CBC NewsWorld and featured 120 commercials as 15-second spots promoting student employment

Contract Value: $26,750.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Centre de recherche d'emploi Cote-des-Neiges

Location: Quebec

Project Description:

To raise awareness among residents of Côtes-des-Neiges, of whom 35.29% are young people between the ages of 15 and 34, about local employability resources that can help them enter or re-enter the labour market :

- To encourage young people to take charge of their lives;
- To educate the community about issues relating to young people and the labour market.

These activities were conducted through « Job Corner » (information, mini-lectures, etc.) set up as part of the Fête communautaire marking the 300th anniversary of the Côtes-des-Neiges neighborhood. Some 200 people visited the « Job Corner ».

Contract Value: $1,750.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Centre for Innovation in Corporate Responsibility

Location: Ontario

Project Description:

To help five youth interns develop a virtual business resource centre on International Corporate Responsibility. The web site they developed is fully operational and can be visited at www.cicr.net.

The five interns have now found full-time work in fields related directly to their internships at the Centre.

Contract Value: $75,000.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Centre option avenir
Location:	Quebec

Project Description:

The purpose of the project was to give 10 young unemployed theatre graduates some work experience in theatre in France and Switzerland in order to support their professional development and meet the needs of the Canadian market, which has growing international links.

The 10 participants found employment following their internship.

Contract Value: $42,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Chambre de commerce de Dolbeau

Location: Quebec

Project Description:

Over three weekends, 15 young people already qualified or on their way to being qualified, had the opportunity to meet with various social and economic players, entrepreneurs or workers and carry out activities that helped them get to know their region better and thus acquire a taste for initiating entrepreneurial or other activities.

These activities were held as planned and gave these young people the opportunity to meet with community stakeholders and potential employers and thus create their own network of contacts. The project met its goal of making young people more aware about the potential for building a future in their won community, in order to help curb the exodus of young people to the major centres.

Contract Value: $4,500.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Chemwest Supply

Location: Manitoba

Project Description:

Provide work experience in the transportation of dangerous goods, Workplace Hazardous Materials Information System (WHMIS) maintenance, dock returns, order fulfilment and general maintenance with a chemical supply firm.

The employer work experience resulted in permanent full-time employment for the participant.

Contract Value: $990.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Club de recherche d'emploi du Ymca de Quebec

Location: Quebec

Project Description:

To participate in the organization of the 4th edition of the Salon Action emploi jeunesse by helping to prepare the communications plan. To bring together employers, governments and socio-economic players in order to inform young people about the various aspects of the labour market. To provide visitors with an interactive theme-based approach that simulates a job search (technical job-search guidance, labour market trends, entrepreneurship and working overseas). To give young people tools to help direct them towards a career.

The Salon Action emploi jeunesse drew 5,281 participants in the Quebec-Chaudière-Appelaches region, including school dropouts, unemployed people, social assistance recipients, students, workers with insecure jobs, and future entrepreneurs.

Contract Value: $12,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Communicating Power Inc

Location: Alberta

Project Description:

The project promoted employer awareness of the advantages of hiring students during the summer period. Activities undertaken by the sponsor included a direct mail campaign to 1,000 targeted employers, a media campaign involving the development of significant media releases/reports, and 'employer alert' highlighting the benefits in hiring students, as well as public service announcements. The campaign also resulted in news item highlighted in a TV broadcast, and a segment on a top rated radio show.

Career related jobs received in the Hire A Student office rose approximately 3% in comparison to the previous year's results.

Contract Value: $14,900.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Confections Beaulac Inc
Location:	Quebec

Project Description:

HRDC paid 40% of the salary ($7 an hour) of a young person at risk who had not finished high school or had little experience in the job market, in the context of a permanent job.

The company did not secure the contracts it needed to pursue the planned activities and was forced to lay off the intern after 52 hours of work.

Contract Value: $2,587.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Conseil du loisir scientifique du Saguanay/Lac St-Jean

Location: Quebec

Project Description:

Setting up a scientific writing contest as part of the 35th edition of the regional Expo-Sciences, and running a booth to promote careers in science.

The project raised awareness and provided reflection about the place of scientific careers in the labour market.

Contract Value: $15,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Corp. County of Lennox and Addington

Location: Ontario

Project Description:

Ten youth taught computer skills to seniors, provided assistance at seniors' homes, delivered meals on wheels, developed a reading program for schools and a reading group for people who have literacy difficulties. They also made talking tapes of books for people with visual impairment.

At the conclusion of the program, two youth had been offered positions by their project managers; two had found employment using techniques learned in the program; and four have enrolled in post secondary programs for the fall and January.

Contract Value: $100,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Digby County Exhibition Society

Location: Nova Scotia

Project Description:

A summer student in the rural area of Bear River assisted volunteers in the enhancement of the exhibition grounds, learned about fundraising, promotion, bookkeeping and interaction with the general public.

The summer student took part in all activities of the exhibition society, from the building of stalls for horses to planning and fundraising for the events. The position lasted for ten weeks and gave the student valuable work experience.

Contract Value: $2,200.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Enterprise Saint John
Location:	New Brunswick

Project Description:

This project provided two local youth with exposure to three important international businesses so as to enable them to find full-time employment in a career-related position.

Both participants were involved in research for three international business organizations-Atlantic Canada Free Trade Zone, the New England Manufacturing Opportunities Initiative and the Upgrade of Enterprise Saint John's International Promotional Materials project.

Both students found full-time employment upon completion.

Contract Value: $15,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project: Fraser-Lerma Sisters Rivers Project

Name of Organization: Environmental Youth Alliance

Location: British Columbia

Project Description:

Provided youth with hands-on work experience in water analysis and data collection. Ten youth took the knowledge and experience gained studying the Fraser River Watershed in BC and applied it to researching the Rio Lerma Watershed, one of the largest and most degraded water systems in Mexico.

Seven participants are working full-time and one part-time, one is unemployed and one could not be contacted.

Contract Value: $150,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Fondation de l'Institut Maritime du Quebec

Location: Quebec

Project Description:

The participant was responsible for organizing guided tours for tourists and the general public.

The participant held a summer job that gave her experience in the job market that was related to her field of study.

Contract Value: $2,050.00

Audit Observations:

No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Friends of Rotary Regional Library
Location:	Prince Edward Island

Project Description:

A university student was hired under this program as a Youth Coordinator at the local library to develop and coordinate a summer children's program.

A student obtained experience working with children.

Contract Value: $1,340.00

Audit Observations:

Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Gabriola Teen Theatre Group

Location: British Columbia

Project Description:

A music student obtained career related summer employment on one of the Gulf Islands.

Contract Value: $2,778.00

Audit Observations:

No evidence of consultation on file; There is no approval signature; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Gilbey Canada Inc

Location: Ontario

Project Description:

To provide a wage subsidy to Gilbey Canada Inc. to hire one young person. As a result of organizational restructuring within Gilbey Canada Inc., they could not offer the participant a full-time position. The contract was cancelled and no payment made.

Contract Value: $3,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Goodsoil Community Centre, Inc.
Location:	Saskatchewan

Project Description:

The sponsor hired a local student to work in the Goodsoil Community Centre and the Centre's bottling depot. Responsibilities included training and working with people with disabilities, balancing the cash and bookkeeping, inventory, reception and customer service, and interior and exterior facility maintenance.

The participant now attends Finance classes at the University of Alberta.

Contract Value: $2,352.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Grassroots Economic Opportunity Development and Evaluation

Location: Ontario

Project Description:

To create a youth service corps that enabled fifteen young people to gain relevant work experience, while using and improving personal and work related skills through service to their community. Thirteen of the fifteen participants successfully completed the program.

Successes included finding employment, and returning to school in order to complete their secondary education.

Contract Value: $138,930.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Greater Charlottetown Area Chamber of Commerce

Location: Prince Edward Island

Project Description:

An Employment Promotions Co-ordinator was hired to promote the Charlottetown Human Resource Centre of Canada for Students and the Hire-A-Student Program to potential employers and students.

The Promotions Co-ordinator conducted 293 in-person visits with employers.

Contract Value: $18,672.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Guelph International Resource Centre

Location: Ontario

Project Description:

Fifteen youth were hired to create a digital audio/visual archive of oral histories from seniors in the Guelph community and to provide a forum for contact and discussions between generations.

The youth participants were able to develop marketable skills and a sense of community responsibility through their work. Three videos were developed which are now available to the public and housed in the Guelph Museum.

Contract Value: $148,000.00

Audit Observations:

Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Hastings County Federation of Agriculture

Location: Ontario

Project Description:

To provide internationally focused work experience to nine rural youth interested in the agri-food industry. The youth were placed with local employers wishing to expand their agri-food business globally.

Of the nine interns participating in this project, eight were employed full-time and one chose to return to school.

Contract Value: $149,938.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Highwood Business Development Corporation

Location: Alberta

Project Description:

The Highwood Business Development Corporation promoted summer employment in the Highwood Region, and co-ordinated the operation of an "Odd Job Squad." This project increased the awareness of the summer student employment program for the Highwood Region. The goal was to fill 550 employer jobs with summer students.

As a result of the promotional activities, there was an increase in employers placing requests for students and 532 young people obtained summer employment. Throughout the summer, 294 employers posted jobs to the program and 462 youth were registered. Another accomplishment was the Odd Job Squad, who raised a total of $1,824.86 for the youth that participated through activities such as window washing, car washes and face painting.

Contract Value: $7,741.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Institut de formation en developpement économique et communautaire (IFDEC))

Location: Quebec

Project Description:

Allow one young person to prepare for and participate in international meetings about local development to be held in Sherbrooke with organizations form France, Eastern Europe, Africa and Latin America, and match about 200 people from foreign countries with local development organizations in Quebec.

Following the project, the participant returned to university to do a Master's degree.

Contract Value: $12,080.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Institut Franco-Canadien et Acadien pour le sport

Location: British Columbia

Project Description:

Provided 10 young people the opportunity to become involved in the development and delivery of sports and recreation activities for Francophone children. Youth participants worked with the children enrolled in the program and engaged in career planning and exploration, and participated in a variety of life skills and work experience activities.

Nine participants completed the program, 4 are employed, and 5 have returned to school.

Contract Value: $100,000.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Jonction emploi BMD
Location:	Quebec

Project Description:

The project consisted in preparing, planning and coordinating awareness activities such as an information highway and multimedia fair, an entrepreneurship fair, a subcontracting fair and other activities in rural areas of the Outaouais.

More than 10,000 visitors took part in the information highway and multimedia fair and in the other fairs and activities.

Contract Value: $120,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Kennedy Road Tabernacle Ministries
Location:	Ontario

Project Description:

To hire one student for eight weeks.

Contract Value:	$2,148.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Kenton Environmental Inc

Location: Alberta

Project Description:

A career-related summer job as a technical field assistant was created in the Lac la Biche area and the duties included reclamation of wellsites and reseeding of damaged areas.

A university student obtained a career related summer job.

Contract Value: $1,600.00

Audit Observations:

No evidence of consultation on file; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Key Industries
Location:	New Brunswick

Project Description:

To produce T-shirts with slogans promoting the hiring of students for distribution to community members and youth working in student centres.

T-shirts were distributed with other promotional material during campaigns to promote student hiring during the summer. The participation of youth at 3 Student Centres in the Fundy area increased as compared to previous year.

Contract Value: $837.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. A description of expected results.

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: L. Beaulne Management

Location: Ontario

Project Description:

To hire one youth to gain work experience in the field of Ophthalmic Dispensing.

The youth is employed full time.

Contract Value: $4,340.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	La Jeune chambre d'affaires Vallee Du Fort
Location:	Quebec

Project Description:

Hiring of three students in promotional officer positions to approach employers directly about the possibility of creating summer jobs.

Many employers were contacted as part of the project, and it led to the hiring of three students during the summer season.

Contract Value: $20,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file;

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Le Club optimiste d'Iberville Inc.

Location: Quebec

Project Description:

To develop and improve the personal skills of 13 young school dropouts and give them a chance to acquire useful job skills by participating in development activities along Hazen Creek in Iberville.

Of the 13 participants, 10 went back to school or found work following the project.

Contract Value: $149,900.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Leisure Services
Location:	Manitoba

Project Description:

Employ 10 youth for 15 weeks to help the Town of Selkirk clean up the damage caused by the flooding of the Red River.

Project was successful in providing 10 students with summer employment and assisting the Town of Selkirk in cleaning up the damage from the flood of 1997.

Contract Value: $45,453.00

Audit Observations:

There is an application on file, however, it did not contain: A description of expected results. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Lights of Canada Inc

Location: Ontario

Project Description:

To hire one young person.

As a result of this initiative, this young person is now working full time with Lights Canada Inc.

Contract Value: $7,488.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Maison de la jeunesse 12-17 Inc.

Location: Quebec

Project Description:

Hiring a facilitator to improve the employability of young people by organizing activities with Valleyfield and area business people.

As a result of the facilitator's work, 106 young people acquired work experience and/or took employability improvement sessions.

Contract Value: $7,237.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Maison des jeunes des iles
Location:	Quebec

Project Description:

Giving a group of young people the opportunity to acquire a better understanding of the social and economic environment of the Magdalen Islands in order to gain a clearer idea of their future in the area.

Participating in the project, 15 young people learned a great deal about their region. They also obtained a lot of information about the Magdalen Islands' labour market and about entrepreneurship.

Contract Value: $12,387.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Maison des jeunes Madawaska -Victoria Youth Drop-In Inc.

Location: New Brunswick

Project Description:

To provide work experience for 10 youth to develop their skills by involving them in the establishment of a youth centre providing a variety of services to youth in the Grand Falls area.

Seven youth participated in the project, 6 completed. They obtained experience in a variety of areas, including those related to the development of a marketing approach for the centre and in the provision of services for youth.

Contract Value: $79,445.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	MacDonald Ranch & Lumber
Location:	British Columbia

Project Description:

Provided a high school student with a summer job working on a farm.

The student gained valuable work experience and a positive employer reference, and the student returned to school.

Contract Value: $1,432.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Media Memories
Location:	Ontario

Project Description:

Funding was provided for technical consulting, network set-up, Internet set-up and data base development.

Over 4,000 youth looking for summer employment benefited from the technological improvements.

Contract Value: $3,611.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Medicine Hat Family Ymca

Location: Alberta

Project Description:

Youth Works promoted the hiring of students with disabilities in the Medicine Hat area. A coordinator was hired, and promoted the hiring of students by employers, and assisted them in their job finding and career planning. These activities were completed in partnership with other agencies in the community. In addition to this funding, the Summer Career Placements program was used to aid in the marketing of these students, by offering a wage subsidy to employers. Together, the expected outcome was an increase in the number of students with disabilities working in the summer and/or using the services of the YMCA Youth Works and Hire A Student.

Many students were assisted with career planning and decision making, and skills employment strategies for youth with disabilities, and 20 of these students had client action plans completed.

Contract Value: $17,662.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Melville Comprehensive School

Location: Saskatchewan

Project Description:

This project provided Grade 12 students from Melville Comprehensive and Balcarres High Schools the opportunity to attend a major Career Awareness Fair held at the University of Regina, which would expose them to information to assist them in their respective career decisions.

Contract Value: $867.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A description of targeted participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Metro Computers and International Services Inc

Location: Ontario

Project Description:

To provide forty youth with valuable on-the-job work experience in various fields of work for twenty-six weeks.

Of the forty participants, their host employers hired on 15, 14 found work elsewhere as a result of their internship, and 11 returned to school to further their studies.

Contract Value: $542,832.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Mississauga First Nation
Location:	Ontario

Project Description:

To provide work experience for 10 at-risk Aboriginal youth. As a result of this initiative, participants gained relevant work experience through participation in community service projects.

Six of the ten participants successfully completed the program.

Contract Value:	$92,600.00

Audit Observations:

Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	National Youth Orchestra of Canada
Location:	Manitoba

Project Description:

The project provided 4 students with work experience in a professional orchestra.

Four students obtained career related work experience.

Contract Value: $8,108.00

Audit Observations:

There is an application on file, however, it did not contain: A description of expected results. No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Native African Inmates and Families Association Inc.

Location: Ontario

Project Description:

To employ fifteen youth to establish volunteer programs in five community centres to work with children after school and during vacation period. During the summer months the youth participants created recreational and developmental activities for children. The participants also received career development/life skills preparation/skills enhancement.

Eleven participants completed the project. Four of them obtained employment and seven registered to return to school.

Contract Value: $150,000.00

Audit Observations:

Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

The file has been reviewed against the audit observations. At the time of closing the file the Project Officer had determined that there was an overpayment of $3,434.00. Inadvertently the amount of the overpayment was not recorded in the Departmental Account Receivable System. The overpayment has now been established. The sponsor was informed of this overpayment, however it is unlikely the overpayment will be recovered.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: New Brunswick Community College - Miramichi

Location: New Brunswick

Project Description:

To provide a leadership experience to two New Brunswick youth related to environmental studies including exposure to work experience in an international setting.

Two students travelled to Costa Rica for a 7-week work experience. This was followed by a period of 8 weeks at Kouchibouquac National Park for environmental studies. The students made presentations to community interests, including the Chamber of Commerce of Miramichi on their experience.

Contract Value: $6,000.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Northwest Tile and Marble
Location:	British Columbia

Project Description:

Provided an unemployed youth with the opportunity to obtain work experience with an employer as a tile setter, thus gaining valuable skills in a marketable trade.

Participant remained employed full-time.

Contract Value: $9,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Operation Springboard

Location: Ontario

Project Description:

To hire one young person to gain work experience as a group home worker.

After seventeen weeks the youth was hired at a group home for persons in conflict with the law.

Contract Value: $3,400.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Penetanguishene, Town Of

Location: Ontario

Project Description:

To hire seven youth to participate in establishing a local youth centre. As a result of this initiative the Town of Penetanguishene has now taken on the full responsibility for the continuing operation of the new youth centre.

Six of the participants are either working or have returned to school.

Contract Value: $67,320.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: PHH Environmental Ltd.

Location: Alberta

Project Description:

A recent graduate had been unsuccessful finding work in his field of training making this an excellent opportunity for him and the employer. His starting wage was $27,000 a year. A wage subsidy for 16 weeks at 50% of his wage was provided. The client learned to collect and analyze samples for airborne fibres, inspected and evaluated asbestos abatement activities for compliance with project specifications and government regulation, learned to conduct historical searches and other research for environmental site assessments.

Participant was hired on full time by PHH at the end of the wage subsidy.

Contract Value: $4,154.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No rationale for why the project was accepted; There is no approval signature; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Place aux jeunes de Lotbinière Inc

Location: Quebec

Project Description:

The purpose of the project was to establish a CV directory for young people in the area and to distribute it to all area employers as a way of helping young people access the labour market.

The directory was produced and distributed to employers.

Contract Value: $1,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal.
No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Raisin Region Conservation Authority
Location:	Ontario

Project Description:

To hire youth to develop and improve outdoor recreational sites in Stormont, Dundas, and Glengarry. Their work included the development and maintenance of multi-use recreational trails and bicycle paths. Participants received certification in chainsaw operation, Workplace Hazardous Material Information Safety, and First Aid.

At the end of the activity, all participants were hired by Raisin Region Conservation Authority for the rest of the season.

Contract Value: $53,900.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Royal Treatment

Location: Ontario

Project Description:

To hire one young person. However, the participant voluntarily left the position prior to completion of the contract. Royal Treatment received a wage subsidy for the duration that the participant worked there.

Contract Value: $1,600.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Saskatchewan Wheelchair Sports Association

Location: Saskatchewan

Project Description:

Youth Drop-in Centre programs were established in Regina's inner city at an existing facility, the Core Ritchie Neighbourhood Centre, in partnership with the City of Regina (Community Services, Parks and Recreation Department), which donated use of the premises. Drop-in programs also were operated at Wascana Rehabilitation Centre in Regina.

Eleven participants graduated from the project. Following the project, eight graduates found work, two enrolled in university to pursue teaching or social work degrees, and one returned to high school to complete his grade 12 and subsequently pursued a course in accounting. Approximately 73 youth with disabilities and 115 youth-at-risk benefited from the programs offered by the project's Youth Workers.

Contract Value: $119,863.00

Audit Observations:

No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Signal Hill Arts Centre
Location:	Saskatchewan

Project Description:

The sponsor hired an Elementary Education student to coordinate and implement a structured summer arts (visual, music, drama and literature) program for children ages 6 to 12.

The student returned to university at the completion of the project.

Contract Value: $720.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project: Mainstream Unsheltered Workshop

Name of Organization: St. Catharines Mainstream Non-Profit Housing Project

Location: Ontario

Project Description:

To hire youth to assist in the environmental clean up of the Niagara parkland thereby boosting tourism and promoting a healthier environment.
Ten youth participated, including five youth with disabilities, in activities involving:

- The development of a recycling kit
- Participation in household hazardous waste day, an environmental workshop, seed collection and propagation for the Malcolmson Park waterfowl pond, the Lake Gibson shore line erosion project, planting days at Ryker Street Residential property and Bruce Trail clean up.

Contract Value: $80,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Summerside Cultural Development Corporation Inc./Harbourfront Jubilee Theatre

Location: Prince Edward Island

Project Description:

This project employed students to promote the importance of decision-making, and job hunting using the creative medium of theatre. A musical geared to students was toured to schools in Western PEI to provide «not answers, just a few pointers,» on job-hunting experiences that most students face. On-going work experience in performance, hospitality, and tourism were provided to students through the three partnering organizations, which make up the sponsoring organization: Harbourfront Jubilee Theatre, Spinnaker's Landing, and College of Piping and Celtic Performing Arts of Canada.

19 summer student positions were created.

Contract Value: $56,978.00

Audit Observations:

There is an application on file, however, it did not contain: A description of targeted participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Taw's Gun & Cycle & Sports

Location: British Columbia

Project Description:

A young person gained valuable work experience at a retail sports business. The participant received work experience in customer service, cash handling, the use of embroidery machinery, and increased knowledge of outdoor equipment products including fishing, hunting and skating equipment.

The participant is currently still employed full-time with the business.

Contract Value: $8,000.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	The Training Renewal Foundation
Location:	Ontario

Project Description:

This project provided 20 at-risk youth with 6 months of work experience in the United States as coffee equipment technicians.

Of these 20, 6 youth were employed full-time at the end of project, 4 within the coffee industry. This comparatively low employment rate was mainly attributed to the types of client participating in the project (extremely high risk in terms of employability).

Contract Value:	$300,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Town of Inuvik

Location: Northwest Territories

Project Description:

A community coalition of Aboriginal partners was created to develop an action plan to meet the needs of youth in the community. They promoted the hiring of students and coordinated summer recreational activities for youth.

Public meetings were held to promote the hiring of students and summer recreational activities were coordinated.

Contract Value: $80,000.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. A description of expected results.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Wildlife Rehabilitation Society of Edmonton

Location: Alberta

Project Description:

A career-related summer position was created and filled by a university student in Veterinary Technology Studies, who worked as an assistant wildlife rehabilator. Position duties included daily treatments of injured wildlife, providing public information on wildlife interaction, and researching animal husbandry.

The student obtained a career-related summer job.

Contract Value: $2,868.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; There is no approval signature; No evidence of supervisory review on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Windreach Farm and Cherrywood Vocational Services

Location: Ontario

Project Description:

To provide an opportunity for 10 youth with disabilities to gain valuable work experience to assist them in making a successful transition to the workforce. The project provided practical work experience in equipment and building maintenance, animal husbandry, horticulture and landscaping, and catering and food preparation.

To date, 5 graduates have completed and found full-time work in food preparation, landscaping and horticulture, retail sales and building maintenance. One graduate has been hired full time by Windreach Farm. The other 5 participants are still in the program and are growing in self-confidence and skills. They will be entering the labour market in February of 2000.

Contract Value: $146,140.00

Audit Observations:

There is an application on file, however, it did not contain: At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	Yarmouth/Shelburne African-Canadian Awareness
Location:	Nova Scotia

Project Description:

To encourage and empower black youth at-risk in the Yarmouth and Shelburne area to take control of their lives by highlighting the positive historical achievements of African Canadians who are from Nova Scotia. To provide a source of pride to a segment of today's society that drastically needs to be reached. A volunteer RCMP officer managed the project.

Posters and pamphlets were created which provided information on various African Nova Scotian role models past and present.

Contract Value:	$7,900.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Youth Employment Initiatives
Name of Project:	
Name of Organization:	YMCA Lunenburg County
Location:	Nova Scotia

Project Description:

To provide a youth with work experience at the Lunenburg County YMCA.

Contract Value: $2,640.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Youth Employment Initiatives

Name of Project:

Name of Organization: Youth Services Bureau of Ottawa-Carleton

Location: Ontario

Project Description:

To hire two youth to assist in informing young people in Ottawa-Carleton of the resources and services available to support their search for employment. The project had two phases. The first phase was to research programs and services available to youth and to prepare a resource guide. The second phase was to make the information available to the community, directly to the youth and to youth serving agencies.

The directory included information on job search tips, and provided local and national website addresses. The guide was widely accessible through the Youth Services Bureau website and also in hardcopy.

Contract Value: $7,867.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Alberta Treaty 8 First Nation Human Resources Development Board

Location: Alberta

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Treaty 8 developed and implemented Labour Market Development programs designed to assist First Nations people to prepare for, obtain and maintain employment.

Contract Value: $1,727,881.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

The file has been reviewed against the audit observations. The review has indicated advances exceeded verified costs in the amount of $64,717.75. This will be corrected by an adjustment on the future payments. It has been confirmed that no overpayment to the sponsor will occur.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Barrier Lake

Location: Quebec

Project Description:

The Little Moccasin Daycare provides services to parents within the community of Algonquins of Barriere Lake. The daycare will also provide a training environment for the individuals employed.

The Little Moccasins Daycare was officially opened on October 19, 1998. After completion of planning and organizing of the daycare centre, 3 workers were hired on a full time basis. Children attending the daycare were within the ages of 4 months to 4 years.

The project renovated an old-church and upgraded it to be equipped as a Day Care Centre. There are 17 children that attend the daycare on a regular basis and activities include exploring nature, cultural teaching such as reading and language, story telling and crafts

Contract Value: $51,644.00

Audit Observations:

There is an application on file, however, it did not contain: A detailed budget proposal. No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Anishinabek Nations

Location: Ontario

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Anishanbek Nation serves 28 First Nations through 11 points of service in the near North from Thunder Bay to Timmins. The funding provided to this project was used to design and implement employment and training interventions based on the local needs of these communities.

Contract Value: $10,250,153.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Congress of Aboriginal People

Location: Ontario

Project Description:

Aboriginal peoples living in cities face unique challenges and their needs are growing as Canada's urban Aboriginal population rapidly increases. The Urban Aboriginal Employment Initiative (1996/97 to 1998/99) boosts the flexibility of delivery of labour market programs to urban Aboriginal people. It was part of the Innovations Program, designed to test new ways to delivery labour market programs, with a focus on the creation of jobs and on training to increase Aboriginal people's employability.

Included in the CAP Final Report was the following results:

Wage Subsidy: 320 clients and $2,541,191 funds committed

Self-Employment Assistant: 35 clients and $582,206 funds committed

Project-Based Training: 395 clients and $2,611,681 funds committed

Purchase of Training: 16 clients and $72,822 funds committed

Other (research and innovative projects): n/a clients, $140,000 funds committed

General Interventions (career counselling, return-to-work action plans, general support and employment referrals): 155 clients

Overall, the program assisted 921 urban Aboriginal clients. It created 355 sustainable jobs (35 of which were through self-employment assistance initiatives), counselled 155 individuals and assisted 411 clients to participate in various skills enhancement training courses by financial sponsorship.

Contract Value: $7,451,666.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Conne River Miawpukek First Nations

Location: Newfoundland

Project Description:

The Miawpukek First Nation (MFN Conne River Reserve) consists of a membership of approximately 1800 Mi'kamaw, with an equal number of members living on and off-reserve. MFN was a full partner with HRDC in the Regional Bilateral Agreement (RBA) process and has been fully accountable to their membership and to HRDC. RBAs reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

MFN participated fully in the mid-term and final RBA evaluations. The evaluations reported that MFN remains accountable to HRDC through quarterly reconciliation of funding advances, expenditure plans and participant records. As well, it was reported that MFN is accountable to the community through monthly financial reports to Chief and Council and a Board of Directors and through written annual reports presented at an annual public assembly. The overall level of satisfaction with programs as reported in studies sponsored by MFN was very high. Participants expressed a great deal of satisfaction with the benefits they received from the programs (90.5%) and responded positively to questions asked in a survey.

Activities include Labour Market Programs such as the Targeted Wage Subsidy, Self-Employment and Job Creation Partnerships.

Contract Value: $1,411,054.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Aboriginal Programs
Name of Project:	
Name of Organization:	Cree Regional Authority
Location:	Quebec

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Cree Regional Authority is a signatory to the James Bay and Northern Quebec Agreement (JBNQA). The Regional Bilateral Agreement signed with Human Resources Development Canada is a significant component of the JBNQA. Through the Regional Bilateral Agreement, the Cree Regional Authority manages local offices within its territory. These offices deliver a wide range of employment programs and services.

Contract Value: $5,290,316.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Dene Nation

Location: Northwest Territories

Project Description:

The Dene Nation-National Office acts as a sponsor for the First Nations/Inuit Child Care Initiative representing 4 of the 5 First Nations Tribal Councils in the Northwest Territories. The Dene Nations has established a steering committee consisting of one representative from each of the five regional tribal councils and been given the mandate to complete tasks in a manner that would allow the Child Care Committee to meet its child care obligation and commitments. The organization ensures the implementation and ongoing operation of child care in this region.

HRDC contributed to the acquisition of buildings and the renovation of existing buildings to support new Child Care sites.

The Dene Nation has created and enhanced 141 child care spaces. The organization has provided assistance to 26 parents at the secondary and post-secondary level who have returned to school, and they have sponsored parenting workshops as well as team building workshops.

The communities/regions operated programs including toy lending libraries, speech therapy programs for children under five years of age, preschool programs, summer camp programs, assisting with funding women/children's shelters, training child care workers and preparing/developing day care centres.

Contract Value: $970,400.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Dogrib Treaty 11

Location: Northwest Territories

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Contract Value: $1,539,250.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Grand Council Treaty 3

Location: Ontario

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Grand Council Treaty #3 serves 24 First Nations through 4 points of service in the Northwest section of Ontario from Thunder Bay to Kenora and north to Sioux Lookout. The funding provided to this project was used to design and implement employment and training interventions based on the local needs of these communities.

Contract Value: $4,360,050.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Inuvialuit Regional Corporation

Location: Northwest Territories

Project Description:

The organization ensures the implementation and ongoing operation of child care in this region. In-service training is provided to staff of all centres, which reflects the needs of the communities. Each centre developed specific policies and procedures, created a vision and goals, and cultural calendar to reflect the events of their communities.

In partnership with Health Canada, a program called High/Scope is delivered as an Early Intervention program. The day cares delivered programs such as a computer class, children, drum making, snack program, cultural and traditional activities, bannock and donut making, traditional games, inclusion of Elders to participate with the children, and the implementation of a toy lending library.

The project created child care related employment for 3 program directors, 6 caregivers, 5 language and culture instructors, a training coordinator, and 2 staff positions.

A total of 62 spaces are available for children in Aklavik, Holman, and Tuktoyaktuk.

A childcare survey is near completion for the region of Sachs Harbour and Inuvik. The survey has identified the need for approximately 68 child care spaces. Future funding will help support these identified spaces.

Staff at the Regional Inuvialuit Corporation participated in training at both the regional and community level. The workshops were facilitated in conjunction with the Inuvik Regional Early Childhood Officer for Education Culture and Employment. Programs worked on developing team building skills, general coordination and developmentally age appropriate activities for the children.

Contract Value: $446,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Kativik Regional Government(KRG)

Location: Quebec

Project Description:

KRG provides quality, flexible, accessible, accountable and Inuit culturally appropriate child care services. It promotes physical, intellectual, emotional, social and spiritual development of children in an holistic Inuit approach. As well it supports Inuit regional child care network that ensures parents and communities are involved and direct the design and delivery of child care programs and services and participates in the development and delivery of a culturally appropriate Inuit Child Care Training program.

HRDC contributed, in partnership, to the building of two new Child Care sites at Kuujjuaq and Inukjuak.

HRDC contributed $500k and $550k respectively out of a total expense of $1.4million construction costs at each of the sites, in partnership with other funders (Aboriginal Head Start, Kativik Regional Development Corporation; Ministere de la Famille et de L'enfance, Kuujjamuit, Kativik Regional development Council, and the Nunavik Investment Corporation.)
At: Kuujjuaq 60 new spaces were created; 11 for infants.
Inukjuak 45 new spaces were created
Tasiujaq 20 new spaces were created
Quaqtaq 21 new spaces were created
Puvimituk 21 new spaces were created.

HRDC supports the training of an Inuit culturally appropriate Early Childhood Education Training Plan recognized by the Quebec Government (Ministere de l'Education et Ministere de la Famille et de l'Enfance du Quebec.)

This 1380 hour course delivered entirely in Inuttitut has 29 students enrolled, of which 14 are employed at the day care centres.

Contract Value: $1,143,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Kativik Regional Government

Location: Quebec

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Kativik Regional Government is a signatory to the James Bay and Northern Quebec Agreement (JBNQA). The Regional Bilateral Agreement signed with Human Resources Development Canada is a significant component of the JBNQA. Through the Regional Bilateral Agreement, the Kativik Regional Government manages its own local employment services offices within its territory. They deliver employment and training programs as well as various services relating to employment and the administration of the Employment Insurance Program.

Contract Value: $9,170,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Kivalliq

Location: Northwest Territories

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Contract Value: $3,743,949.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Labrador Inuit Health Commission(LIHC)

Location: Newfoundland

Project Description:

The implementation and ongoing operations of the FNCCI is delivered following the organizations statement of objectives, which outline that programming be aimed at Inuit; services are created by and for Inuit; that Inuit values, the Inuktitut language, and culture are incorporated; directed by Inuit; provide positions for Inuit and be community based. A Regional child Care Coordinator works with the communities. A focus is to help restore Inuktitut back into the communities and to hold Child Care/Child Development Training Workshops.

The LIHC co-ordinates the activities of day care centres in: Hopedale, Postville, Makkovik, Rigolet, and Nain.

The LIHC facilitated four (HopeDale, Postville, Makkovik, and Rigolet) of these centres being established and licensed by the Provincial Department of Human Resources and Employment.

Ninety - four (94) new child care spaces were supported by this project.

The project oversaw the development of "safe" child care centres ensuring that the appropriate equipment, fencing, and toys were acquired.

Children were exposed to the Inuktitut language when community "elders" participated in activities strengthening language acquisition. Elders were also used to help teach Child Care workers Inuktitut.

Two senior staff members participated in Workshops designed to train people in the "traditional" Inuit child rearing.

Contract Value: $778,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Labrador Metis Association/Metis Rights & Enviro.

Location: Newfoundland

Project Description:

In the articles of association of the Labrador Metis Association , "Metis - means a person with Indian and white ancestry, and a person of Inuit and white ancestry who has lived in Labrador prior to 1940 and their descendents who are recognized by the Association as Metis." There are fifteen communities in Central and Eastern (Coastal) Labrador, with a majority or substantial Metis populations, as well as approximately 800 Metis living on the Island portion of the Province. Total membership, approximately 5000.

The Labrador Metis Association, now known as the Labrador Metis Nation, participated as full partners in the RBA process. Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Contract Value: $1,412,790.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Manitoba Metis Federation

Location: Manitoba

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Manitoba Metis Federation covered all Aboriginal people residing in Manitoba, including Metis (whether members of MMF or not), Non-Status Indians, and Inuit. MMF delivers to its client base through its head office In Winnipeg, and through seven "regional" offices throughout the province. MMF has what are called "MMF Locals" in every Metis community in the province, through which they are accountable to their clientele, and holds province-wide elections every three years.

Programs and services made available to clients through the RBA were the basic employment benefits and measures under Part II of the Employment Insurance (EI) Act: Targeted wage subsidies, self-employment assistance, job creation partnerships, purchase of training, and employment assistance services. Funding was approximately 25% EI Part II, and 75% regular Consolidated Revenue Funding, the latter making employment benefits and measures available to Aboriginal clients who were not EI-eligible.

Contract Value: $13,644,602.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Aboriginal Programs
Name of Project:	
Name of Organization:	Metis Nation of Alberta
Location:	Alberta

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Metis Nation of Alberta developed and implemented Labour Market Development programs designed to assist Métis people to prepare for, obtain and maintain employment.

Contract Value: $12,983,368.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Metis Provincial Council of BC

Location: British Columbia

Project Description:

To develop and deliver labour market training to Metis individuals under the Pathways to Success Program, using parallel programs.
Results : 118 clients employed, 295 interventions completed.

Contract Value: $9,623,568.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; Irrelevant clauses in standard agreements were not crossed out or "blanks" were not filled in to specify conditions; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: National Association of Friendship Centres

Location: Ontario

Project Description:

Aboriginal peoples living in cities face unique challenges and their needs are growing as Canada's urban Aboriginal population rapidly increases. The Urban Aboriginal Employment Initiative boosts the flexibility of delivery of labour market programs to urban Aboriginal people. It was part of the Innovations Program, designed to test new ways to delivery labour market programs, with a focus on the creation of jobs and on training to increase Aboriginal people's employability. Based on the NAFC Final Report:

Employment Services:
· The amount of Aboriginal urban clients that have found employment as a result of an employment service - 1082 jobs.
· The amount of Aboriginal urban clients that entered into continued education/training programs - 386 clients.
· The amount of Aboriginal urban clients who returned to school - 168 clients.
· The amount of Aboriginal urban clients that had access to Employment Services - 5167 clients.

Training Programs:
· The number of Urban Aboriginal Clients who participated in training programs was 130
· The amount of Aboriginal urban clients that have found employment as a result of a training program - 44 jobs.

Economic Development:
· The number of Economic Development officers who have created work through business ventures, training or assisting someone to become self employed - 22 jobs
· The amount of Aboriginal urban clients that accessed the Economic Development Services - 1425 clients.

Contract Value: $7,000,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence [illegible] adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Native Council of Nova Scotia

Location: Nova Scotia

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

This project provided comprehensive counselling and labour market information services to the off-reserve Aboriginal community in Nova Scotia, so that they could resolve issues around four employment dimensions (career decision making, skills enhancement, job search and employment maintenance). These steps lead to self sufficiency and long term, stable employment.

Contract Value: $224,300.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: Native Council of Prince Edward Island

Location: Prince Edward Island

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Native Council of Prince Edward Island, a Congress of Aboriginal Peoples (CAP) affiliate, and Human Resources Development Canada negotiated a two-year Aboriginal Flexible Funding Arrangement Agreement to cover the April 01, 1997 - March 31, 1999 period. The agreement provided funding to the Native Council to facilitate the development and implementation of labour market development programs designed to assist Aboriginal peoples to prepare for, obtain, and maintain employment.

The Native Council represents Aboriginal peoples residing off-reserve in urban and rural Prince Edward Island. Their Employment and Training programs/services are delivered from their headquarters in Charlottetown to clients residing throughout the province.

Contract Value: $351,040.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: North East Native Advancing Society

Location: British Columbia

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Through the RBAs, Aboriginal people have the authority and responsibility to manage the delivery of labour market employment and training programs to their communities. The NorthEast Advancing Society serves the North-east corner of British Columbia from Tumbler Ridge north.

Contract Value: $4,708,528.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Aboriginal Programs

Name of Project:

Name of Organization: North Slave Metis Alliance

Location: Northwest Territories

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Contract Value: $954,630.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Ogemawahj Tribal Council

Location: Ontario

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Ogemawahj Tribal Council serves 6 First Nations located in Central Ontario and has 1 delivery site. It services communities in Central Ontario. The funding provided to this project was used to design and implement employment and training interventions based on the local needs of these communities.

Contract Value: $1,561,670.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Aboriginal Programs
Name of Project:	
Name of Organization:	Okanagan/Ktunaxa Aboriginal Management Society
Location:	British Columbia

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Through the RBAs, Aboriginal people have the authority and responsibility of managing the delivery of labour market employment and training programs to their communities. The Aboriginal Management Society serves the Similkameen, Okanagan and Kootenays areas.

Contract Value: $5,568,710.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Ontario Indian Social Services Council

Location: Ontario

Project Description:

The projects under this initiative were designed to help bring the quality and quantity of child care services for First Nations and Inuit communities in line with child care services available to the general population.

With the support from HRDC, the Planning and Priorities Committee and Ontario Indian Social Services Council entered into a Contribution Agreement for the FNCCI via the Chiefs of Ontario office.

The FNICCI was able to successfully undertake the following activities:

- operate language, cultural, resource and special needs programming for 17 First Nations child care projects (including daycare and resource centre programs and new day cares); enhance 56 First Nations child care centres;
- complete 4 new First Nations child care centres; and support 66 child care programs operating within 56 First Nations communities;
- staff received specialized training. For example, staff in Six Nations received training in CPR and play therapy.

Contract Value: $2,414,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Pauktuutit Inuit Women's Association

Location: Ontario

Project Description:

The organization is involved in the implementation and on-going operation of the FNCCI. The project involves implementing and maintaining child care programs; coordinating programs and services for children; creating linkages with other related agencies and individuals; research and incorporate traditional and contemporary Inuit child rearing, developing a curriculum for training courses and workshops for educators and parents; producing and publishing a book containing information from Elders; and defining the roles of early childhood educators, with the participation of parents.

Pauktuutit played a supportive role to the Inuit communities and co-ordinated the start - up of Child Care centres in the NWT. Activities are as follows:

Communicate with Qiqitaaluk, Kivalliq, and Kitikmeot steering committee to:
· Implement regional plans and priorities
· Assist in making community projects a reality
· Program administration
· Program evaluation
· Monthly conference calls
Provide support to communities with major projects for funding
· Preparing information packages
· Assist in proposal preparation
· Go over budget information
· Prepare contribution agreement
· Provide board training where required
· Assist in linking communities with partners
· Ensuring that there is an Inuk to direct the childcare centre
Provide on-going information and support to include:
· Job description for community development officer
· Prepare contract for community development officer
· Ongoing communication with community development officer throughout the development process
· The Pauktuutit Child Care Co-ordinator/colleague and/or regional childcare co-ordinator will travels to communities that require training sessions for the community Development Officer.

Contract Value: $273,000.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. A detailed budget proposal.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Pidaban Child Care Centre,Quebec

Location: Quebec

Project Description:

The Pidaban Child Care Centre committee has been working for five years to get the centre constructed and function in the community. A needs assessment has been conducted and the Pidaban Child Care Centre is incorporated as a non-profit organization.

HRDC contributed to the construction of a new child care facility for the Pidaban Child Care Centre. The Centre has received confirmation of a Provincial Child Care Permit for 65 child care spaces. The 1998-1999 fiscal year was the last year of the developmental phase. Future year funds will be used to support the 65 spaces. HRDC also supporting training initiatives and ten community members graduated from the accredited college child care course.

Contract Value: $64,977.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience. At least one of the following: a statement of the objectives of the project, a full description of project activities, an evaluation plan, or a plan for the dissemination of information learned. A detailed budget proposal. A description of expected results.
No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Prince Albert Grand Council

Location: Saskatchewan

Project Description:

The organization coordinates the delivery of FNCCI funding for 10 First Nation communities in Saskatchewan. The organization established technical working group to facilitate the implementation and ongoing operation of daycare spaces in First Nation communities. The program includes staff training, building and renovation child care spaces, providing culturally appropriate programming and services to First Nations children and families, and ensuring that services provided are as envisioned by First Nations.

The Prince Albert Grand Council (PAGC) has created and enhanced 127 child care spaces. HRDC also supports PAGC in training personnel to work in the First Nation day cares. A technical working group has been set up to facilitate this process.

Contract Value: $978,886.00

Audit Observations:

There is an application on file, however, it did not contain: An indication of the anticipated number of participants/audience.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: The Abegweit First Nation

Location: Prince Edward Island

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal peoples need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

The Abegweit First Nation and Human Resources Development Canada negotiated a two-year Regional Bilateral Agreement Agreement to cover the April 01, 1997 - March 31, 1999 period. The agreement provided funding to the Abegweit First Nation to facilitate the development and implementation of labour market development programs designed to assist Aboriginal peoples to prepare for, obtain, and maintain employment.

The Abegweit First Nation deliver programs and services to Aboriginal peoples residing on their Reserve lands at Rocky Point, Scotchfort and Morell. Their Employment and Training program/service is delivered from their headquarters at Rocky Point with regular itinerant service to Scotchfort and Morell.

Contract Value: $321,358.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No rationale for why the project was amended; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Treaty 7 Tribal Council

Location: Alberta

Project Description:

The organization is a sponsor for the FNCCI, representing 22 First Nations communities in Alberta. The organization has established a steering committee to meet its child care obligations and commitments. Treaty 7 develops and implements cultural programming; develops and encourages parental involvement; develops and implements policies for special needs children; develops and enhances culturally appropriate training for caregivers and administrators.

In addition to the work to establish and maintain child care spaces, the organization continues to meet regularly as the child care authority for Treaty 7; evaluates existing programs to ensure needs of the people are being met; implements terms of reference for the Authority; works toward the implementation of child care authority goal and objectives within the Alberta Family and Social Services, Daycare department; networks and creates linkages with other authorities.

Two new centres were opened, with the capacity of 43 children on the Blood Reserve and 80 children in Siksika. A full-time cultural instructor works with the children and staff on the Blood Reserve.

Training has mainly consisted of first aid refresher courses, administration restructuring workshop, children in crisis intervention training as well as a detailed training package for cultural programming in daycare centres.

Contract Value: $1,224,000.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Aboriginal Programs

Name of Project:

Name of Organization: Vancouver Sunshine Coast First Nation

Location: British Columbia

Project Description:

Regional Bilateral Agreements reflect the evolving relationship between Human Resources Development Canada and Aboriginal Communities. This relationship is built on the understanding that Aboriginal people need to gain increased control over the design and delivery of programs and services that affect their communities. It also recognizes that Aboriginal people know best what human resources development programming works at the local level. Funding has been set aside for community-based Aboriginal labour force development programs and services.

Through the RBAs, Aboriginal people have the authority and responsibility of managing the delivery of labour market employment and training programs to their communities. The Vancouver Sunshine Coast includes the metropolitan area of Vancouver, the Sunshine Coast and north D'Arcy

Contract Value: $4,032,749.00

Audit Observations:

File does not contain an application from sponsor.
No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; There is no approval signature; Agreement signed after start date by HRDC or the sponsor; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program:	Labour Programs
Name of Project:	CIRA Annual Conference, Ottawa, June 1998. 'The Role of Institutions in Workplace Re-engineering'.
Name of Organization:	Canadian Industrial Relations Association (CODC) (En partenariat avec la Construction Labour Relations Asociation of Saskatchewan Inc. (CLR) et le Saskatchewan Provincial Building and Construction Trades Council)
Location:	Ontario

Project Description:

Canadian Industrial Relations Association Annual Conference, Ottawa, June 1998. "The Role of Institutions in Workplace Re-engineering". A publication entitled "Institutional Transformations in the Regulation of Work Relations' was produced as a result of this project and contains selected papers from the 35th annual CIRA conference.

Contract Value: $18,000.00

Audit Observations:

No evidence of consultation on file; No rationale for why the project was accepted; No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Programs

Name of Project: Joint Occupational Health and Safety Responsibilities in the Construction Industry

Name of Organization: Construction Opportunities Development Council(CODC)(In partnership with: Construction Labour Relations Association of Saskatchewan Inc(CLR), Saskatewan ProvincialBuiling and Construction Trades Council)

Location: Saskatchewan

Project Description:

The objective of the project was to develop a program to help workers and management understand their rights, responsibilities and obligations to ensure workplace safety. The program consisted of an interactive CD-ROM which can be used by trainers to inform and educate candidates about the Saskatchewan Occupational Health and Safety Act. The program incorporated individualized self-paced instruction, review and practice sessions, testing, and certification. While the program is geared to the construction industry, it can be used by other economic sectors and their labour and management constituencies, both within and outside the province.

Tangible results include the CD ROM "Rights and Responsibilities: Your Path to a Safe Workplace" (English only) and a final narrative report (in French and English) on the process.

Contract Value: $100,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Programs

Name of Project: Guide de l'employeur en matière de harcèlement sexuel au travail

Name of Organization: Groupe d'aide et d'information sur le harcèlement sexuel au travail de la Province de Québec,(en partenariat avec Bell Canada et la Société canadienne des postes)

Location: Quebec

Project Description:

This project involved research, publication, translation, promotion and distribution of a guide for employers on the subject of sexual harassment in the workplace. This guide is a reference tool to be consulted in matters of program management and the prevention of sexual harassment in the workplace. The guide contains various elements of the Training Program developed by the working group that is given to organizations and companies that call upon their services; a description of alternative strategies that were developed, elaborated and implemented by clients; and an updated, comprehensive presentation of Canadian jurisprudence on the subject of sexual harassment in the workplace. Lastly, the guide will provide to employers in a concise way all the most useful elements of managing a sexual harassment prevention program.

Contract Value: $40,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program:	Labour Programs
Name of Project:	Survey of Employer Needs for New Tradespersons Over the Next 10 Years.
Name of Organization:	Holland College (In partnership with: Prince Edward Island Federation of Labour)
Location:	Prince Edward Island

Project Description:

This research project involved the identification of employer workforce needs in PEI over the next 10 years, and a discussion of a training strategy to meet those needs.

Contract Value: $31,190.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Programs

Name of Project: Technological Change and Innovation

Name of Organization: Labours International Union Of North America(LIUNA)(In partnership with: Canadian Tri-Fund)

Location: Ontario

Project Description:

The project involved research and the establishment of mechanisms to facilitate the introduction of innovations and new technology in the construction industry. Because of the operating differences between regions, Innovation Councils were established in the Atlantic and Ontario regions and mechanisms were put in place to do the same in the western provinces. A final report outlining the introduction of new technologies and the mechanisms to introduce these into the workplace through the Innovations Councils was completed

Contract Value: $100,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Programs

Name of Project: Self Managed Work Teams

Name of Organization: Mitech Plastics Corporation with United Steelworkers of America (USWA Local 1132)

Location: Ontario

Project Description:

Mitech Plastics in Welland, Ontario, manufactures custom molded parts and components mainly for automobiles and also for defence contractors. The company employs 60 workers.

The project is a two-year initiative to establish self-managed work teams and to improve labour-management communication and establish trust between the parties. A labour-management committee, assisted by a Facilitator, was established to manage the project, which consists of skill training sessions (communication, problem solving, conflict resolution etc.) and establishment of a teamwork system. The project will begin with a pilot team, monitored by the committee. Additionally teams will be formed gradually, building on the experiences of the pilot team. A final bilingual project report will be produced.

Contract Value: $50,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Programs

Name of Project: Managing the Cost of Disability in Canada's Pulp and Paper Industry.

Name of Organization: National Institute of Disability Management and Research

Location: British Columbia - Yukon

Project Description:

A study to assess the disability-related socio-economic impact, identify opportunities for better outcomes, define common standards, and compare with other jurisdictions. The study was carried out by the firm of Price Waterhouse Coopers, under the direction of an Executive Steering Committee which included senior representatives from the industry, labour, government and academe. The final report, in both official languages, offers a representative snapshot of the broader disability-related impact facing the pulp and paper industry and illustrates the challenges as well as potential variables faced by employers, unions and government.

Contract Value: $95,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

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Program: Labour Programs

Name of Project: Restructuring and Renewing the Relationship

Name of Organization: Nepean Hydro (en partenariat avec International Brotherhood of Electrical Workers, Local 636 (IBEW))

Location: Ontario

Project Description:

An initiative to restructure and renew the labour-management relationship. The parties participated in skills development workshops and principled negotiations seminars.

A final report and audio visual material on the process was produced.

Contract Value: $26,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

Note to the Reader:

It is to be cautioned that the findings set out in the audit observations were based on a review of the departmental files only. They are not comments on the projects themselves, nor are they comments on the organizations receiving the grants and contributions or on the quality of files maintained by the organization. Furthermore, the audit observations reflect the state of those files at the time of the audit, which has changed since that time.

Program: Labour Programs

Name of Project: Assignment

Name of Organization: Newfoundland Association of Public Employees

Location: Newfoundland

Project Description:

Assignment of an employee from the Newfoundland Association of Public Employees to the Federal-Provincial and Client Relations Division, Strategic Policy and Partnerships Directorate, Labour Branch, HRDC.

Contract Value: $75,000.00

Audit Observations:

No evidence of consultation on file; There is no approval signature; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

File has been reviewed against the audit observation(s) and the necessary actions have been taken where appropriate. No further follow-up required on this file. No overpayment exists.

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Program: Labour Programs

Name of Project: The Canadian Joint Grievance Panel

Name of Organization: Teamsters Union, (En partenariat avec Auto Haulaway Company)

Location: Ontario

Project Description:

Development and delivery of a series of seminars to familiarize labour and management in Teamster-organized workplaces across Canada with the joint grievance panel as a mechanism for dispute resolution. The two-day seminars will include an outline of the procedures and benefits of the joint panel, separate and joint labour-management discussion, viewing of a video of a mock trial, and role-playing by the participants in a typical hearing.

Results will include, a narrative report on the process, the video (which will be "general" in nature i.e. not limited to one particular industry, making it a useful tool for other sectors that may wish to consider using a similar method of grievance resolution) and informational brochures to be widely distributed.

Contract Value: $100,000.00

Audit Observations:

No evidence of consultation on file; No indication applicant was checked for outstanding debt to HRDC; No evidence of supervisory review on file; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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Program:	Labour Programs
Name of Project:	Non-Union Forms of Employee Representation: History, Contemporary Practice and Policy.
Name of Organization:	University of Calgary (Faculté d'administration)
Location:	Alberta

Project Description:

A Canada - US joint conference on the current state of nonunion forms of employee participation in North America was held at the Banff Centre for Conferences, September 3-5, 1997. A final project report was submitted.

Contract Value: $50,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file; No evidence that project was monitored for achievement of expected results nearing completion of project (after half the funds were disbursed);

Response to Audit Observations:

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Program: Labour Programs

Name of Project: Installation of Team Manufacturing Systems and Quick Response Manufacturing Unit.

Name of Organization: Western Glove Works (In partnership with: Union of Needletrades, Industrial and Textile Employees (UNITE),Local 459)

Location: Manitoba

Project Description:

The project focuses on the need to meet new industry challenges. Western Glove is addressing these challenges on three fronts: (1) organizational changes; (2) employee development; (3) installation of new technology. Organizational changes involve re-engineering of production lines to create a modular team system, including a quick response unit, where the team takes responsibility for the manufacture of the complete product. Employee development involves upgrading the workers' skills by carrying out a literacy task analysis to determine what skills the workers require to handle the increased level of responsibility. A curriculum will be prepared based on this analysis, and customized learning modules developed in skills such as problem-solving, critical thinking and group communication/decision making. The process will be documented.

Contract Value: $100,000.00

Audit Observations:

No indication applicant was checked for outstanding debt to HRDC; No evidence of adequate operational monitoring on file; No evidence of adequate financial monitoring on file;

Response to Audit Observations:

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HRDC/DRHC
424 Audited Projects - Addresses / 424 rapports vérifiés - Adresses

Province or Territory/Province ou Territoire	Name of Organization/Nom de l'organisme	Amounts/ Montants	Address/Adresse	City/Ville	Postal Code/ Code postal
N.S./N.-É.	(Individual's Name Removed) (Le nom de la personne a été enlevé)	$ 650			
N.S./N.-É.	(Individual's Name Removed) (Le nom de la personne a été enlevé)	$ 11 000			
P.E.I./Î.-P.-É.	(Individual's Name Removed) (Le nom de la personne a été enlevé)	$ 3 600			
N.S./N.-É.	(Individual's Name Removed) (Le nom de la personne a été enlevé)	$ 4 600			
N.S./N.-É.	(Individual's Name Removed) (Le nom de la personne a été enlevé)	$ 400			
N.S./N.-É.	(Individual's Name Removed) (Le nom de la personne a été enlevé)	$ 2 400			
Nfld./T.-N.	ABILITY EMPLOYMENT CORPORATION	$ 1 945	P.O. BOX 182	SHOAL HARBOUR	A0C 2L0
N.S./N.-É.	ACADIA CENTRE FOR SMALL BUSINESS & ENTREPRENEURSHIP	$ 40 732	C/0 ACADIA UNIVERSITY	WOLFVILLE	B0P 1X0
P.E.I./Î.-P.-É.	ACTIVE COMMUNITIES INC.	$ 70 000	P.O. BOX 758	MONTAGUE	C0A 1R0
Nfld./T.-N.	ALEXANDER BAY-TERRA NOVA DEV ASSOCIATION	$ 84 290	BOX 9	GLOVERTOWN SOUTH	A0G 2L0
B.C./C.-B.-Yukon	ALTERNATIVE WARES	$ 3 920	730 TYEE ROAD	VICTORIA	V9A 6X3
N.S./N.-É.	ATLANTIC RECYCLED RUBBER	$ 2 560	P. O. BOX 69	UPPER MUSQUODOBOIT	B0N 2M0
B.C./C.-B.-Yukon	B.C. INTERIOR INDEPENDENT LIVING RESOURCE CENTRE	$ 14 500	#107, 3402 - 27TH AVENUE	VERNON	V1T 1S1
N.S./N.-É.	BRADLEY'S AUTOBODY	$ 4 400	193 PLEASANT STREET	YARMOUTH	B5A 2J9
Nfld./T.-N.	C.HODDER ENTERPRISES LTD	$ 3 840	P.O. BOX 36	CRESTON SOUTH	A0E 1K0
Que./Qué.	CAMO FONDS D'INTEGRATION	$ 14 017 330	1030 RUE CHERRIER, Bureau 404	MONTRÉAL	H2L 1H9
NB/N.-B.	CAMP ROTARY	$ 20 000	65 BRUNSWICK STREET	FREDERICTON	E3B 1G5
Sask.	CANADIAN MENTAL HEALTH ASSOCIATION	$ 525	115 MAIN STREET NORTH	MOOSE JAW	S6H 0V9
Ont.	CAVALIER TEXTILES INC.	$ 25 000	R.R.#1	LONG SAULT	K0C 1P0
Nfld./T.-N.	CENTRAL AUTO CLINIC	$ 5 376	105A LINCOLN ROAD	GRAND FALLS-WINDSOR	A2A 1P3
Nfld./T.-N.	CENTRAL COMMUNITY DEVELOPMENT CORPORATION	$ 61 960	P.O. BOX 777	GRAND FALLS-WINDSOR	A2A 2M4

HRDC/DRHC
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Province or Territory/Province ou Territoire	Name of Organization/Nom de l'organisme		Amounts/ Montants	Address/Adresse	City/Ville	Postal Code/ Code postal
NB/N.-B.	CENTRE AEROSPATIAL ECOLE CAMILLE VAUTOUR	$	5 500	P.O. 10, 7 AVENUE CLEMENT	ST-ANTOINE	E0A 2X0
Ont.	CITY OF SCARBOROUGH SMALL BUSINESS CENTRE	$	15 000	150 BOROUGH DRIVE	SCARBOROUGH	M1P 4N7
N.S./N.-É.	COASTAL BUSINESS OPPORTUNITIES INC.	$	80 000	336 Charlotte Street	SYDNEY	B1P 1C8
N.S./N.-É.	COLCHESTER ACTION ASSOC. OF PERSONS WITH DISABILITIES.	$	74 100	35 COMMERCIAL ST. Suite 201	TRURO	B2N 3H9
Nfld./T.-N.	COLLEGE OF THE NORTH ATLANTIC	$	149 600	P O BOX 413	GRAND FALLS-WINDSOR	A2A 2J8
B.C./C.-B.-Yukon	COMMUNITY FUTURES DEV. CORP. OF CENTRAL OKANAGAN	$	335 264	6A-1404 HUNTER COURT	KELOWNA	V1X 6E6
P.E.I./Î.-P.-É.	CONSEIL ACADIEN DE RUSTICO	$	8 147	CP 5617	HUNTER RIVER RR3	C0A 1N0
P.E.I./Î.-P.-É.	CONSEIL DE DEVELOPPEMENT COOPERATIF	$	5 000	BOITE 124	WELLINGTON RR 1	C0B 2E0
Ont.	CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS	$	64 428	P.O. BOX 340	LANARK	K0G 1K0
Ont.	D C L CONTRACTING OF WINDSOR	$	7 740	2490 CENTRAL AVENUE	WINDSOR	N8W 4J3
Nfld./T.-N.	DALTON COUNCIL #1448 (PROJECT RESTORATION)	$	152 981	P.O. BOX 23	HARBOUR GRACE	A0A 2M0
Nfld./T.-N.	DEPARTMENT OF DEVELOPMENT AND RURAL RENEWAL	$	300 000	PO BOX 8700	ST JOHNS	A1B 4J6
Alberta-NWT/T.N.-O.	DISTINCTIVE EMPLOYMENT COUNSELLING SERVICES(DECSA)	$	112 472	11713-82 STREET NW	EDMONTON	T5B 2V9
Ont.	DONMAC PRECISION MACHINING INC.	$	4 680	P.O. BOX 212 NORTH MAIN STREET	FOXBORO	K0K 2B0
B.C./C.-B.-Yukon	DZE L K'ANT FRIENDSHIP CENTRE SOCIETY	$	119 871	BOX 2920	SMITHERS	V0J 2N0
P.E.I./Î.-P.-É.	EAST PRINCE DEVELOPMENT INC.	$	75 816	660 WATER STREET EAST	SUMMERSIDE	C1N 4J1
P.E.I./Î.-P.-É.	EASTERN KINGS LEARNING CENTRE	$	10 789	P.O. BOX 368	SOURIS	C0A 2B0
Ont.	ESSEX REGION CONSERVATION AUTHORITY	$	145 497	360 FAIRVIEW AVENUE, WEST	ESSEX	N8M 1Y6
N.S./N.-É.	EYE LEVEL GALLERY	$	14 815	1672 BARRINGTON STREET, 3rd Floor	HALIFAX	B3J 2A2
Man.	FESTIVAL DU VOYAGEUR INC. / MFEIA	$	70 700	768 TACHE AVENUE	WINNIPEG	R2H 2C4
Nfld./T.-N.	FISHERIES & MARINE INSTITUTE	$	2 025	P.O. BOX 4920	ST. JOHN'S	A1C 5R3

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B.C./C.-B.-Yukon	GARDEN MASTER LANDSCAPING	$ 3 600	8581 - EAGLE ROAD	MISSION	V2V 4J1
B.C./C.-B.-Yukon	GLOBAL VOCATIONAL SERVICES, INC.	$ 56 800	301-80 Station St	DUNCAN	V9L 1M4
N.S./N.-É.	GUYSBOROUGH COMMUNITY BUSINESS DEVELOPMENT	$ 53 010	46 Main Street PO BOX 189	GUYSBOROUGH	B0H 1N0
Nfld./T.-N.	KINGS COVE HISTORICAL SOCIETY	$ 8 493	GENERAL DELIVERY	KINGS COVE	A0C 1S0
B.C./C.-B.-Yukon	KWANTLEN UNIVERSITY/COLLEGE	$ 1 680	12666 72 AVENUE	SURREY	V3W 2M8
P.E.I./Î.-P.-É.	LA SOCIETE SAINT-THOMAS D AQUIN	$ 8 430	CP 1330	SUMMERSIDE	C1N 4K2
P.E.I./Î.-P.-É.	LA SOCIETE SAINT-THOMAS D AQUIN	$ 13 000	CP 1330	SUMMERSIDE	C1N 4K2
Man.	MANITOBA SCHOOL COUNSELLORS ASSOCIATION	$ 72 200	C/O 41 EAGER CRESCENT	WINNIPEG	R3R 1N3
P.E.I./Î.-P.-É.	MARY'S CORNWALL BAKERY	$ 2 275	P.O. BOX 366	CORNWALL	C0A 1H0
Ont.	NEIGHBOUR TO NEIGHBOUR CENTRE	$ 70 489	28 ATHENS ST.	HAMILTON	L9C 3K9
NB/N.-B.	NEW BRUNSWICK COMMUNITY COLLEGE WOODSTOCK	$ 4 700	P.O. BOX 1175	WOODSTOCK	E0J 2B0
N.S./N.-É.	NOVA SCOTIA DEPARTMENT OF ECONOMIC RENEWAL & TOURISM	$ 5 500 000	P.O. BOX 519	HALIFAX	B3J 2R7
N.S./N.-É.	NOVA SCOTIA DEPARTMENT OF EDUCATION AND CULTURE	$ 1 500 000	P.O. BOX 578	HALIFAX	B3J 2S9
B.C./C.-B.-Yukon	PACIFIC INITIATIVES	$ 52 665	#41-13320-78 AVENUE	SURREY	V3W 0H6
Man.	PUBLISHERS FINANCIAL	$ 6 621	70 JEWETT BAY	WINNIPEG	R3R 2N1
Alberta-NWT/T.N.-O.	SAKAI SPICE	$ 4 000	4201 - 2ND AVENUE NORTH	LETHBRIDGE	T1H 0C8
Man.	SOCIETY FOR MANITOBANS WITH DISABILITIES	$ 125 000	825 SHERBROOK STREET	WINNIPEG	R3A 1M5
B.C./C.-B.-Yukon	TECHNIQUES EMPLOYMENT SERVICES	$ 4 512	Room 302, 771 Vernon Ave	VICTORIA	V8X 5A7
Ont.	TRAINING COORDINATING GROUP FOR PERSONS WITH DISABILITY	$ 158 430	801-1075 BAY STREET	TORONTO	M5S 2B1
P.E.I./Î.-P.-É.	TREMPLOY INC.	$ 19 058	PO BOX 936	CHARLOTTETOWN	C1A 7M4
N.S./N.-É.	TRM CONSULTING	$ 162 393	Box 28030 Tacoma R.P.O.	DARTMOUTH	B2W 6E2

HRDC/DRHC
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P.E.I./Î.-P.-É.	WESTERN DEVELOPMENT CORPORATION	$	10 400	RR1	ALBERTON	C0B 1B0
Sask.	WINDSOR CASTLE RESTAURANT	$	885	305 VICTORIA AVE. EAST	REGINA	S4N 0N6
NB/N.-B.	BELL PRODUCTIONS INC.	$	40 000	236 RUE ST GEORGE, SUITE 416	MONCTON	E1C 1W1
P.E.I./Î.-P.-É.	CATHERINE MACKINNON'S SPOT O'TEA RESTAURANT & GIFT	$	229 505	P.O. BOX 8204	KENSINGTON	C0B 1M0
B.C./C.-B.-Yukon	DITIDAHT FOREST PRODUCTS LTD.	$	500 000	BOX 340	PORT ALBERNI	V9Y 7M8
Ont.	GLOBECO INTERNATIONAL INCORPORATED	$	180 000	BOX 400	RAINY RIVER	P0W 1L0
Nfld./T.-N.	INDIAN BAY ECOSYSTEM CORPORATION	$	300 000	P.O. BOX 59	TRINITY	A0G 4L0
Que./Qué.	MEUBLES FORWOOD 2000 PLUS INC	$	34 000	992 RUE UPTON	LASALLE	H8R 2T9
Alberta-NWT/T.N.-O.	North Nahanni Naturalist Lodge	$	167 076	P.O. BOX 807	FORT SIMPSON	X0E 0N0
Sask.	Northeast Economic Development Association	$	65 000	P O BOX 100	CHRISTOPHER LAKE	S0J 0N0
Man.	ROLLING RIVER FIRST NATION	$	319 214	BOX 145	ERICKSON	R0J 0P0
Sask.	SASKATCHEWAN DUTCH ELM DISEASE ASSOC.	$	98 058	102-112 RESEARCH DRIVE	SASKATOON	S7N 3R3
P.E.I./Î.-P.-É.	SOURIS FOOD PARK DEVELOPMENT CORPORATION	$	1 000 000	P.O. BOX 910	CHARLOTTETOWN	C1A 7L9
Ont.	T ""N"" T LOTTERY AND INFORMATION KIOSK	$	27 125	246 SIMPSON STREET	SAULT STE. MARIE	P6B 2Z5
NB/N.-B.	TECH SEA CORPORATION LTD	$	300 000	1965 Water Street	MIRAMICHI	E1N 4B5
N.S./N.-É.	TELESIS COMMUNICATIONS INC.	$	584 388	396 MAIN STREET	YARMOUTH	B5A 1E9
Man.	YORK FACTORY FIRST NATION	$	660 334	GENERAL DELIVERY	YORK LANDING	R0B 2B0
Alberta-NWT/T.N.-O.	Alberta Association for Community Living	$	440 000	11724 Kingsway Avenue	EDMONTON	T5G 0X5
Ont.	Association of Canadian Community Colleges	$	534 500	200 - 1223 Michael Street North	OTTAWA	K1J 7T2
Alberta-NWT/T.N.-O.	Calgary Immigrant Aid Society	$	62 000	910 - 7th Avenue S.W., 12th Flr	CALGARY	T2P 3N8
Ont.	Canadian Association of Family Resource Programs	$	123 900	707 - 331 Cooper Street	OTTAWA	K2P 0G5

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Ont.	Canadian Association of Family Resource Programs	$ 410 603	707 - 331 Cooper Street	OTTAWA	K2P 0G5
Ont.	Canadian Association of Family Resource Programs	$ 125 000	707 - 331 Cooper Street	OTTAWA	K2P 0G5
Ont.	Canadian Association of the Deaf	$ 85 600	203 - 251 Bank Street	OTTAWA	K2P 1X3
Man.	Canadian Centre on Disability Studies	$ 50 000	2404 - 7 Evergreen Place	WINNIPEG	R3L 2T3
Ont.	Canadian Child Care Federation	$ 381 688	383 Parkdale Ave, Suite 201	OTTAWA	K1Y 4R4
Ont.	Canadian Child Care Federation	$ 688 000	383 Parkdale Ave, Suite 201	OTTAWA	K1Y 4R4
Ont.	Canadian Coalition for the Rights of Children	$ 30 000	339 - 180 Argyle Avenue	OTTAWA	K2P 1B7
Ont.	Canadian Council for Exceptional Children	$ 60 000	1010 Polytek Court, Unit 36	GLOUCESTER	K1J 9J2
Ont.	Canadian Hard of Hearing Association	$ 22 500	205 - 2435 Holly Lane	OTTAWA	K1V 7P2
Ont.	Canadian Injured Workers Alliance	$ 87 790	1201 Jasper Drive	THUNDER BAY	P7B 6E3
Ont.	Canadian Institute for Advanced Research	$ 44 900	1400 - 180 Dundas Street	TORONTO	M5G 1Z8
Ont.	Canadian Paraplegic Association	$ 35 000	230 - 1101 Prince of Wales Dr.	OTTAWA	K2C 3W7
Ont.	Canadian Paraplegic Association	$ 54 900	230 - 1101 Prince of Wales Dr.	OTTAWA	K2C 3W7
Ont.	Canadian Paraplegic Association	$ 48 000	230 - 1101 Prince of Wales Dr.	OTTAWA	K2C 3W7
N.S./N.-É.	Child Care Connection	$ 388 610	100 - 1200 Tower Road	HALIFAX	B3H 4K6
Ont.	Coalition of National Voluntary Organizations	$ 50 000	301 - 75 Albert Street	OTTAWA	K1P 5E7
Man.	Commission nationale des parents francophones	$ 76 500	200A- 170 Marion Street	WINNIPEG	R2H 0T4
Que./Qué.	Concordia University Department of Education	$ 542 606	1455 boul de Maisonneuve O.	MONTRÉAL	H3G 1M8
B.C./C.-B.-Yukon	Douglas College and Vancouver Community College	$ 15 012	700 Royal Avenue	NEW WESTMINSTER	V3L 5B2
Sask.	Federation of Saskatchewan Indian Nations	$ 80 000	200 - 103A Packham Avenue	SASKATOON	S7N 4K4
Que./Qué.	Foundation on Independent Living Inc.	$ 45 000	703 - 39 Parliament Street	TORONTO	M5A 4R2

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Ont.	Learning Disabilities Association of Canada	$	300 000	200 - 323 Chapel Street	OTTAWA	K1N 7Z2
N.S./N.-É.	Mount Saint Vincent University, Dept of Child & Youth Study	$	114 626	166 Bedford Highway	HALIFAX	B3M 2J6
Ont.	National Educational Association of Disabled Students	$	60 674	4th Level Unicentre, 1125 Colonel By Drive, Carleton U.	OTTAWA	K1S 5B6
Ont.	National People First	$	50 000	75 The Donway West	TORONTO	M3C 2E9
Ont.	Ontario Coalition for Better Child Care	$	297 094	500A Bloor Street West	TORONTO	M5S 1Y8
Ont.	Ontario Coalition for Better Child Care	$	138 083	500A Bloor Street West	TORONTO	M5S 1Y8
P.E.I./Î.-P.-É.	P.E.I. Association for Community Living	$	74 000	1 Rochfort Street	CHARLOTTETOWN	C1A 9L2
P.E.I./Î.-P.-É.	P.E.I. Association for Community Living	$	74 000	1 Rochfort Street	CHARLOTTETOWN	C1A 9L2
Ont.	People First of Canada	$	140 000	75 The Donway West	TORONTO	M3C 2E9
N.S./N.-É.	People First of Nova Scotia	$	15 000	210 - 2786 Agricola Street	HALIFAX	B3K 4E1
Ont.	South-East Grey Community Outreach	$	283 225	35 Walker Street	MARKDALE	N0C 1H0
N.S./N.-É.	SpeciaLink	$	688 678	78 Cottage Road	SYDNEY	B1P 6G9
Ont.	Toronto Military Family Resource Centre	$	11 625	40 Woodhead Crescent	NORTH YORK	M3M 2Z5
Que./Qué.	Université du Québec à Hull	$	310 300	283 BdAlexandre Taché	HULL	J8X 3X7
Ont.	University of Guelph, Dept of Family Studies	$	972 033	68 University Avenue	GUELPH	N1G 2W1
NB/N.-B.	University of New Brunswick	$	281 094	Tucker Park Road	FREDERICTON	E3B 5A3
Sask.	University of Regina, Faculty of Social Work	$	94 007	100 - 3737 Wascana Parkway	REGINA	S4S 0A2
Ont.	University of Toronto Child Care Resource and Research Unit	$	978 401	455 Spadina Avenue	TORONTO	M5S 2G8
B.C./C.-B.-Yukon	University of Victoria School of Child and Youth Care	$	253 199	3775 Haro Road	VICTORIA	V8W 2Y2
Ont.	Vanier Institute of the Family	$	332 500	94 Centrepointe Drive	NEPEAN	K2G 6B1
Ont.	Volunteer Canada	$	105 585	430 Gilmour Street	OTTAWA	K2P 0R8

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Ont.	YMCA Canada	$ 78 000	309 - 180 Argyle Avenue	OTTAWA	K2P 1B7
Ont.	ABC Communautaire/Peninsule du Niagara	$ 16 000	706 rue Main east	WELLAND	L3B 3Y4
Ont.	Acumen Research	$ 11 000	212-110 Belmont Drive	LONDON	M8J 4W3
Alberta-NWT/T.N.-O.	Alberta Association for Adult Literacy	$ 53 633	332-6th Avenue S.E. Suite 605	CALGARY	T2G 4S6
Alberta-NWT/T.N.-O.	Alberta Association of Courseware Producers	$ 137 000	1002, 10611-98 Avenue	EDMONTON	T5K 2P7
Que./Qué.	Alpha-Témis	$ 7 500	11, rue St-Isidore ouest	LAVERLOCHERE	J0Z 2P0
Que./Qué.	Association des Producteurs en Multimédia du Québec (DEMPRO)	$ 55 000	4316, boul. Saint-Laurent	MONTRÉAL	H2W 1Z3
Que./Qué.	Association des projets éducatifs de Témiscamingue-Sud	$ 13 638	2 rue Maisonneuve C.P. 700	VILLE MARIE	J0Z 3W0
Ont.	Association of Canadian Community Colleges	$ 50 000	1223 Michael Street North, Suite 200	OTTAWA	K1J 7T2
Ont.	Association of Universities & Colleges of Canada	$ 17 900	600-350 Albert Street	OTTAWA	K1R 1B1
Nfld./T.-N.	Atlantic Construction Training Center (ACTC) Inc.	$ 57 756	41-45 Harding Road	ST. JOHN'S	A1C 5J2
Que./Qué.	Au Jardin de la Famille de Fabreville	$ 12 000	3867 boulevard Sainte-Rose	LAVAL	H7P 1C8
B.C./C.-B.-Yukon	BC Construction Industry Skills Improvement Council	$ 100 000	4303 Canada Way	BURNABY	V5G 1J3
B.C./C.-B.-Yukon	British Columbia Construction Industry Skills Improvement Council. SkillPlan	$ 28 181	405-3701 Hastings Street	BURNABY	V5C 2H6
Ont.	Brock University	$ 33 921	500 Glenridge Avenue	ST. CATHERINES	L2S 3A1
Alberta-NWT/T.N.-O.	Calgary Learning Centre (Calgary Society for Students with Learning Difficulties)	$ 75 750	3930 - 20th St., South West	CALGARY	T2T 4Z9
Ont.	Cambrian College of Applied Arts and Technology	$ 82 700	1400 Barrydown Road	SUDBURY	P3A 3V8
Ont.	Canadian Child Care Federation	$ 200 000	30 Rosemount Ave. Suite 100	OTTAWA	K1Y 1P4
Ont.	Canadian Congress For Learning Opportunities	$ 86 100	199 St. Clarens Avenue	TORONTO	M4E 2V8
Ont.	Canadian Hearing Society of Toronto	$ 25 775	Spadina Road	TORONTO	M5R 2V3
Ont.	Canadian Labour Congress	$ 80 000	2841 Riverside Drive	OTTAWA	K1V 8X7

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Ont.	Canadian Public Health Ass.	$ 364 227	1565 Carling Ave. Suite 400	OTTAWA	K1Z 8R1
Ont.	Canadian Society for Studies in Education	$ 25 356	260 Dalhousie St. Suite 204	OTTAWA	K1N 7E4
B.C./C.-B.-Yukon	Capilano College	$ 34 668	2055 Purcell Road	NORTH VANCOUVER	V7J 3H5
Ont.	Carleton University - Centre for Research on Diversity Training	$ 75 325	1125 Colonel By Drive	OTTAWA	K1S 5B6
Que./Qué.	Carrefour d'Éducation Populaire de Pointe-St-Charles	$ 23 500	2356 rue Centre	MONTRÉAL	H3K 1J7
Que./Qué.	Cégep Bois-de-Boulogne	$ 237 500	10555, avenue de Bois-de-Boulogne	MONTRÉAL	H4N 1L4
Que./Qué.	Cégep de St-Jérôme	$ 141 195	455, rue Fournir	ST-JÉROME	J7Z 4V2
B.C./C.-B.-Yukon	Center for Curriculum - Transfer and Technology	$ 60 000	1483 Douglas Street, 6th Floor	VICTORIA	V8W 3K4
Que./Qué.	Centre Alpha de la Baie	$ 13 636	802 blvd. De Grande Baie N	LA BAIE	G7B 3K7
Que./Qué.	Centre D.É.B.A.T. Montréal	$ 22 500	4001 rue Ontario est	MONTRÉAL	H1W 1T1
Ont.	Centre d'alphabétisation de Prescott	$ 45 900	511 rue Principale est	HAWKESBURY	K6A 1B3
Que./Qué.	Centre d'apprentissage CLÉ inc.	$ 4 000	189 rue Principale C.P. 409	SAINT-CYPRIEN	G0L 2P0
Ont.	Cité Collégiale	$ 20 000	801 Promenade de l'Aviation	OTTAWA	K1K 4R3
Que./Qué.	CLÉ (Centre de Lecture et d'Écriture)	$ 13 636	3684 rue Metana	MONTRÉAL	H2L 3R3
N.S./N.-É.	Colchester Adult Learning Ass.	$ 25 000	60 Lorne St. Suite 3	TRURO	B2N 3K3
NB/N.-B.	College Communautaire du Nouveau-Brunswick	$ 150 000	725 Rue de Collège, C.P. 266	Bathurst	E2A 3Z2
N.S./N.-É.	College of the North Atlantic, Grand Falls - Windsor Campus	$ 57 900	5 Cromer Avenue	GRAND FALLS	A2A 2J8
B.C./C.-B.-Yukon	College of the Rockies	$ 73 897	325-19th Avenue South	CRANBROOK	V1C 5L7
Que./Qué.	Collège Rosemont et Centre collégial de formation à distance	$ 77 250	7100, rue Jean Talon Est, 7e étage	ANJOU	H1M 3S3
Ont.	Collegium of Work and Learning	$ 60 000	1235 Bay Street, Suite 500	TORONTO	M5R 3K4
Nfld./T.-N.	Community Association of Virginia Park	$ 25 000	P.O. Box 21011	ST. JOHN'S	A1A 5B2

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Ont.	Confederation College	$ 120 000	1450 Nakina Drive, P.O. Box 398	THUNDER BAY, ON	P7C 4W1
Ont.	Council of Ministers of Education (CMEC)	$ 41 720	252 Bloor Street West, Suite 5-200	TORONTO	M5S 1V5
N.S./N.-É.	Dalhousie University	$ 160 000	1236 Henry Street	HALIFAX, NS	B3H 3H5
Nfld./T.-N.	Education Learning Literacy Network	$ 35 000	P.O. Box 21131	ST. JOHN'S	A1A 5G6
Ont.	Fanshawe College	$ 97 550	1460 Oxford Street East	LONDON	N5V 1W2
Ont.	Fédération canadienne pour l'alphabétisation en français inc.	$ 50 000	235 Montreal Rd. Unit 205	VANIER	K1L 6C7
NB/N.-B.	Fédération d'alphabétisation du Nouveau-Brunswick	$ 16 620	147b rue Court	GRAND SAULT	E3Z 2R1
Que./Qué.	Fondation Paul Gérin-Lajoie	$ 60 000	449, rue Sainte-Helene	MONTRÉAL	H2Y 2K9
Ont.	Frontier College	$ 15 000	35 Jackes Avenue	TORONTO	M4T 1E2
Ont.	Frontier College	$ 62 500	35 Jackes Avenue	TORONTO	M4T 1E2
Ont.	Frontier College	$ 187 500	35 Jackes Avenue	TORONTO	M4T 1E2
B.C./C.-B.-Yukon	Gallagher and Associates	$ 45 000	2011 Arroyo Court	NORTH VANCOUVER	V7H 2A3
Alberta-NWT/T.N.-O.	Grant Mac Ewan Community College - Health and Community Studies Division	$ 100 000	10700 - 104 Avenue	EDMONTON	T5J 4S2
Ont.	Industrial Trades Centre for Women of Sudbury Inc.	Withdrawn by Sponsor - No Contract	1387 Kelly Lake Road	SUDBURY	P3E 5P5
Ont.	Institut Roeher Institute	$ 165 300	4700 Keele Street	NORTH YORK	M3J 1P3
Man.	Interlake Adult Learning Association (IALA)	$ 5 000	17111 Arnes Rd. Box 128	ARNES	R0C 0C0
Man.	Journeys Education Association Inc.	$ 18 000	315 McGee Street	WINNIPEG	R3G 1M7
Man.	Journeys Education Association Inc.	$ 18 000	315 McGee Street	WINNIPEG	R3G 1M7
N.S./N.-É.	Kjipuktuk Aboriginal College	$ 35 000	2158 Gottingen Street	HALIFAX	B3K3B4
Ont.	Knowledge Connection Corporation and Roberts & Associates	$ 202 400	80 Gould Street, Suite V-230	TORONTO	M5B 2K3
P.E.I./Î.-P.-É.	L.O.V.E. Committee	$ 15 000	3 Brighton Rd. Box 2000	CHARLOTTETOWN	C1A 7N8

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Nfld./T.-N.	Labrador Institute, Memorial University of Newfoundland	$ 83 200	Hamilton River Road, Happy Valley - Goose Bay	LABRADOR	A0P 1E0
Que./Qué.	Laubach Literacy of Canada	$ 30 000	60-C Elizabeth Street	BEDFORD	J0J 1A0
Ont.	Laubach Literacy Ontario	$ 44 000	591 Lancaster St. W. Unit 4	KITCHENER	N2K 1M5
Que./Qué.	LICEF, Télé-Université	$ 79 300	4750, avenue Henri-Julien	MONTRÉAL	H2T 3E4
Nfld./T.-N.	Literacy Development Council of Newfoundland and Labrador	$ 150 512	Allandale Road	ST. JOHN'S	A1B 3A3
Ont.	Literacy Link Eastern Ontario	$ 19 515	830-A Development Drive	KINGSTON	K7M 5V7
Ont.	Literacy Network of Durham Region	$ 26 980	58 Roseland Road	OSHUA	I1G 2V5
B.C./C.-B.-Yukon	Malaspina University College	$ 20 000	900 Fifth Street	NANAIMO	V9R 5S5
Ont.	Movement for Canadian Literacy	$ 13 880	180 Metcalfe St. Suite 300	OTTAWA	K2P 1P5
Ont.	Native Womens Resource Centre	$ 40 000	191 Gerrard Street East	TORONTO	M5A 2E5
NB/N.-B.	New Brunswick Community College- Woodstock	$ 50 000	Box 1175-100 Broadway St.	WOODSTOCK	E0J 2B0
B.C./C.-B.-Yukon	North Island College	$ 20 000	2300 Ruan Road	COURTNEY	V9N 3N8
Sask.	North West Regional College	$ 20 000	1381-101 Street	NORTH BEDFORD	S9A 0Z9
B.C./C.-B.-Yukon	Northern Lights College-Dawson Creek	$ 14 500	11401-8th Street	DAWSON CREEK	V1G 4G2
NWT/T.N.-O.	Northwest Territories Literacy Council	$ 64 115	Box 761	YELLOWKNIFE	X1A 2N6
N.S./N.-É.	Nova Scotia Federation of Labour C.L.C.	$ 113 000	3700 Kempt Road Suite 212	HALIFAX	B3K 4X8
N.S./N.-É.	Nova Scotia Provincial Literacy Coalition	$ 26 500	Box 1516	TRURO	B2N 5V2
B.C./C.-B.-Yukon	Okanagan University College	$ 116 243	1000 K.L.O. Road	KELOWNA	V1Y 4X8
Ont.	Ontario College Application Service	$ 77 808	370 Speedvale Avenue West	GUELPH	N1H 8M4
Ont.	Ontario Native Literacy Coalition	$ 120 000	1181 Second Avenue East	OWEN SOUND	N4K 2J1
Ont.	Ontario Native Literacy Coalition	$ 109 100	1181 Second Avenue East	OWEN SOUND	N4K 2J1

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Ont.	Ontario Native Literacy Coalition	$ 25 000	1161 Second Avenue East	OWEN SOUND	N4K 2J1
B.C./C.-B.-Yukon	Open Learning Agency	$ 39 600	4355 Mathissi Place	BURNABY	V5G 4S8
Ont.	Orillia Education/ Industry Foundation	$ 69 800	575 West Street South, Unit 15	ORILLIA	L3V 7N6
P.E.I./Î.-P.-É.	P.E.I. Family Literacy Advisory Committee	$ 15 456	Box 7500 Red Head Rd	MORELL	C0A 1S0
N.S./N.-É.	Port Hawkesbury Literacy Council	$ 13 040	P.O. Box 10	PORT HAWKESBURY	B0E 2V0
P.E.I./Î.-P.-É.	Prince Edward Island Literacy Alliance	$ 26 413	3 Queen St. 3rd Fl. Box 400	CHARLOTTETOWN	C1A 7K7
Nfld./T.-N.	Random North Development Association	$ 14 083	P.O. Box 39	SHOAL HARBOUR	A0C 2L0
Man.	Reading Partners Bookmates Inc.	$ 10 000	500 Slater Street	WINNIPEG	R2W4M5
Ont.	Ryerson Polytechnic University	$ 125 000	350 Victoria Street	TORONTO	M5B 2K3
Sask.	Salvation Army Swift Current Corps	$ 22 000	780 1st Ave. N.W. Box 2061	SWIFT CURRENT	S9H 4M7
Sask.	Seniors Education Center - University of Regina	$ 283 600	College Avenue and Cornwall Street, GA 108, Gallery Bdg	REGINA	S4S 0A2
Sask.	Service Fransaskois d'education des adultes	$ 30 000	College Mathieu Sqac 20	GRAVELBOURG	S0H 1X0
Ont.	SIMCOE County Board of Education	$ 100 000	575 West Street South, Unit 15	ORILLIA	L3V 7N6
Que./Qué.	Société pour l'apprentissage à vie (SAVIE) Inc.	$ 100 000	2600 boul. Laurier, Tour de la Cité, 7ième étage	SAINTE-FOY	G1V 4V9
Man.	Steinbach and Area Language and Literacy Services for Adult	$ 12 550	P.O. Box 2605	STEINBACH	R0A 2A0
B.C./C.-B.-Yukon	Telelearning Network Inc.	$ 55 000	8888 University Drive, Room 97-1, Applied Sciences Bldg.	BURNABY	V5A 1S6
B.C./C.-B.-Yukon	Telelearning Network of Centers of Excellence	$ 130 000	8888 University Drive, Room 9701, Applied Sciences Bldg.	BUPNABY	V5A 1S6
Alberta-NWT/T.N.-O.	Terra Association	$ 18 690	9930-106 Street	EDMONTON	T5K 1C7
Ont.	Thunder Bay Literacy Group	$ 20 000	226 Camelot St. Suite 5	THUNDER BAY	P7A 4B1
Ont.	Tillsonburg and District Multi-Service Centre	$ 22 000	40 Brock Street, West	TILLSONBURG	N4G 2A2
Que./Qué.	Tour de Lire	$ 15 000	4439 rue Adam	MONTRÉAL	H1V 1T7

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Man.	Transcona Literacy Center	$ 18 000	260 Redona Street	WINNIPEG	R2C 1L6
Ont.	Tri-County Literacy Council Literacy Community Planning Process	$ 38 000	29 2nd St. E. Suite 9	CORNWALL	K6H 1Y2
Man.	Ujuma Cultural Association of Manitoba	$ 7 000	302-5 Macauley Place	WINNIPEG	R2G 0P7
Que./Qué.	Un Mondalire	$ 16 000	11763 Notre-Dame East	MONTRÉAL	H1B 2X9
Que./Qué.	Université de Montréal	$ 204 946	Faculté de sciences de l'éduc., C.P. 6128, Succ. A	MONTRÉAL	H3C 3J7
Que./Qué.	Université de Montréal	$ 75 000	90, avenue Vincent d'Indy	MONTRÉAL	H2V 2S9
B.C./C.-B.-Yukon	University College of Fraser Valley	$ 52 500	33844 King Road	ABBOTSFORD	V2S 7M9
Alberta-NWT/T.N.-O.	University of Alberta	$ 227 000	7 - 104 Education North	EDMONTON	T6G 2G5
Ont.	University of Guelph	$ 160 000	Revenue Control, University of Guelph	GUELPH	N1G 2W1
NB/N.-B.	University of New Brunswick	$ 20 520	Department of Extension and Summer Session, Box 4400	FREDERICTON	E3B 5A3
Ont.	University of Ottawa	$ 120 000	136, rue Jean-Jacques Lussier, C.P. 450, Succ. A	OTTAWA	K1N 6N5
Ont.	University of Ottawa	$ 160 000	70 Laurier Av. East 401, P.O Box 450, Stn. A	OTTAWA	K1N 6N5
Ont.	University of Ottawa, Faculty of Health and Sciences, School of Nursing	$ 67 000	550 [illegible]mberland Street, Room 160	OTTAWA	K1N 6N5
P.E.I./Î.-P.-É.	University of Prince Edward Island	$ 120 000	Accounting Office, 550 University Avenue	CHARLOTTETOWN	C1A 4P3
Sask.	University of Saskatchewan	$ 160 000	Centre for Studies in Agriculture, 51 Campus Dr	SASKATOON	S7N 5A8
Ont.	University of Toronto	$ 160 000	Faculty of Forestry, 33 Willcocks Street	TORONTO	M5S 3B3
Ont.	University of Windsor	$ 120 000	Mechanical and Materials Engineering, 401 Sunset	WINDSOR	N9B 3P4
B.C./C.-B.-Yukon	University College of the Cariboo	$ 9 000	Box 3010 - 900 McGill Rd.	KAMLOOPS	V2C 5N3
B.C./C.-B.-Yukon	Vancouver Community College	$ 16 179	Box 24620, Stn. F 1155 Broadway E	VANCOUVER	V5N 5T9
Sask.	Woodland Institute SIAST	$ 30 980	1500 - 10th Avenue East	PRINCE ALBERT	S6V 6G1
Ont.	York University	$ 120 000	Fac. Environment Studies, 3500 Lumbers Bldg. 4700 Keele Street	NORTH YORK	M3J 1P3

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Ont.	York University	$	160 000	Faculty of Arts, 4700 Keele Street	TORONTO, ON	M3J 1P3
B.C./C.-B.-Yukon	Yukon Learn	$	4 218	308 Hanson Street	WHITEHORSE	Y1A 1Y6
Sask.	Aboriginal Human Resources Development Council	$	1 200 000	1020-606 Spadina Crescent	SASKATOON	S7K 3H1
Que./Qué.	Aboriginal Liaison Directorate	$	130 000	140 Prom. Du Portage, 4F00	HULL	K1A 0J9
Ont.	Biotechnology Human Resource Council	$	1 125 858	130 Albert Street, Suite 420	OTTAWA	K1P 5G4
Ont.	Biotechnology Human Resource Council	$	545 000	130 Albert Street, Suite 420	OTTAWA	K1P 5G4
NB/N.-B.	Canada WorkInfoNet	$	1 300 000	P.O. Box 180	ST JOSEPH	E0A 2Y0
Ont.	Canadian Aquaculture Industry Alliance	$	142 830	75, Albert Street, Suite 907	OTTAWA	K1P 5E7
Ont.	Canadian Association of Medical Radiation Technologists	$	227 841	130 Albert St, Suite 1510	OTTAWA	K1P 5G4
Ont.	Canadian Association of Schools of Social Work	$	673 000	383 Parkdale Avenue, (Ste. 208)	OTTAWA	K1Y 4R4
Ont.	Canadian Automotive Repair and Service Knowledge Network	$	5 326 426	9121 Leslie Street, Unit 6	RICHMOND HILL	L4B 3J9
Ont.	Canadian Aviation Maintenance Council	$	325 000	305-955 Green Valley Cres.	OTTAWA	K2C 3V4
Ont.	Canadian Child Care Federation	$	149 895	30 Rosemount Ave., (Ste.100)	OTTAWA	K1Y 1P4
Ont.	Canadian Council for Human Resources Association	$	265 000	P.O. Box 1227, Station B	OTTAWA	K1P 5R3
Alberta-NWT/T.N.-O.	Canadian Council for Human Resources in the Environment Industry	$	220 350	700-700 4th Avenue S.W.	CALGARY	T2B 3J4
Ont.	Canadian Electronic & Appliance Service Industry Sector Council	$	318 600	557, Dixon Road, Suite 118	TORONTO	M9W 6K1
Ont.	Canadian Electronic & Appliance Service Industry Sector Council	$	519 811	557, Dixon Road, Suite 118	TORONTO	M9W 6K1
Ont.	Canadian Grocery Producers Council	$	150 000	1450 Meyerside Drive,Ste 308	MISSISSAUGA	L5T 2N5
Ont.	Canadian Labour Force Development Board /CCDA	$	70 450	66 Slater Street, Suite 1204	OTTAWA	K1P 5H1
Ont.	Canadian Labour Force Development Board/CCC	$	400 000	66 Slater Street, Suite 1204	OTTAWA	K1P 5H1
Ont.	Canadian Sign Council	$	533 750	7030 Woodbine Ave. Suite 500	MARKHAM	L3R 6G2

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Ont.	Canadian Steel Trade and Employment Congress	$	8 309 000	234 Eglinton Ave East - Suit 501	TORONTO	M4P 1K7
Ont.	Canadian Technology Human Resource Board	$	957 077	201-251 Bank Street	OTTAWA	K2P 1X3
Ont.	Cultural Human Resource Council	$	500 000	17 York Street, Suite 201	OTTAWA	K1N 9J6
Que /Qué.	Emploi-Québec	$	1 320 500	800, Square-Victoria, 28e étage	MONTRÉAL	H4Z 1B7
Ont.	First Nations Chiefs of Police Association	$	60 000	c/o SNP P.O. Box 157	OHSWEKEN	N0A 1M0
Ont.	Forum for International Trade Training	$	657 442	30 Metcalfe St. 4th Floor	OTTAWA	K1P 5l4
Que /Qué.	Institute of Design - Montreal	$	250 000	390, St-Paul St East, 3rd Level	MONTRÉAL	H2Y 1H2
P.E.I./Î.-P.-É.	Institute of Small Business Counsellors Inc.	$	155 000	P.O. Box 1772	CHARLOTTETOWN	C1A 7N4
Ont.	International Association of Ironworkers	$	283 600	1955 Upper James Street	HAMILTON	L9B 1K8
Man.	Manitoba Assoc. of Registered Respiratory Therapists	$	34 400	700 McDermot Avenue	WINNIPEG	R3E 0T2
Ont.	National Association of Pharmacy Reg. Authorities	$	123 193	1005-116 Albert Street	OTTAWA	K1P 5G3
NB/N.-B.	National Life/Work Centre	$	739 800	P.O. Box 180	ST JOSEPH	E0A 2Y0
Ont.	National Seafood Sector Council	$	396 801	85 Albert Street, Suite 1505	OTTAWA	K1P 6A4
Ont.	Ontario College of Certified Social Workers	$	29 414	517 College Street, Suite 315	TORONTO	M6E 4A2
Ont.	Packaging Association of Canada	$	416 190	85 Skymark Drive, #2206	WILLOWDALE	M2H 3P2
Alberta-NWT/T.N.-O.	Petroleum Services Association of Canada	$	817 648	Ste1150,800-6th Avenue South	CALGARY	T2P 3G3
NB/N.-B.	Provincial Institute of Agrologists Consortium	$	54 586	P.O. Box 3479, Station B	FREDERICTON	E3A 5H2
Sask.	Saskatchewan Apprenticeable Trades	$	469 240	P.O. Box 846	REGINA	S4P 3B1
Ont.	Sectoral Skills Council of the Electrical and Electronics Manufacturing Industry	$	465 575	203-176 GLOUCESTERSt	OTTAWA	K2P 0A8
Man.	Sheet Metal Workers International Association	$	100 000	202-1080 Wall Street	WINNIPEG	R3E 2R9
Ont.	Software Human Resource Council	$	93 250	30 Metcalfe St. Suite 400	OTTAWA	K1P 5L4

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Ont.	Textiles Human Resources Council	$ 1 250 030	66 Slater Street, Suite 1720	OTTAWA	K1P 5H1
Ont.	Textiles Human Resources Council	$ 862 717	66 Slater Street, Suite 1720	OTTAWA	K1P 5H1
Ont.	WITT (Women in Trades and Technologies)	$ 208 513	10 Douglas Court, Unit 2	LONDON	N5W 4A7
Ont.	WITT (Women in Trades and Technologies)	$ 1 650 000	10 Douglas Court, Unit 2	LONDON	N5W 4A7
Man.	ABORIGINAL CENTRE RESTAURANT	$ 6 300	RM 112-181 HIGGINS AVE	WINNIPEG	R3B 3G1
Que./Qué.	AFS INTERCULTURE CANADA	$ 148 600	1290 ST-DENIS 6E ETAGE	MONTRÉAL	H2X 3J7
Ont.	A-P MACHINE KNIFE INC.	$ 5 648	20 BAYWOOD RD. UNIT 9	ETOBICOKE	M9V 4A8
Que./Qué.	ASSURANCES GAUDETTE & RAYMOND	$ 4 388	1494 MONTARVILLE SUITE 210	ST-BRUNO	J3V 3T5
P.E.I./Î.-P.-É.	AVERY'S FISH MART & CONVENIENCE STORE	$ 756	PO BOX 6	ALBERTON	C0B 1B0
Que./Qué.	BASE DE PLEIN AIR LES GOELANDS INC	$ 2 500	CP 33 ROUTE 138	PORT-CARTIER	G5B 2G7
N.S./N.-É.	BEAR RIVER FIRST NATION	$ 2 207	PO BOX 210	BEAR RIVER	B0S 1B0
Ont.	BLACK PAGES NETWORK INC.	$ 96 233	691A St. Clair Ave. We. Toronto	TORONTO	M6C 1B2
Alberta-NWT/T.N.-O.	CALGARY CRISIS PREGNANCY CENTRE ASSOCIATION	$ 150 000	#408, 602 - 11 AVENUE S.W.	CALGARY	T2R 1J9
Alberta-NWT/T.N.-O.	Calgary Economic Development Association and The Canadian Environmental Association	$ 14 035	420, 715 - 5 AVENUE SW	CALGARY	T2P 2X6
Nfld./T.-N.	CAMPAIGN PLANNING GROUP INC.	$ 4 000	1 WESTERLAND ROAD	ST. JOHN'S	A1C 5S7
Ont.	CARLSON WAGONLIT TRAVEL	$ 3 192	239 CHARLOOTE ST.	PETERBOROUGH	K9J 2V2
Que./Qué.	CARREFOUR JEUNESSE EMPLOI DU TEMISCAMINGUE	$ 80 000	CP 1418	VILLE-MARIE	J0Z 3W0
Que./Qué.	CARREFOUR JEUNESSE EMPLOI SAGUENAY	$ 3 700	1251, 5E AVENUE	LA BAIE	G7B1P5
Que./Qué.	CARREFOUR JEUNESSE-EMPLOI CHARLESBOURG CHAUVEAU	$ 7 000	7930 1ERE AVENUE	CHARLESBOURG	G1H2Y4
Que./Qué.	CARREFOUR JEUNESSE-EMPLOI DE LOTBINIERE	$ 2 000	82 RUE PRINCIPALE C.P.30	ST-FLAVIEN	G0S2M0
Ont.	CBC - CANADIAN BROADCASTING CORPORATION	$ 26 750	250 LANARK AVENUE P.O. BOX 3220 Stn C	OTTAWA	K1Y1E4

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Que./Qué.	CENTRE DE RECHERCHE D'EMPLOI COTE DES NEIGES	$	1 750	3600 RUE BARCLAY APP 421	MONTRÉAL	H3S 1K5
Ont.	CENTRE FOR INNOVATION IN CORPORATE RESPONSIBILITY	$	75 000	342 MACLAREN STREET	OTTAWA	K2P 0M6
Que./Qué.	CENTRE OPTION AVENIR	$	42 000	3000, RUE BOULLE	ST-HYACINTHE	J2S 1H9
Que./Qué.	CHAMBRE DE COMMERCE DE DOLBEAU	$	4 500	1184, WALLBERG C.P. 26	DOLBEAU	G8L 2P9
Man.	CHEMWEST SUPPLY	$	990	565 MARJORIE STREET	WINNIPEG	R3H 0S8
Que./Qué.	CLUB DE RECHERCHE D'EMPLOI DU YMCA DE QUEBEC	$	12 000	2700, bou. Laurier, Tour Frontenac, Bureau 540	SAINTE-FOY	G1V 2L8
Alberta-NWT/T.N.-O.	COMMUNICATING POWER INC	$	14 900	305-10451 170 ST NW	EDMONTON	T5P4T2
Que./Qué.	CONFECTIONS BEAULAC INC	$	2 587	11 HOBSON CP 10	BEAULAC	G0Y1B0
Que./Qué.	CONSEIL DU LOISIR SCIENTIFIQUE	$	15 000	414 COLLARD OUEST	ALMA	G8B 1N2
Ont.	CORP. COUNTY OF LENNOX AND ADDINGTON	$	100 000	97 THOMAS ST. EAST	NAPANEE	K7R 3S9
N.S./N.-É.	DIGBY COUNTY EXHIBITION SOCIETY	$	2 200	PO BOX 134	BEAR RIVER	B0S 1B0
NB/N.-B.	ENTERPRISE SAINT JOHN	$	15 000	40 KING STREET	SAINT JOHN	E2L 1G3
B.C./C.-B.-Yukon	ENVIRONMENTAL YOUTH ALLIANCE	$	150 000	PO BOX 34097 STATION D.	VANCOUVER	V6J 4M1
Que./Qué.	FONDATION DE L'INSTITUT MARITIME DU QUEBEC	$	2 050	53 RUE ST-GERMAIN O	RIMOUSKI	G5L 4B4
P.E.I./Î.-P.-É.	FRIENDS OF ROTARY REGIONAL LIBRARY	$	1 340	192 WATER STREET	SUMMERSIDE	C1N 1B1
B.C./C.-B.-Yukon	GABRIOLA TEEN THEATRE GROUP	$	2 778	RR1 SITE 1 BOX 36	GABRIOLA ISLAND	V0R 1X0
Ont.	GILBEY CANADA INC	$	3 000	283 HORNER AVENUE	TORONTO	M8Z 4Y4
Sask.	GOODSOIL COMMUNITY CENTRE INC.	$	2 352	BOX 5	GOODSOIL	S0M 1A0
Ont.	GRASS ROOTS ECONOMIC OPPORTUNITY DEVELOPMENT AND EVALUATION	$	138 930	450 MORIN ST.	SUDBURY	P3C 5H8
P.E.I./Î.-P.-É.	GREATER CHARLOTTETOWN AREA CHAMBER OF COMMERCE	$	18 672	P.O. BOX 67	CHARLOTTETOWN	C1A 7K2
Ont.	GUELPH INTERNATIONAL RESOURCE CENTRE	$	148 000	123 Woolwich Street, Suite #1	GUELPH	N1H 3V1

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Ont.	HASTINGS COUNTY FEDERATION OF AGRICULTURE	$	149 938	RR#2	FRANKFORD	K0K 2C0
Alberta-NWT/T.N.-O.	HIGHWOOD BUSINESS DEVELOPMENT CORPORATION	$	7 741	3, 28 - 12 AVENUE S.E.	HIGH RIVER	T1V 1E8
Que./Qué.	INSTITUT DE FORMATION EN DEVEL. ECONOM. COMMUN. (IFDEC)	$	12 080	420 ST-PAUL EST, 2E ETAGE	MONTRÉAL	H2Y 1H4
B.C./C.-B.-Yukon	INSTITUT FRANCO-CANADIEN ET ACADIEN POUR LE SPORT	$	100 000	102-727 Johnson S	VICTORIA	V8W 1H9
Que./Qué.	JONCTION-EMPLOI/BMD	$	120 000	187 RUE WOLFE	MANIWAKI	J0E 1S3
Ont.	KENNEDY ROAD TABERNACLE MINISTRIES	$	2 148	141 KENNEDY ROAD NORTH	BRAMPTON	L6V 1X9
Alberta-NWT/T.N.-O.	KENTON ENVIRONMENTAL INC	$	1 600	BOX 990	LAC LA BICHE	T0A 2C0
NB/N.-B.	KEY INDUSTRIES	$	837	26 KIWANIS COURT	SAINT JOHN	E2K 4L2
Ont.	L. BEAULNE MANAGEMENT	$	4 340	BOX 760	IROQUOIS FALLS	P0K 1E0
Que./Qué.	LA JEUNE CHAMBRE D'AFFAIRES VALLEE DES FORTS	$	20 000	31 RUE FRONTENAC	ST-JEAN-SUR-RICHELIEU	J3B 7X2
Que./Qué.	LE CLUB OPTIMISTE IBERVILLE INC.	$	149 900	855, 1ière rue, Iberville	IBERVILLE	J2X 3C7
Man.	LEISURE SERVICES	$	45 453	200 EATON AVENUE	SELKIRK	R1A 0W6
Ont.	LIGHTS OF CANADA INC	$	7 488	211 ADVANCE BLVD UNIT 3	BRAMTPON	L6T 4S8
Que./Qué.	MAISON DE LA JEUNESSE 12-17 INC.	$	7 237	C.P. 327 185 St-Laurent	VALLEYFIELD	J6S 4V6
Que./Qué.	MAISON DES JEUNES DES ILES	$	12 387	C.P. 1102	CAP-AUX-MEULES	G0B 1B0
NB/N.-B.	MAISON DES JEUNES MADAWASKA -VICTORIA YOUTH DROP-IN INC.	$	79 445	CP 38, 140 RUE CHURCH	GRAND-SAULT	E3Z 1B6
B.C./C.-B.-Yukon	MCDONALD RANCH AND LUMBER	$	1 432	PO BOX 56	GRASMERE	V0B 1R0
Ont.	MEDIA MEMORIES	$	3 611	205-2283 Eglinton Ave. E	TORONTO	M1K 2N4
Alberta-NWT/T.N.-O.	MEDICINE HAT FAMILY YMCA	$	17 662	770 - 1ST STREET S. E.	MEDICINE HAT	T1A 0B4
Sask.	MELVILLE COMPREHENSIVE SCHOOL	$	867	BOX 1570	MELVILLE	S0A 2P0
Ont.	METRO COMPUTERS AND INTERNATIONAL SERVICES INC	$	542 832	80 Sheppard Ave. West	TORONTO	M2N 6E8

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Ont.	MISSISSAUGA FIRST NATION	$	92 600	P.O. BOX 1299	BLIND RIVER	P0R 1B0
Ont.	NATIONAL YOUTH ORCHESTRA OF CANADA	$	8 108	1032 BATHURST STREET	TORONTO	M5R 3G7
Ont.	NATIVE AFRICAN INMATES & FAMILIES ASSOCIATION INC.	$	150 000	42 Charles Street East	TORONTO	M4Y 1T4
NB/N.-B.	NEW BRUNSWICK COMMUNITY COLLEGE - MIRAMICHI	$	6 000	P.O. BOX 1053, 80 UNIVERSITY AVE.	MIRAMICHI	E1N 3W4
B.C./C.-B.-Yukon	NORTHWEST TILE & MARBLE	$	9 000	5250 Skeena Dr, RR#2	TERRACE	V8G 3Z9
Ont.	OPERATION SPRINGBOARD	$	3 400	230 RICHMOND STREET EAST	TORONTO	M5A 1P4
Ont.	PENETANGUISHENE, TOWN OF	$	67 320	P.O. BOX 5009	PENETANGUISHENE	L9M 2G2
Alberta-NWT/T.N.-O.	PHH ENVIRONMENTAL LIMITED	$	4 154	#105, 1144 - 29 AVENUE NE	CALGARY	T2E 7P1
Que./Qué.	PLACE AUX JEUNES DE LOTBINIERE INC	$	1 000	82 RUE PRINCIPALE, C.P. 30	ST-FLAVIEN	G0S 2M0
Ont.	RAISIN REGION CONSERVATION AUTHORITY	$	53 900	P.O. Box 429, 6589 Boundary Road	CORNWALL	K6H 5T2
Ont.	ROYAL TREATMENT	$	1 600	2233 HURONTARIO ST.	MISSISSAUGA	L5A 2E9
Sask.	SASKATCHEWAN WHEELCHAIR SPORTS ASSOC.	$	119 863	510 CYNTHIA STREET	SASKATOON	S7L 7K7
Sask.	SIGNAL HILL ARTS CENTRE	$	720	424-10TH AVE. S	WEYBURN	S4H 2A1
Ont.	ST. CATHARINES MAINSTREAM NON-PROFIT HOUSING PROJECT	$	80 000	25 MAIN ST	ST. CATHARINES	L2N 4T6
P.E.I./Î.-P.-É.	SUMMERSIDE CULTURAL DEVELOPMENT CORPORATION INC./HARBOURFRONT JUBILEE THEATRE	$	56 978	124 HARBOUR DRIVE	SUMMERSIDE	C1N 5Y8
B.C./C.-B.-Yukon	TAW'S GUN AND CYCLE AND SPORTS	$	8 000	4597 MARINE AVENUE	POWELL RIVER	V8A 2K7
Ont.	The Training Renewal Foundation	$	300 000	75 INGRAM DRIVE	NORTH YORK	M6M 2L7
NWT/T.N.-O.	TOWN OF INUVIK	$	80 000	BOX 1160	INUVIK	X0E 0T0
Alberta-NWT/T.N.-O.	WILDLIFE REHABILITATION SOCIETY OF EDMONTON	$	2 868	BOX 66065 HERITAGE POSTAL OUTLET	EDMONTON	T6J 6T4
Ont.	WINDREACH FARM AND CHERRYWOOD VOCATIONAL SERVICES	$	146 140	312 TOWNLINE RD	ASHBURN	L0B 1A0
N.S./N.-É.	YARMOUTH/SHELBURNE AFRICAN CANADIAN AWARENESS PROJECT	$	7 900	15 PORTER STREET	YARMOUTH	B5A 2Y7

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N.S./N.-É.	YMCA LUNENBURG COUNTY	$ 2 640	416 KING STREET	BRIDGEWATER	B4V 1A9
Ont.	YOUTH SERVICES BUREAU OF OTTAWA-CARLETON	$ 7 867	1338-1/2 WELLINGTON STREET	OTTAWA	K1Y 3B7
Alberta-NWT/T.N.-O.	Alberta Treaty 8 First Nation Human Resources Development Board	$ 1 727 881	18178 102 AVE NW	EDMONTON	T5S 1S7
Ont.	ANISHINABEK NATIONS	$ 10 250 153	C/O NIPISSING FIRST NATION	NORTH BAY	P1B 8J8
Que./Qué.	Barrier Lake	$ 51 644	Kitiganik - Rapid Lake	KITIGANIK - RAPID LAKE	J0Z 3B0
Ont.	Congress of Aboriginal People	$ 7 451 666	867 St-Laurent Boulevard	OTTAWA	K1K 3B1
Nfld./T.-N.	Conne River Miawpukek First Nations	$ 1 411 054	COUNCIL OF THE CONNE RIVER RESERVE	CONE RIVER RESERVE	A0H 1J0
Que./Qué.	Cree Regional Authority	$ 5 290 316	2 Lakeshore Road	NEMASKA-BAIE JAMES	J0Y 3B0
NWT/T.N.-O.	Dene Nation	$ 970 400	P.O Box 2338	YELLOWKNIFE	X1A 2P7
NWT/T.N.-O.	Dogrib Treaty 11	$ 1 539 250	P.O. BOX 8	RAE	X0E 0Y0
Ont.	GRAND COUNCIL TREATY #3	$ 4 360 050	P.O. BOX 1720	KENORA	P9N 3X7
NWT/T.N.-O.	Inuvialuit Regional Corporation	$ 446 000	P.O. BOX 2120	INUVIK	X0E 0T0
Que./Qué.	Kativik Regional Government	$ 1 143 000	P.O. BOX 9	KUUJJUAK	J0M 1C0
Que./Qué.	Kativik Regional Government	$ 9 170 000	P.O. BOX 9	KUUJJUAK	J0M 1C0
NWT/T.N.-O.	Kivalliq	$ 3 743 949	P.O. BOX 188	RANKIN INLET	X0C 0G0
Nfld./T.-N.	Labrador Inuit Health Commission	$ 778 000	P.O Box 234	NOTRTH WEST RIVER	A0P 1MO
Nfld./T.-N.	LABRADOR METIS ASSOCIATION/METIS RIGHTS & ENVIRO.	$ 1 412 790	P.O. BOX 2164, STATION B	HAPPY VALLEY	A0P 1E0
Man.	Manitoba Metis Federation	$ 13 644 602	C/O PEACE HILLS TRUST	WINNIPEG	R3C 0B1
Alberta-NWT/T.N.-O.	Metis Nation of Alberta	$ 12 983 368	11738 KINGSWAY AVE NW	EDMONTON	T5G 0X5
B.C./C.-B.-Yukon	Metis Provincial Council of BC	$ 9 623 568	13456 108TH AVENUE	SURREY	V3T 2K1
Ont.	National Association of Friendship Centres	$ 7 000 000	275 MACLAREN STREET	OTTAWA	K2P0L9

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N.S./N.-É.	NATIVE COUNCIL OF NOVA SCOTIA	$	224 300	324 Abenaki Road P.O. BOX 1320	TRURO	B2N 5N2
P.E.I./Î.-P.-É.	NATIVE COUNCIL OF PRINCE EDWARD ISLAND	$	351 040	33 ALLEN STREET	CHARLOTTETOWN	C1A 2V6
B.C./C.-B.-Yukon	North East Native Advancing Society	$	4 706 528	BOX 6847	FORT ST. JOHN	V1J 4J3
NWT/T.N.-O.	NORTH SLAVE METIS ALLIANCE	$	954 630	BOX 340	YELLOWKNIFE	X1A 2N3
Ont.	Ogemawahj Tribal Council	$	1 561 670	P.O. Box 46	RAMA	L0K1T0
B.C./C.-B.-Yukon	Okanagan/Ktunaxa Aboriginal Management Society	$	5 568 710	101-1865 Dilworth Dr. Suite 339	KELOWNA	V1Y 9T1
Ont.	Ontario Indian Social Services Council	$	2 414 000	90 ANEMKI DRIVE. SUITE 101	THUNDER BAY	P7J1A5
Ont.	Pauktuutit Inuit Women's Association	$	273 000	192 Bank Street	OTTAWA	K2P 1W8
Que./Qué.	Pidaban Child Care Centre	$	64 977	9 Algonquin Ave., P.O. Box 896 Temiscaming First Nation	NOTRE-DAME DU NORD	J0Z 3B0
Sask.	Prince Albert Grand Council	$	978 886	Opawakoscikan Reserve # 201 P.O. Box 2350 3rd Floor, 1004 - 1st Avenue West	PRINCE ALBERT	S6V 6Z1
P.E.I./Î.-P.-É.	The Abegweit First Nations	$	321 358	P. O. BOX 220	CORNWALL	C0A 1H0
Alberta-NWT/T.N.-O.	Treaty 7 Tribal Council	$	1 224 000	301-6940 Fisher Road S.E.	CALGARY	T2H 0W3
B.C./C.-B.-Yukon	Vancouver Sunshine Coast First Nation	$	4 032 749	SUITE 101 - 440 CAMBIE STREET	VANCOUVER	V6B 2N5
Ont.	Canadian Industrial Relations Association	$	18 000	Université du Québec à Hull C.P. 1250, Succursalle "B"	HULL	J8X 3X7
Sask.	Construction Opportunities Development Council	$	100 000	P.O. Box 4019	REGINA	S4P 3R9
Que./Qué.	Groupe d'aide et d'information sur le harcèlement sexuel au travail de la province de Québec	$	40 000	4229 de Lorimier	MONTRÉAL	H2H 2A9
P.E.I./Î.-P.-É.	Holland College	$	31 190	140 Weymouth Street	CHARLOTTETOWN	C1A 4Z1
Ont.	Labours International Union of North America	$	100 000	1263 Wilson Ave., Suite 209	NORTH YORK	M3M 3G2
Ont.	Mitech Plastics Corporation	$	50 000	201 Major Street	WELLAND	L3B 6A9
B.C./C.-B.-Yukon	National Institute of Disability Management & Research	$	95 000	3699 Roger Street	PORT ALBERNI	V9Y 8E3
Ont.	Nepean Hydro	$	26 000	1970 Merivale Road	OTTAWA	K4A 3C8

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Nfld./T.-N.	Newfoundland Association of Public Employees	$ 75 000	330 Portugal Cove Place, P.O. Box 8100	ST. JOHN'S	A1B 3M9
Ont.	Teamsters Union, Local 880	$ 100 000	6566 Hawthorne Drive	WINDSOR	N8T 1J9
Alberta-NWT/T.N.-O.	University of Calgary	$ 50 000	2500 University Drive, N.W.	CALGARY	T2N 1N4
Man.	Western Glove Works	$ 100 000	555 Logan Avenue	WINNIPEG	R3A 0S4
	Total	$ 201 337 693			